

CAMDEN COUNTY IMPROVEMENT AUTHORITY  
BOARD MEETING  
April 9, 2020

The meeting of the Camden County Improvement Authority was held on April 9, 2020 at the offices of the Authority, 2220 Voorhees Town Center, Voorhees, New Jersey at 8:00 a.m. Chairman Hosey presided over the meeting, and Debra DiMattia recorded the minutes thereof:

Chairman Hosey called the meeting to order at 8:00 a.m. and began the meeting with the Pledge of Allegiance.

Ms. DiMattia called the roll:

Ms. Rohrer  
Mr. Schooley  
Mr. Spearman  
Mr. Stevenson  
Chairman Hosey

PRESENT: Ms. Rohrer  
Mr. Schooley  
Mr. Spearman  
Mr. Stevenson  
Chairman Hosey

ABSENT: None

ALSO PRESENT: Mr. Chris Orlando, Acting Executive Director  
Mr. David Patterson, Solicitor  
Mr. James Lex, Chief Operating Officer  
Ms. Debra DiMattia, Chief Financial Officer  
Mr. Michael Hagarty, Director of Project Management

Ms. DiMattia read the Notice in accordance with the Open Public Meetings Law. Public Notice of the Time and Date for this meeting appeared in Resolution #151-19 dated December 12, 2019. This notice was mailed to the Courier Post and the South Jersey Times newspaper as a legal notice in compliance with the Open Public Meetings Act. It is also posted on the Authority bulletin board and filed with the Camden County Clerk. In addition, notice that this meeting was being held by conference call due to the covid-19 emergency was sent to the Courier Post and South Jersey Times newspapers, posted on the door of the Improvement Authority and the Improvement Authority webpage. The dial in numbers are 1-888-204-5987, access code 2936370. Take further notice, that anyone from the public wishing to speak will be permitted during the public participation portion of the meeting. There will be no closed session.

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Before voting on the March minutes, Mr. Patterson told the Commissioners that the minutes were sent to the County Freeholder Board for review as required by law and no veto of the minutes was received within the 10-day time period. Therefore, the minutes may be approved as submitted.

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Motion was made by **Mr. Schooley**, seconded by **Mr. Spearman**, with **four** ayes, to approve the minutes from the March 12, 2020 Board Meeting

AYES:	Mr. Schooley Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	None
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NAYS:	None	ABSTAIN:	Ms. Rohrer
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Motion was made by **Mr. Schooley**, seconded by **Mr. Spearman**, with **four** ayes, to approve the closed session minutes from the March 12, 2020 Board Meeting

AYES:	Mr. Schooley Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	None
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NAYS:	None	ABSTAIN:	Ms. Rohrer
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Mr. Orlando verbally presented the Executive Director's Report to the Commissioners.

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After review and discussion and upon motion by **Mr. Schooley**, seconded by **Mr. Spearman** with **four** ayes, the following Resolution was adopted:

**RESOLUTION 58-20**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY  
APPROVING AN UNDERWRITER AND CO-UNDERWRITER FOR THE CAMDEN  
COUNTY IMPROVEMENT AUTHORITY REVENUE REFUNDING BONDS  
(ROWAN UNIVERSITY PROJECT), SERIES 2020

AYES: Mr. Schooley ABSENT: None  
Mr. Spearman  
Mr. Stevenson  
Chairman Hosey

NAYES: None ABSTAIN: Ms. Rohrer

*Approving CITI as Senior Manager and PNC as Co-Manager for the Camden County  
Improvement Authority Revenue and Refunding Bonds (Rowan University Project Series  
2020)*

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After review and discussion and upon motion by **Mr. Spearman**, seconded by  
**Mr. Stevenson**, with **five** ayes, the following Resolution was adopted:

**RESOLUTION 59 -20**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY  
ESTABLISHING A PRE-APPROVED POOL OF ARCHITECTS AND ENGINEERS

AYES: Ms. Rohrer ABSENT:  
Mr. Schooley  
Mr. Spearman  
Mr. Stevenson  
Chairman Hosey

NAYES: None ABSTAIN: None

*Approving the list of pre-approved Architectural and Engineering Firms approved by the  
County of Camden*

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After review and discussion and upon motion by **Chairman Hosey**, seconded by **Mr. Spearman**, with **five ayes**, the following Resolution was adopted:

**RESOLUTION 60 -20**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY  
AMENDING A SHARED SERVICES AGREEMENT BETWEEN THE COUNTY OF  
CAMDEN AND THE CAMDEN COUNTY IMPROVEMENT AUTHORITY FOR THE  
APPOINTMENT OF AN INTERIM EXECUTIVE DIRECTOR

AYES:	Ms. Rohrer	ABSENT:	None
	Mr. Schooley		
	Mr. Spearman		
	Mr. Stevenson		
	Chairman Hosey		

NAYES:	None	ABSTAIN:	None
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*Extending the term of a Shared Services Agreement between the County of Camden and the Camden County Improvement Authority for an additional six (6) month time period for Christopher Orlando to serve as the Interim Executive Director commencing on May 1, 2020 through October 31, 2020*

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After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson**, with **five ayes**, the following Resolution was adopted:

**RESOLUTION 61 -20**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY  
APPROVING A LANDSCAPING CONTRACT FOR THE PARKING CENTER

AYES:	Ms. Rohrer	ABSENT:	None
	Mr. Schooley		
	Mr. Spearman		
	Mr. Stevenson		
	Chairman Hosey	ABSTAIN:	None

*Awarding a contract to Elite Landscaping for Landscaping Services at the CCIA Parking Center in the City of Camden in an amount of \$7,160.00*

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After review and discussion and upon motion by **Mr. Schooley**, seconded by **Mr. Spearman**, with **five** ayes, the following Resolution was adopted:

**RESOLUTION 62-20**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY  
APPROVING A CONTRACT FOR ENVIRONMENTAL SERVICES WORK FOR 300  
ATLANTIC AVE IN CAMDEN CITY

AYES:	Ms. Rohrer Mr. Schooley Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	None
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NAYES:	None	ABSTAIN:	None
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Approving an award of contract to Brinkerhoff for Environmental Services at 300 Atlantic Avenue in the City of Camden in an amount of \$2,500.00

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After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson**, with **five** ayes, the following Resolution was adopted:

**RESOLUTION 63-20**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY  
EXTENDING COMPETITIVE CONTRACT TO PROPERTY REGISTRATION  
CHAMPIONS, LLC

AYES:	Ms. Rohrer Mr. Schooley Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	None
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NAYES:	None	ABSTAIN:	None
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*Extending Competitive Contract to Property Registration Champions, LLC with an option to renew for an additional year commencing on May 1, 2020 through April 30, 2021*

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After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson**, with **five** ayes, the following Resolution was adopted:

**RESOLUTION 64-20**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY  
APPROVING OR RATIFYING THE AUTHORITY OPERATING AND PROJECT  
EXPENDITURES

AYES: Ms. Rohrer ABSENT: None  
Mr. Schooley  
Mr. Spearman  
Mr. Stevenson  
Chairman Hosey

NAYES: None ABSTAIN: None

*After review of the Operating and Project expenditures, Chairman Hosey asked if all expenses were in budget, to which Ms. DiMattia confirmed*

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**Chairman Hosey** opened the floor to the public. Since there was no discussion from the public, a motion was made by **Mr. Schooley**, seconded by **Ms. Rohrer**, with **five** ayes, to adjourn the meeting at **8:19 a.m.**

Respectfully Submitted,



James Lex  
Board Secretary