# DEN COUNTY IMPROVEMENT AUTHORITY BOARD MEETING February 11, 2021

The meeting of the Camden County Improvement Authority was held on February 11, 2021 at the offices of the Authority, 2220 Voorhees Town Center, Voorhees New Jersey at 8:00 a.m. Chairman Hosey presided over the meeting, and Maryanne Manning recorded the minutes thereof:

Chairman Hosey called the meeting to order at 8:00 a.m. and began the meeting with the Pledge of Allegiance.

Ms. Manning called the roll:

Ms. Rohrer

Mr. Schooley

Mr. Spearman

Mr. Stevenson

Chairman Hosey

PRESENT:

Mr. Schooley

Mr. Spearman

Mr. Stevenson

ABSENT: Ms. Rohrer

Chairman Hosey

ALSO PRESENT:

Mr. Christopher Orlando, Interim Executive Director

Mr. David Patterson, Solicitor

Mr. James Lex, Chief Operating Officer Ms. Debra Di Mattia, Chief Financial Officer

Mr. Mike Hagarty, Director of Project Management

Ms. Manning read the Notice in accordance with the Open Public Meetings Law. Public Notice of the Time and Date for this meeting appeared in Resolution #113-20 dated December 10, 2020. This notice was mailed to the Courier Post and the South Jersey Times newspaper as a legal notice in compliance with the Open Public Meetings Act. It is also posted on the Authority bulletin board and filed with the Camden County Clerk. In addition, notice that this meeting was being held by conference call due to the covid-19 emergency was sent to the Courier Post and South Jersey Times newspapers, posted on the door of the Improvement Authority and the Improvement Authority webpage. The dial in numbers are 1-888-204-5987, access code 2936370. Take further notice, that anyone from the public wishing to speak will be permitted during the public participation portion of the meeting. There will be no closed session.

Before voting on the January minutes, Mr. Patterson told the Commissioners that the minutes were sent to the County Freeholder Board for review as required by law and no veto of the minutes was received within the 10 day time period. Therefore, the minutes may be approved as submitted.

Motion was made by Mr. Schooley, seconded by Mr. Stevenson, with four ayes, to approve the minutes from the January 14, 2019 Board Meeting

AYES:

Mr. Schooley

ABSENT:

Ms. Rohrer

Mr. Spearman Mr. Stevenson Chairman Hosey

NAYS:

None

ABSTAIN:

None

Mr. Orlando verbally presented the Executive Director's Report to the Commissioners.

After review and discussion and upon motion by **Mr. Schooley**, seconded by **Mr. Spearman**, with four ayes, the following Resolution was adopted:

#### **RESOLUTION 06-21**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY APPOINTING A CHAIRPERSON FOR THE AUTHORITY

AYES:

Mr. Schooley

ABSENT:

Ms. Rohrer

Mr. Spearman

Mr. Stevenson Chairman Hosey

NAYES:

None

ABSTAIN:

None

Appointing William R. Hosey as Chairman for the authority until the date of the 2022 Reorganization Meeting

## **RESOLUTION 07-21**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY APPOINTING A VICE CHAIRPERSON FOR THE AUTHORITY

AYES:

Mr. Schooley

ABSENT:

Ms. Rohrer

Mr. Spearman Mr. Stevenson Chairman Hosey

NAYES:

None

ABSTAIN: None

Appointing Linda M. Rohrer as Vice Chairperson for the Authority until the date of the 2022 Reorganization Meeting

After review and discussion and upon motion by Chairman Hosey, seconded by Mr. Spearman, with four ayes, the following Resolution was adopted:

# **RESOLUTION 08-21**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY APPOINTING A SECRETARY FOR THE AUTHORITY

AYES:

Mr. Schooley

ABSENT:

Ms. Rohrer

Mr. Spearman Mr. Stevenson Chairman Hosey

NAYES:

None

ABSTAIN:

None

Appointing James Lex as Secretary for the Authority until the date of the 2022 Reorganization Meeting

### **RESOLUTION 09-21**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY APPOINTING AN ASSISTANT SECRETARY FOR THE AUTHORITY

AYES:

Mr. Schooley

ABSENT:

Ms. Rohrer

Mr. Spearman Mr. Stevenson Chairman Hosey

NAYES:

None

ABSTAIN:

None

Appointing Maryanne Manning as Assistant Secretary for the Authority until the date of the 2022 Reorganization Meeting

After review and discussion and upon motion by **Chairman Hosey**, seconded by **Mr. Spearman**, with four ayes, the following Resolution was adopted:

# **RESOLUTION 10-21**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY APPOINTING A RECORDING SECRETARY FOR THE AUTHORITY

AYES:

Mr. Schooley

ABSENT:

Ms. Rohrer

Mr. Spearman Mr. Stevenson Chairman Hosey

NAYES:

None

ABSTAIN:

None

Appointing Maryanne Manning as Recording Secretary for the Authority until the date of the 2022 Reorganization Meeting

### **RESOLUTION 11-21**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY APPOINTING A TREASURER FOR THE AUTHORITY

AYES:

Mr. Schooley

ABSENT:

Ms. Rohrer

Mr. Spearman Mr. Stevenson Chairman Hosey

NAYES:

None

ABSTAIN:

None

Appointing Debra DiMattia as Treasurer for the Authority until the date of the 2022 Reorganization Meeting

After review and discussion and upon motion by Mr. Spearman, seconded by Mr. Stevenson, with four ayes, the following Resolution was adopted:

## RESOLUTION 12-21

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY APPOINTING SIGNATORIES AND COUNTERSIGNATORIES FOR THE AUTHORITY

AYES:

Mr. Schooley

ABSENT:

Ms. Rohrer

Mr. Spearman Mr. Stevenson Chairman Hosey

NAYES:

None

ABSTAIN:

None

Appointing William R. Hosey and Debra DiMattia as designated Signatories; Linda M. Rohrer, Joseph P. Schooley, Reginald Stevenson and William Spearman designated as Counter-Signatories for all such accounts until the date of the 2022 Reorganization Meeting.

## **RESOLUTION 13-21**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY APPOINTING THE SAFETY COORDINATOR OF THE AUTHORITY

AYES:

Mr. Schooley

ABSENT:

Ms. Rohrer

Mr. Spearman Mr. Stevenson Chairman Hosey

NAYES:

None

ABSTAIN:

None

Appointing Harry Collins as Safety Coordinator for the Authority until the date of the 2022 Reorganization Meeting

After review and discussion and upon motion by **Chairman Hosey**, seconded by **Mr. Spearman**, with four ayes, the following Resolution was adopted:

### **RESOLUTION 14-21**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER FOR THE AUTHORITY

AYES:

Mr. Schooley

ABSENT:

Ms. Rohrer

Mr. Spearman Mr. Stevenson Chairman Hosey

NAYES:

None

ABSTAIN:

None

Appointing Harry Collins to serve as the Authority's Public Agency Compliance Officer until the date of the 2022 Reorganization Meeting.

#### **RESOLUTION 15-21**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY APPOINTING A CUSTODIAN OF RECORDS FOR THE AUTHORITY

AYES:

Mr. Schooley

ABSENT:

Ms. Rohrer

Mr. Spearman Mr. Stevenson Chairman Hosey

NAYES:

None

ABSTAIN:

None

Appointing Sonia Sonntag to serve as the Custodian of Records for the Authority until the date of the 2022 Reorganization

After review and discussion and upon motion by **Mr. Stevenson**, seconded by **Mr. Schooley**, with four ayes, the following Resolution was adopted:

## **RESOLUTION 16-21**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY DESIGNATING DEPOSITORIES FOR THE AUTHORITY

AYES:

Mr. Schooley

ABSENT:

Ms. Rohrer

Mr. Spearman Mr. Stevenson Chairman Hosey

NAYES:

None

ABSTAIN:

None

Designating TD Bank, NA, 1<sup>st</sup> Colonial National Bank and PNC Bank as the depositories for the Authority Funds for the fiscal year commencing February 11, 2021 to Reorganization 2022

## **RESOLUTION 17-21**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY DESIGNATING OFFICIAL NEWSPAPERS FOR AUTHORITY

AYES:

Mr. Schooley

ABSENT:

Ms. Rohrer

Mr. Spearman Mr. Stevenson Chairman Hosey

NAYES:

None

ABSTAIN:

None

Designating the Courier Post, Cherry Hill, NJ and South Jersey Times, Woodbury, NJ as the Authority's official newspapers commencing February 11, 2021 to Reorganization 2022

After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson**, with four ayes, the following Resolution was adopted:

# **RESOLUTION 18-21**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY APPOINTING GENERAL COUNSEL FOR THE AUTHORITY

AYES:

Mr. Schooley

ABSENT:

Ms. Rohrer

Mr. Spearman Mr. Stevenson Chairman Hosey

NAYES:

None

ABSTAIN:

None

Appointing Maressa Patterson, LLC to serve as General Counsel to the Authority through reorganization 2022

# **RESOLUTION 19-21**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY APPOINTING BOND COUNSEL FOR THE AUTHORITY

AYES:

Mr. Schooley

ABSENT:

Ms. Rohrer

Mr. Spearman Mr. Stevenson Chairman Hosey

NAYES:

None

ABSTAIN:

None

Appointing Parker McCay, P.A. to serve Bond Counsel to the Authority through reorganization 2022

After review and discussion and upon motion by Mr. Spearman, seconded by Mr. Schooley, with three ayes and one abstention, the following Resolution was adopted:

# **RESOLUTION 20-21**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY APPOINTING BOND PRINTER(S) FOR THE AUTHORITY

AYES:

Mr. Schooley

ABSENT:

Ms. Rohrer

Mr. Stevenson Chairman Hosey

NAYES:

None

ABSTAIN:

Mr. Spearman

Appointing Bowman and Company and McElwee & Quinn in a prequalified pool to serve as Bond Printer(s) to the Authority through reorganization 2022

#### **RESOLUTION 21-21**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY DESIGNATING BOND TRUSTEE(S) FOR THE AUTHORITY

AYES:

Mr. Schooley

ABSENT:

Ms. Rohrer

Mr. Spearman Mr. Stevenson Chairman Hosey

NAYES:

None

ABSTAIN:

None

Appointing BNY Mellon Bank, M&T Bank, TD Bank and US Bank to serve as a pool of Bond Trustees to the Authority through reorganization 2022

After review and discussion and upon motion by **Mr. Schooley**, seconded by **Mr. Spearman**, with four ayes, the following Resolution was adopted:

# **RESOLUTION 22-21**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY DESIGNATING UNDERWRITER(S) FOR THE AUTHORITY

AYES:

Mr. Schooley

ABSENT:

Ms. Rohrer

Mr. Spearman Mr. Stevenson Chairman Hosey

NAYES:

None

ABSTAIN:

None

Appointing Blaylock Van, LLC, Citi, Drexel Hamilton, Janney Montgomery Scott, LLC, NW Capital Markets, Inc., PNC Capital Markets, Inc., RBC Capital Markets, LLC, Raymond James, Robert W. Baird, Roberts Ryan, Stiefel and UBS Bank to serve as a pool of Bond Underwriters to the Authority through reorganization 2022

#### **RESOLUTION 23-21**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY DESIGNATING FINANCIAL ADVISOR(S) FOR THE AUTHORITY

AYES:

Mr. Schooley

ABSENT:

Ms. Rohrer

Mr. Spearman Mr. Stevenson Chairman Hosey

NAYES:

None

ABSTAIN:

None

Appointing Acacia Financial Group, Inc., NW Financial Group, LLC, PFM Financial Advisors, LLC and Phoenix Advisors, LLC to serve as a pool of Financial Advisors to the Authority through reorganization 2022

After review and discussion and upon motion by **Mr. Schooley**, seconded by **Mr. Spearman**, with four ayes, the following Resolution was adopted:

# **RESOLUTION 24-21**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY APPOINTING INSURANCE BROKER FOR THE AUTHORITY

AYES:

Mr. Schooley

ABSENT:

Ms. Rohrer

Mr. Spearman Mr. Stevenson Chairman Hosey

NAYES:

None

ABSTAIN:

Appointing Hardenbergh Insurance Group to serve as Insurance Broker to the Authority

None

through reorganization 2022

After review and discussion and upon motion by **Mr. Schooley**, seconded by **Chairman Hosey**, with four ayes, the following Resolution was adopted:

#### **RESOLUTION 25-21**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY DESIGNATING SPECIAL PROJECT COUNSEL(S) FOR THE AUTHORITY

AYES:

Mr. Schooley

ABSENT:

Ms. Rohrer

Mr. Spearman Mr. Stevenson Chairman Hosey

NAYES:

None

ABSTAIN:

None

Appointing Birchmeier & Powell, LLC, Brown & Connery, LLP, Eric M. Bernstein & Assoc., LLC, Cooper Levenson, Dilworth Paxson, LLP, Marmero Law, LLC, and Parker McCay, P.A. in a prequalified pool to provide Special Project Counsel legal services to the Authority through reorganization 2022

After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson**, with three ayes and one abstention, the following Resolution was adopted:

# **RESOLUTION 26-21**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY DESIGNATING A FIRM(S) FOR ARBITRAGE CALCULATIONS

AYES:

Mr. Schooley

ABSENT:

Ms. Rohrer

Mr. Stevenson Chairman Hosey

NAYES:

None

ABSTAIN:

Mr. Spearman

Appointing BLX Group; Bowman & Company, LLC and PFM Asset Management, LLC to serve as a pool to provide Arbitrage Calculations to the Authority through reorganization 2022

After review and discussion and upon motion by **Mr. Spearman**, seconded by **Chairman Hosey**, with three ayes and one abstention the following Resolution was adopted:

### **RESOLUTION 27-21**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY APPOINTING AN AUDITOR

AYES:

Mr. Schooley

ABSENT:

Ms. Rohrer

Mr. Stevenson

Chairman Hosey

NAYES:

None

ABSTAIN:

Mr. Spearman

Appointing Brent W. Lee & Co., LLC to serve as Auditor to the Authority through reorganization 2022

After review and discussion and upon motion by **Mr. Schooley**, seconded by **Mr. Spearman**, with four ayes, the following Resolution was adopted:

## **RESOLUTION 28-21**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY DESIGNATING TITLE AGENT(S) FOR THE AUTHORITY

AYES:

Mr. Schooley

ABSENT:

Ms. Rohrer

Mr. Spearman Mr. Stevenson Chairman Hosey

NAYES:

None

ABSTAIN:

None

Appointing ACW Abstract and Two Rivers Title Agency to serve as Title Agent to the Authority thru reorganization 2022

After review and discussion and upon motion by **Mr. Schooley**, seconded by **Chairman Hosey**, with three ayes and one abstention, the following Resolution was adopted:

# **RESOLUTION 29-21**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY APPOINTING A VERIFICATION AGENT FOR THE AUTHORITY

AYES:

Mr. Schooley

ABSENT:

Ms. Rohrer

Mr. Stevenson Chairman Hosey

NAYES:

None

ABSTAIN:

Mr. Spearman

Appointing Bowman & Company, LLP to serve as Verification Agent to the Authority thru reorganization 2022

After review and discussion and upon motion by Mr. Spearman, seconded by Mr. Stevenson, with four ayes, the following Resolution was adopted:

### **RESOLUTION 30-21**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY AUTHORIZING A ONE YEAR RENEWAL OF A SHARED SERVICES AGREEMENT BETWEEN THE AUTHORITY AND CAMDEN COUNTY COLLEGE FOR PROJECT AND CONSTRUCTION MANAGEMENT SERVICES

AYES:

Mr. Schooley

ABSENT:

Ms. Rohrer

Mr. Spearman Mr. Stevenson Chairman Hosey

NAYES:

None

ABSTAIN:

None

Authorizing a one-year renewal of a Shared Services Agreement between the Authority and the Camden County College to provide Project and Capital Program Management Services to the College as set forth in the Agreement

After review and discussion and upon motion by **Chairman Hosey**, seconded by **Mr. Stevenson**, with four ayes, the following Resolution was adopted:

## **RESOLUTION 31-21**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY ADOPTING A CASH MANAGEMENT PLAN FOR THE CAMDEN COUNTY IMPROVEMENT AUTHORITY FOR THE PERIOD FEBRUARY 1, 2021 TO REORGANIZATION 2022 PURSUANT TO N.J.S.A. 40A:5-14

AYES:

Mr. Schooley

ABSENT:

Ms. Rohrer

Mr. Spearman Mr. Stevenson Chairman Hosey

NAYES:

None

ABSTAIN:

None

Adopting a Cash Management Plan for the Authority for the period February 1, 2021 to Reorganization 2022 pursuant to N.J.S.A. 40A:5-14

After review and discussion and upon motion by **Mr. Schooley**, seconded by **Mr. Stevenson**, with four ayes, the following Resolution was adopted:

## **RESOLUTION 32-21**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY EXERCISING A SECOND YEAR OPTION AND AWARDING A CONTRACT TO E&G EXGTERMINATORS, INC. (SECOND YEAR OPTION) FOR EXTERMINATING SERVICES ON AN AS-NEEDED BASIS UNDER THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM #57-CCCPS

AYES:

Mr. Schooley

ABSENT:

Ms. Rohrer

Mr. Spearman Mr. Stevenson Chairman Hosey

NAYES:

None

ABSTAIN:

None

Authorizing an award of contract to E&G Exterminators, Inc. to participate in a second year option for exterminating services on an as-needed basis under the Camden County Cooperative Pricing System #57-CCCPS

#### **RESOLUTION 33-21**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY APPROVING AN AMENDMENT TO A CONTRACT WITH MASER CONTRACT FOR TESTING SERVICES FOR THE HSC PARKING CENTER FOR ADDITIONAL SERVICES

AYES:

Mr. Schooley

ABSENT:

Ms. Rohrer

Mr. Spearman Mr. Stevenson

Chairman Hosey

NAYES:

None

ABSTAIN:

None

Approving an Amendment to the contract with Maser to provide additional testing and related services for the HSC Parking Center in an amount of \$18,500.00

After review and discussion and upon motion by **Mr. Spearman**, seconded by **Chairman Hosey**, with four ayes, the following Resolution was adopted:

#### **RESOLUTION 34-21**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE NEW JERSEY LOCAL FINANCE BOARD PURSUANT TO N.J.S.A. 40:37A-80

AYES:

Mr. Schooley

ABSENT:

Ms. Rohrer

Mr. Spearman Mr. Stevenson

Chairman Hosey

NAYES:

None

ABSTAIN:

None

Authorizing the submission of an application to the New Jersey Local Finance Board pursuant to N.J.S.A. 40:37A-80 with the issuance not to exceed \$11,000,000 aggregate principal amount of County Guaranteed Loan Revenue Refunding Bonds

# **RESOLUTION 35-21**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY APPROVING AMENDED SHARED SERVICES AGREEMENT BY AND BETWEEN THE CAMDEN COUNTY IMPROVEMENT AUTHORITY AND CAMDEN COUNTY MUNICIPAL UTILITY AUTHORITY FOR PROJECT MANAGEMENT SERVICES

AYES:

Mr. Schooley

ABSENT:

Ms. Rohrer

Mr. Spearmam Mr. Stevenson Chairman Hosey

NAYES:

None

ABSTAIN:

None

Approving amended Shared Services Agreement for the Authority to provide Project Management Services to the Camden County Municipal Utility Authority

After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson**, with four ayes, the following Resolution was adopted:

# **RESOLUTION 36-21**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY APPROVING AN AMENDMENT TO JINGOLI FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE HSC PARKING CENTER FOR ADDITIONAL SERVICES

AYES:

Mr. Schooley

ABSENT:

Ms. Rohrer

Mr. Spearman Mr. Stevenson Chairman Hosey

NAYES:

None

ABSTAIN:

None

Approving an amendment to a contract with Joseph Jingoli & Son, Inc. to provide additional services for the HSC Parking Center in an amount Not to Exceed \$185,000.00

### **RESOLUTION 37-21**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY APPROVING PROJECT LABOR AGREEMENT FOR THE CAMDEN DEMOLITION PROJECT

AYES:

Mr. Schooley

ABSENT:

Ms. Rohrer

Mr. Spearman Mr. Stevenson

Chairman Hosey

NAYES:

None

ABSTAIN:

None

Approving a Project Labor Agreement for the Camden Demolition Project

After review and discussion and upon motion by **Mr. Stevenson**, seconded by **Mr. Schooley**, with four ayes, the following Resolution was adopted:

# **RESOLUTION 38-21**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY APPROVING OR RATIFYING THE AUTHORITY OPERATING AND PROJECT EXPENDITURES

AYES:

Mr. Schooley

ABSENT:

Ms. Rohrer

Mr. Spearman Mr. Stevenson

Chairman Hosey

NAYES:

None

ABSTAIN:

None

After review of the Operating and Project expenditures, Chairman Hosey asked if all expenses were in budget to which Ms. DiMattia confirmed

Chairman Hosey opened the floor to the public. Ms. Marge DellaVecchia, Vice President, PS&S extended her congratulations to all 2021 appointments at the Authority's reorganizational meeting today. Ms. DellaVecchia commented on the 6<sup>th</sup> floor renovations that were done at City Hall and was very impressed by the project management services provided by the Authority, a job well done. Ms. DellaVecchia inquired what the demolition project in Camden was. Mr. Orlando replied that the Authority will manage and oversee the demolition of condemned residential properties in Camden. Ms. DellaVecchia commented this is a great project going forward for the City of Camden.

Since there were no other questions, a motion was made by Mr. Stevenson, seconded by Mr. Spearman, with four ayes, to adjourn the meeting at 8:23a.m.

Respectfully Submitted,

Maryanne Manning Recording Secretary