

CAMDEN COUNTY IMPROVEMENT AUTHORITY
BOARD MEETING
January 14, 2021

The meeting of the Camden County Improvement Authority was held on January 14, 2021 at the offices of the Authority, 2220 Voorhees Town Center, Voorhees, New Jersey at 8:00 a.m. Chairman Hosey presided over the meeting, and Maryanne Manning recorded the minutes thereof:

Chairman Hosey called the meeting to order at 8:00 a.m. and began the meeting with the Pledge of Allegiance.

Ms. Manning called the roll:

Ms. Rohrer
Mr. Schooley
Mr. Spearman
Mr. Stevenson
Chairman Hosey

PRESENT: Ms. Rohrer
Mr. Schooley
Mr. Spearman
Mr. Stevenson
Chairman Hosey

ABSENT: None

ALSO PRESENT: Mr. Christopher A. Orlando, Interim Executive Director
Mr. David Patterson, Solicitor
Ms. Debra DiMattia, Chief Financial Officer
Mr. Michael Hagarty, Director of Project Management

Ms. Manning read the Notice in accordance with the Open Public Meetings Law. Public Notice of the Time and Date for this meeting appeared in Resolution #113-20 dated December 10, 2020. This notice was mailed to the Courier Post and the South Jersey Times newspaper as a legal notice in compliance with the Open Public Meetings Act. It is also posted on the Authority bulletin board and filed with the Camden County Clerk. In addition, notice that this meeting was being held by conference call due to the covid-19 emergency was sent to the Courier Post and South Jersey Times newspapers, posted on the door of the Improvement Authority and the Improvement Authority webpage. The dial in numbers are 1-888-204-5987, access code 2936370. Take further notice, that anyone from the public wishing to speak will be permitted during the public participation portion of the meeting. There will be no closed session.

At this time, Mr. Schooley wanted to thank the Board of Commissioners and the Improvement Authority for the expressions of sympathy on the recent loss of his wife.

Before voting on the December minutes, Mr. Patterson told the Commissioners that the minutes were sent to the County Freeholder Board for review as required by law and no veto of the minutes was received within the 10-day time period. Therefore, the minutes may be approved as submitted.

Motion was made by **Mr. Stevenson**, seconded by **Ms. Rohrer**, with **five** ayes, to approve the minutes from the December 10, 2020 Board Meeting

AYES:	Ms. Rohrer Mr. Schooley Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	None
-------	---	---------	------

NAYS:	None	ABSTAIN:	None
-------	------	----------	------

Mr. Orlando verbally presented the Executive Director's Report to the Commissioners

After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson**, with **five** ayes, the following Resolution was adopted:

RESOLUTION 01-21

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
APPROVING THE 2021 COUNTY OF CAMDEN GENERAL BID BOILERPLATE
FORMAT

AYES:	Ms. Rohrer Mr. Schooley Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	None
-------	---	---------	------

NAYES:	None	ABSTAIN:	None
--------	------	----------	------

Approving the 2021 County of Camden General Bid Boilerplate format to be used by the Authority when advertising and soliciting bids for Authority Projects

After review and discussion and upon motion by **Mr. Schooley**, seconded by **Ms. Rohrer**, with **five** ayes, the following Resolution was adopted:

RESOLUTION 02-21

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
APPROVING THE 2021 COUNTY OF CAMDEN RFP TEMPLATE AND RELATED
POLICIES AND PROCEDURES

AYES: Ms. Rohrer
Mr. Schooley
Mr. Spearman
Mr. Stevenson
Chairman Hosey

ABSENT: None

NAYES: None

ABSTAIN: None

Approving the 2021 RFP County of Camden Template and Related Policies and Procedures to be used by the Authority when advertising and soliciting RFP's

After review and discussion and upon motion by **Chairman Hosey**, seconded by **Mr. Spearman**, with **five** ayes, the following Resolution was adopted:

RESOLUTION 03-21

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING AND APPROVING AGREEMENT WITH ATLAS ELEVATOR, INC
FOR A MAINTENANCE AND REPAIR SERVICE CONTRACT FOR ELEVATORS
UNDER THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM,
IDENTIFIER #57-CCCPS

AYES: Ms. Rohrer
Mr. Schooley
Mr. Spearman
Mr. Stevenson
Chairman Hosey

ABSENT: None

NAYES: None

ABSTAIN: None

Approving the award of the bid for elevator maintenance and repair service to Atlas Elevator, Inc. under the County Cooperative Pricing System Identifier #57-CCCPS

After review and discussion and upon motion by **Mr. Schooley**, seconded by **Mr. Stevenson**, with **five** ayes, the following Resolution was adopted:

RESOLUTION 04-21

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
AMENDING A SHARED SERVICES AGREEMENT BY AND BETWEEN THE
COUNTY OF CAMDEN AND THE CAMDEN COUNTY IMPROVEMENT
AUTHORITY FOR REIMBURSEMENT TO THE AUTHORITY RELATIVE TO
CERTAIN PROGRAMS AND SERVICES

Ms. Rohrer
Mr. Schooley
Mr. Spearman
Mr. Stevenson
Chairman Hosey

ABSENT: None

NAYES: None ABSTAIN: None

Approving an Amendment to the Shared Services Agreement with the County of Camden for providing reimbursement to the Authority relative to certain programs and services

After review and discussion and upon motion by **Chairman Hosey**, seconded by **Mr. Schooley**, with **five** ayes, the following Resolution was adopted:

RESOLUTION 05-21

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
APPROVING OR RATIFYING THE AUTHORITY OPERATING AND PROJECT
EXPENDITURES

Ms. Rohrer
Mr. Schooley
Mr. Spearman
Mr. Stevenson
Chairman Hosey

ABSENT: None

NAYES: None ABSTAIN: None

After review of the Operating and Project expenditures, Chairman Hosey asked if all expenses were in budget to which Ms. DiMattia confirmed

Chairman Hosey opened the floor to the public at **8:19 a.m.** Ms. Marge DellaVecchia wished to extend her condolences to Commissioner Schooley and his family regarding the recent passing of his wife.

Since there were no other questions or comments, a motion was made by **Ms. Rohrer**, seconded by **Mr. Spearman**, with **five** ayes, to adjourn the meeting at **8:21 a.m.**

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Maryanne Manning".

Maryanne Manning
Board Secretary