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## Camden County Construction Management Bi-Weekly Project Site Meeting #4

### Meeting Minutes

#### PROJECT:

Little Gloucester Road (CR 759)  
Roadway Improvement Project  
Township of Gloucester  
ERI Project #: 30750 78

DATE: May 23, 2024

#### ATTENDEES:

- Jeremy Noll, ERI
- Randy Smith, ERI
- Jonathan Muller, South State, Inc.
- Kyle Meader, South State, Inc.
- Lt. Anthony Massi, Gloucester Township Police

#### 1. SAFETY

- All curb trenches must be restored with HMA by the end of the day on Friday, May 24, 2024.
- All recently installed sidewalk must be restored with topsoil to prevent tripping hazards.
- The police have been utilizing four (4) officers for all work in front of the schools.

#### 2. PROGRESS OVER THE PAST TWO WEEKS

- Capital installed concrete improvements along the northbound lane between Seabury Drive and Chews Landing Road.
- Capital began concrete improvements along the southbound lane between Chews Landing Road and Golfview Drive.

#### 3. CONTRACTOR'S LOOK AHEAD FOR THE NEXT TWO WEEKS

- Capital will complete the concrete improvements along the northbound lane and then continue improvements along the southbound lane between Chews Landing Road and Blackwood Clementon Road.
- South State will complete the replacement of inlet heads and grates.
- Berenato and Diehl will begin the push button upgrades and image detector camera installations at the traffic signals at Coles Road and Chews Landing Road.

#### 4. SHOP DRAWING SUBMITTALS

- None

5. REQUEST FOR INFORMATION (RFI's)

- None at this time.

6. CHANGE ORDERS

- Change Order #1 will be processed at the completion of the project.

7. UTILITIES

- Aqua will be installing water services for a 3-lot subdivision located at 853 Little Gloucester Road prior to paving operations.

8. PROGRESS SCHEDULE

- AMENDED CONTRACT COMPLETION DATE: July 17, 2024
- ANTICIPATED COMPLETION DATE: June 30, 2024

9. OTHER ISSUES

- Pay estimate #2 will be processed after Capital completes the concrete improvements.

10. NEXT MEETING DATE AND TIME

- Friday, June 7, 2024 @ 9:30 am