

Melissa Pollitt, CTA

President

Kelly Hanson

Barbara Holcomb

Donald Reich

Bill Wilhelm

Commissioners

Diane R. Hesley, CTA

Tax Administrator

**Minutes for Camden County Board of Taxation
May 5, 2021 @ 9:00am in Lakeland @ Forrest Hall via zoom**

Presiding: Board President Melissa Pollitt, CTA

Meeting was called to order: This meeting was held in full compliance with the sunshine act, notice had been posted in Forrest Hall in Lakeland and legal notice placed in the Courier Post & on the official website of Camden County, all notices have included the electronic link to this open public meeting.

In accordance with P.L.2020 Chapter 11, approved March 20, 2020, Assembly, No.3850 authorizes a public body to conduct a meeting and public business, cause a meeting to be open to the public, vote and receive public comment by means of communication or other electronic equipment during a state of emergency, public health emergency, or state of local disaster emergency.

New Jersey Executive Order 103 provides authority for an entity to proceed with a remote-only meeting (i.e., only offering remote meeting access with no public meeting place) provided appropriate notice is provided and the public can access the meeting through appropriate means.

Roll Call attendance: Commissioners Hanson (virtual), Holcomb, Pollitt, Reich (virtual) & Wilhelm

Pledge of Allegiance

Reorganization: nomination of Melissa Pollitt, CTA as President for the business year 2021-2022. Nominations made by Kelly Hanson, Barbara Holcomb, Don Reich and William Wilhelm. Melissa Pollitt accepted the nomination.

Resolutions:

Motion made by Commissioner Wilhelm to approve Resolution # 7 of 2021 to elect Melissa Pollitt, CTA as President of the Board according to NJSA 54:3-5

Second by Commissioner Holcomb

Roll Call: Hanson yes, Holcomb yes Pollitt yes, Reich yes Wilhelm yes

Motion made by Commissioner Wilhelm to approve Resolution # 8 of 2021 to adopt 2021-2022 schedule of business meetings according to NJSA 10:4-18

Second by Commissioner Hanson

Roll Call: Hanson yes, Holcomb yes Pollitt yes, Reich yes Wilhelm yes

Motion made by Commissioner Holcomb to approve Resolution # 9 of 2021 to authorize custodian of records according to the Open Public Records Act

Second by Commissioner Wilhelm

Roll Call: Hanson yes, Holcomb yes Pollitt yes, Reich yes Wilhelm yes

Motion made by Commissioner Wilhelm to approve Resolution #10 of 2021 to affirm the percentage of 100% as the ratio to true value of real property to be used in the calendar year 2021 as adopted by Resolution #10 of 2020

Second by Commissioner Hanson

Roll Call: Hanson yes, Holcomb yes Pollitt yes, Reich yes Wilhelm yes

Motion made by Commissioner Holcomb to approve Resolution #11 of 2021 to enter closed session to discuss financial matters

Second by Commissioner Wilhelm

Roll Call: Hanson yes, Holcomb yes Pollitt yes, Reich yes Wilhelm yes

Motion made by Commissioner Wilhelm to approve Resolution #12 of 2021 to promulgate forms to be used in the process of redaction

Second by Commissioner Holcomb

Roll Call: Hanson yes, Holcomb yes Pollitt yes, Reich yes Wilhelm yes

Motion made by Commissioner Reich to approve minutes of Regular Meeting of April 7, 2021.

Second by Commissioner Hanson

Roll Call: **All in Favor** – Aye

Administrator's Report:

Reports:

Administrator Hesley gave reports and updates on the following:

Appeals – update of the upcoming appeal season

Archives – update on the condition and location of the 5,000 tax list books

Audits – will begin in the summer

Operational Accounts – report of the balance and activity of accounts

SR1A's – 9,788 deeds entered. 315 outstanding, No SR6 to report

Tax Court – data entry of cases on-going

Website – report of the website and the Assessors portal was given

Training:

update on the March 24-26 NRAAO Conference and June 23-25 AMANJ Conference (rescheduled for July).

Old Business:

Update on the request to purchase surface pro computers for Clementon and Gloucester Township.

Update on the NJACTB website and the public search information available.

Update on Daniel's Law and amendment.

New Business:

Discussion of the new forms and procedures put in place by Administrator Hesley to be used by the office of the Camden County Board of Taxation to handle Daniel's Law redactions and requests.

Winslow Assessor requested the County provide a desktop printer.

Public Portion:

Terry Stagliano thanked the board for the directives regarding the new procedures.

Terry asked questions regarding the mod iv information and the impact to other municipal offices.

Motion made by Commissioner Wilhelm to enter closed session to discuss financial matters.

Second by Commissioner Reich

All in favor – Aye

Closed Executive Session

Motion made by Commissioner Wilhelm to close the executive session and re-enter the public meeting.

Second by Commissioner Reich

All in favor – Aye

Motion made by Commissioner Reich to approve the purchase of Surface Pro computers in an amount not to exceed \$ 4,446.38. The Trust Fund account shall be used for this purchase.

Second by Commissioner Wilhelm

All in favor – Aye

The request from the Winslow Township Assessor to purchase a printer for the municipality was discussed in closed session. The request is denied.

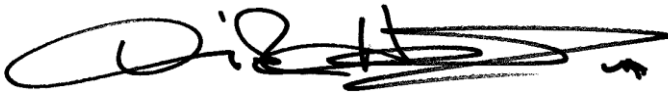
Motion made by Commissioner Reich to adjourn. Second by Commissioner Wilhelm.
All in favor - Aye



Meeting adjourned.

Diane R. Hesley, C.T.A.
Camden County Tax Administrator

Minutes approved: June 30, 2021



Diane R. Hesley, CTA, Camden County Tax Administrator

