

Board of Taxation

Melissa Pollitt

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Kelly Hanson

Barbara Holcomb

Donald Reich

Bill Wilhelm

Commissioners

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**Minutes for Camden County Board of Taxation
October 3, 2019 @ 9:00am in Pennsauken @ Camden County Boathouse**

Presiding: Board President Melissa Pollitt

Meeting called to Order: This meeting is being held in full compliance with the sunshine act, notice has been posted in Camden City Hall and legal notice placed in the Courier Post & the Inquirer.

Roll Call attendance: Commissioners Hanson (via telephone), Holcomb, Pollitt, Reich (via telephone) & Wilhelm

Pledge of Allegiance

Motion made by Commissioner Wilhelm to approve minutes of Regular Meeting of September 4, 2019. Second by Commissioner Holcomb.

Roll Call: Hanson yes, Holcomb yes, Pollitt yes, Reich yes, Wilhelm yes

Motion made by Commissioner Holcomb to add Resolution # 26 of 2019.

Second by Commissioner Wilhelm

Roll Call: Hanson yes, Holcomb yes, Pollitt yes, Reich yes, Wilhelm yes

Motion made by Commissioner Reich to approve Resolution #24 of 2019 to certify the Abstract of Ratables. Second by Commissioner Holcomb.

Roll Call: Hanson yes, Holcomb yes, Pollitt yes, Reich yes, Wilhelm yes

Motion made by Commissioner Wilhelm to approve Resolution #25 of 2019, to enter into Executive Session to discuss contractual matters. Second by Commissioner Holcomb.

Roll Call: Hanson yes, Holcomb yes, Pollitt yes, Reich yes, Wilhelm yes

Motion made by Commissioner Hanson to approve Resolution #26 of 2019 to accept and certify the Added and Omitted tax lists. Second by Commissioner Holcomb.

Roll Call: Hanson yes, Holcomb yes, Pollitt yes, Reich yes, Wilhelm yes

Motion made by Commissioner Wilhelm to close regular meeting. Second by Commissioner Holcomb

All in Favor – Aye

Closed Session: Executive Session to discuss contractual matters.

Motion made by Commissioner Wilhelm to close executive session and re-open regular meeting. Second by Commissioner Holcomb.

All in Favor - Aye

Reports:

Administrator Hesley gave reports and updates on the following:

SR1A's – production is on-time and up to date

Tax Court – Research is ongoing and historical cases are being posted to a spreadsheet format to determine which cases are outstanding

Ethics – Ethics Binders were created for and distributed to the commissioners

Deduction/Exemption Audit – audit is underway. The results, with recommendations, will be reported to the assessors for possible changes to their tax lists.

Website – minor changes have been made to the website. Plans are being made to update the site to include more access to information and to enhance communications.

Added and Omitted Lists – All added and omitted lists have been submitted and are under review.

Computer systems – Brief discussion regarding current computer programs and their compatibility.

Correspondence: Administrator discussed a letter request for Lojik to appear at the November Board meeting to demonstrate their new software.

Training: Update of courses held at the League of Municipalities Conference dated November 19-21, 2019 in Atlantic City.

Administrator's Report:

Operational Accounts: Trust account breakdown and discussion of the Capital fund

Old Business: No change from the previous meeting regarding the office relocation
Future meetings are scheduled to meet with IT Department regarding location of technology ports.

New Business: Review of State confirmation of deduction report; State table of equalization valuations; OPRA request, Mr. Jeffrey Goodwin from Woodlynne; BRT-VITAL issue regarding PowerPad software.

Public Portion: Terry Paglione questioned the deduction audit. Terry also stated Camden City is looking into the creation of Special Improvement Districts (SID) for some of the exempt properties. She raised some concerns regarding the process as well as the fact she is currently understaffed to handle the project; Mike Kane and Martin Blaskey offered ideas regarding deduction audit and standard forms;

Motion made by Commissioner Holcomb to adjourn. Second by Commissioner Wilhelm.
All in favor - Aye

Meeting adjourned.

Minutes approved: November 6, 2019



Diane R. Hesley, CTA, Camden County Tax Administrator

