

CAMDEN COUNTY IMPROVEMENT AUTHORITY
BOARD MEETING
December 10, 2020

The meeting of the Camden County Improvement Authority was held on December 10, 2020 at the offices of the Authority, 2220 Voorhees Town Center, Voorhees, New Jersey at 8:00 a.m. Chairman Hosey presided over the meeting, and Maryanne Manning recorded the minutes thereof:

Chairman Hosey called the meeting to order at 8:00 a.m. and began the meeting with the Pledge of Allegiance.

Ms. Manning called the roll:

Ms. Rohrer
Mr. Schooley
Mr. Spearman
Mr. Stevenson
Chairman Hosey

PRESENT: Ms. Rohrer
Mr. Schooley
Mr. Stevenson
Chairman Hosey

ABSENT: Mr. Spearman

ALSO PRESENT: Mr. Christopher A. Orlando, Interim Executive Director
Mr. David Patterson, Solicitor
Mr. James Lex, Chief Operating Officer
Ms. Debra DiMattia, Chief Financial Officer
Mr. Michael Hagarty, Director of Project Management

Ms. Manning read the Notice in accordance with the Open Public Meetings Law. Public Notice of the Time and Date for this meeting appeared in Resolution #151-19 dated December 12, 2019. This notice was mailed to the Courier Post and the South Jersey Times newspaper as a legal notice in compliance with the Open Public Meetings Act. It is also posted on the Authority bulletin board and filed with the Camden County Clerk. In addition, notice that this meeting was being held by conference call due to the covid-19 emergency was sent to the Courier Post and South Jersey Times newspapers, posted on the door of the Improvement Authority and the Improvement Authority webpage. The dial in numbers are 1-888-204-5987, access code 2936370. Take further notice, that anyone from the public wishing to speak will be permitted during the public participation portion of the meeting. There will be no closed session.

Before voting on the November minutes, Mr. Patterson told the Commissioners that the minutes were sent to the County Freeholder Board for review as required by law and no veto of the minutes was received within the 10-day time period. Therefore, the minutes may be approved as submitted.

Motion was made by **Mr. Stevenson**, seconded by **Ms. Rohrer**, with **four** ayes, to approve the minutes from the November 12, 2020 Board Meeting

AYES:	Ms. Rohrer Mr. Schooley Mr. Stevenson Chairman Hosey	ABSENT:	Mr. Spearman
-------	---	---------	--------------

NAYS:	None	ABSTAIN:	None
-------	------	----------	------

Motion was made by **Chairman Hosey**, seconded by **Mr. Stevenson**, with **four** ayes, to approve the Closed Session minutes from the November 12, 2020 Board Meeting

AYES:	Ms. Rohrer Mr. Schooley Mr. Stevenson Chairman Hosey	ABSENT:	Mr. Spearman
-------	---	---------	--------------

NAYS:	None	ABSTAIN:	None
-------	------	----------	------

Mr. Orlando verbally presented the Executive Director's Report to the Commissioners

After review and discussion and upon motion by **Chairman Hosey**, seconded by **Ms. Rohrer**, with **four** ayes, the following Resolution was adopted:

RESOLUTION 111-20

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
ACCEPTING THE YEAR 2019 ANNUAL AUDIT REPORT AND THAT EACH
AUTHORITY MEMBER HAS PERSONALLY REVIEWED THE AUDIT AND
SCHEDULE OF FINDINGS AND RECOMMENDATIONS

AYES:	Ms. Rohrer Mr. Schooley Mr. Stevenson Chairman Hosey	ABSENT:	Mr. Spearman
-------	---	---------	--------------

NAYES:	None	ABSTAIN:	None
--------	------	----------	------

Accepting the 2019 annual audit report

After review and discussion and upon motion by **Mr. Schooley**, seconded by **Mr. Stevenson**, with **four** ayes, the following Resolution was adopted:

RESOLUTION 112-20

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
ADOPTING THE 2021 BUDGET - FISCAL YEAR: FROM: January 1, 2021 TO:
December 31, 2021

AYES: Ms. Rohrer ABSENT: Mr. Spearman
Mr. Schooley
Mr. Stevenson
Chairman Hosey

NAYES: None ABSTAIN: None

Adopting the 2021 Budget Fiscal Year from January 1, 2021 to December 31, 2021

After review and discussion and upon motion by **Mr. Stevenson**, seconded by **Mr. Schooley**, with **four** ayes, the following Resolution was adopted:

RESOLUTION 113-20

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
ESTABLISHING SCHEDULE OF MEETING DATES AND TIMES FOR THE
YEAR 2021

AYES: Ms. Rohrer ABSENT: Mr. Spearman
Mr. Schooley
Mr. Stevenson
Chairman Hosey

NAYES: None ABSTAIN: None

Establishing the schedule of Board of Commissioner meeting dates and times for the year 2021

After review and discussion and upon motion by **Mr. Schooley**, seconded by **Mr. Stevenson**, with **four** ayes, the following Resolution was adopted:

RESOLUTION 114-20

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
ESTABLISHING SCHEDULE OF HOLIDAYS FOR THE YEAR 2021

Ms. Rohrer
Mr. Schooley
Mr. Stevenson
Chairman Hosey

ABSENT: Mr. Spearman

NAYES: None ABSTAIN: None

Establishing the schedule of Holidays for the year 2021

After review and discussion and upon motion by **Mr. Schooley**, seconded by **Mr. Stevenson**, with **four** ayes, the following Resolution was adopted:

RESOLUTION 115-20

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
APPROVING A CONTRACT WITH HARDENBERG INSURANCE GROUP
FOR PROJECT MANAGERS ERRORS AND OMISSIONS POLICY

Ms. Rohrer
Mr. Schooley
Mr. Stevenson
Chairman Hosey

ABSENT: Mr. Spearman

NAYES: None ABSTAIN: None

Approving a contract with Hardenbergh Insurance Group for Project Managers Errors and Omissions Policy

After review and discussion and upon motion by **Mr. Schooley**, seconded by **Mr. Stevenson**, with four ayes, the following Resolution was adopted:

RESOLUTION 116-20

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
APPROVING A QUOTE TO SERVICEMASTER CLEAN FOR JANITORIAL
SERVICES AT THE VETERANS ADMINISTRATION OFFICE SPACE AT THE
AUTHORITY PARKING CENTER IN THE CITY OF CAMDEN

AYES: Ms. Rohrer ABSENT: Mr. Spearman
Mr. Schooley
Mr. Stevenson
Chairman Hosey

NAYES: None ABSTAIN: None

Awarding a quote for Janitorial Services for the office space leased by the Veterans Administration at the Authority's Parking Center in the City of Camden to Servicemaster Clean in an amount of \$27,852.00

After review and discussion and upon motion by **Chairman Hosey**, seconded by **Mr. Stevenson**, with three ayes and one abstention, the following Resolution was adopted:

RESOLUTION 117-20

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
APPROVING RENEWAL OF A PARKING LICENSE AGREEMENT WITH ROWAN
UNIVERSITY FOR THE CCIA PARKING CENTER LOCATED AT 518 BENSON
STREET IN THE CITY OF CAMDEN

AYES: Mr. Schooley ABSENT: Mr. Spearman
Mr. Stevenson
Chairman Hosey

NAYES: None ABSTAIN: Ms. Rohrer

Approving the renewal of a Parking License Agreement with Rowan University for providing a designated number of parking spaces for use by staff, employees and students of the Cooper Medical School of Rowan University at the CCIA Parking Center at 518 Benson Street in the City of Camden

After review and discussion and upon motion by **Mr. Schooley**, seconded by **Mr. Stevenson**, with four ayes, the following Resolution was adopted:

RESOLUTION 118-20

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
APPROVING A SHARED SERVICES AGREEMENT WITH THE CITY OF
CAMDEN FOR THE 2021 DEMOLITION PROJECT

AYES: Ms. Rohrer ABSENT: Mr. Spearman
Mr. Schooley
Mr. Stevenson
Chairman Hosey

NAYES: None ABSTAIN: None

*Approving a Shared Services Agreement with the City of Camden for the 2021
Residential Property Demolition Project*

After review and discussion and upon motion by **Mr. Stevenson**, seconded by **Chairman Hosey**, with four ayes, the following Resolution was adopted:

RESOLUTION 119-20

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
APPROVING AN AWARD OF CONTRACT TO ENVIRONMENTAL
RESOLUTIONS, INC. ("ERI") FOR ENGINEERING SERVICES FOR THE CITY OF
CAMDEN DEMOLITION PROJECT

AYES: Ms. Rohrer ABSENT: Mr. Spearman
Mr. Schooley
Mr. Stevenson
Chairman Hosey

NAYES: None ABSTAIN: None

*Approving an award of contract to Environmental Resolutions, Inc. (ERI) for
Engineering Services for the City of Camden Demolition Project in an amount of
\$124,500.00*

After review and discussion and upon motion by **Mr. Schooley**, seconded by **Mr. Stevenson**, with four ayes, the following Resolution was adopted:

RESOLUTION 120-20

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
APPROVING A SHARED SERVICES AGREEMENT WITH VARIOUS CAMDEN
COUNTY MUNICIPALITIES AND THE CAMDEN COUNTY MUNICIPAL
UTILITIES AUTHORITY FOR MANAGEMENT OF A REGIONAL STORMWATER
STUDY

AYES: Ms. Rohrer ABSENT: Mr. Spearman
Mr. Schooley
Mr. Stevenson
Chairman Hosey

NAYES: None ABSTAIN: None

Approving a Shared Services Agreement with the Camden County Municipalities Authority, Borough of Brooklawn, Borough of Barrington, Borough of Bellmawr, Borough of Westville and City of Gloucester for the Management of Regional Stormwater Study

After review and discussion and upon motion by **Chairman Hosey**, seconded by **Mr. Stevenson**, with four ayes, the following Resolution was adopted:

RESOLUTION 121-20

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
APPROVING A CONTRACT FOR CONSTRUCTION INSPECTION SERVICES FOR
THE ROSEDALE ELEMENTARY PRE-K PROJECT

AYES: Ms. Rohrer ABSENT: Mr. Spearman
Mr. Schooley
Mr. Stevenson
Chairman Hosey

NAYES: None ABSTAIN: None

Approving a contract for Construction Inspection Services for the Rosedale Elementary/Pre-K Project in an amount of \$12,000.00

After review and discussion and upon motion by **Chairman Hosey**, seconded by **Mr. Schooley** with **four** ayes, the following Resolution was adopted:

RESOLUTION 122-20

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
APPROVING SALARY ADJUSTMENT FOR AUTHORITY EMPLOYEES

AYES: Ms. Rohrer ABSENT: Mr. Spearman
Mr. Schooley
Mr. Stevenson
Chairman Hosey

NAYES: None ABSTAIN: None

Approving a salary increase of two (2%) percent for all Authority employees

After review and discussion and upon motion by **Mr. Schooley**, seconded by **Mr. Stevenson**, with **four** ayes, the following Resolution was adopted:

RESOLUTION 123-20

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
APPROVING OR RATIFYING THE AUTHORITY OPERATING AND PROJECT
EXPENDITURES

AYES: Ms. Rohrer ABSENT: Mr. Spearman
Mr. Schooley
Mr. Stevenson
Chairman Hosey

NAYES: None ABSTAIN: None

After review of the Operating and Project expenditures, Chairman Hosey asked if all expenses were in budget to which Ms. DiMattia confirmed

Chairman Hosey opened the floor to the public. Since there were no questions, a motion was made by **Mr. Stevenson**, seconded by **Mr. Schooley**, with **four** ayes, to adjourn the meeting at 8:20 a.m.

Respectfully Submitted,



Maryanne Manning
Board Secretary