

Board of Taxation

Melissa Pollitt

President

Kelly Hanson

Barbara Holcomb

Donald Reich

Bill Wilhelm

Commissioners

Diane R. Hesley, CTA

Tax Administrator

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**Minutes for Camden County Board of Taxation
November 6, 2019 @ 9:00am in Camden @ Florio Building**

Presiding: Board President Melissa Pollitt

Meeting called to Order: This meeting is being held in full compliance with the sunshine act, notice has been posted in Camden City Hall and legal notice placed in the Courier Post & the Inquirer.

Roll Call attendance: Commissioners Hanson, Holcomb, Pollitt, Reich (via telephone) & Wilhelm

Pledge of Allegiance

Motion made by Commissioner Wilhelm to approve minutes of Regular Meeting of October 3, 2019. Second by Commissioner Holcomb.

Roll Call: **All in Favor** - Aye

Motion made by Commissioner Reich to approve Resolution # 27 of 2019 to recognize public service and retirement of Patricia Wright, CTA

Second by Commissioner Holcomb

Roll Call: Hanson yes, Holcomb yes, Pollitt yes, Reich yes, Wilhelm yes

Motion made by Commissioner Wilhelm to approve Resolution #28 of 2019 to enter Executive Session to discuss contractual and personnel matters. Second by Commissioner Hanson

Roll Call: Hanson yes, Holcomb yes, Pollitt yes, Reich yes, Wilhelm yes

Motion made by Commissioner Holcomb to close regular meeting and enter executive session. Second by Commissioner Wilhelm

All in Favor – Aye

Closed Session: Executive Session to discuss contractual and personnel matters.

Motion made by Commissioner Hanson to close executive session and re-open regular meeting. Second by Commissioner Holcomb.

All in Favor - Aye

Reports:

Administrator Hesley gave reports and updates on the following:

SR1A's – production is on-time and up to date

Tax Court – Sample layout for research project showing outstanding tax court cases

Ethics – Ethics Binders copy for Commissioners Hanson and Reich. Update regarding classes and/or training

Deduction/Exemption Audit – Sample of audit layout. Results are reported to the assessors for possible changes to their tax lists.

Website – will pick up this project in January

Added and Omitted Lists – Hearings scheduled December 18, deadline December 1st. Assessors correction form created and distributed

Correspondence: Invitation to Patty Wright retirement

Training:

Update of League of Municipalities Conference dated November 19-21, 2019 in Atlantic City. Information regarding registration included in commissioner's packets.

Administrator's Report:

Operational Accounts: Trust account breakdown

Old Business: office relocation planning meeting attended on October 25th, 2019. Update regarding construction, met with IT Department regarding location of technology ports. Shared proposed ideas.

New Business: Annual Administrator Report indicating Ratio, Coefficient of Deviation, history of Revaluation, Reassessment and Compliance Plans and level of appeals.

Public Portion: Terry Paglione informed board of GIS day December 5th, 2019 – 5 CEU class in Burlington County; Presentation of computer software program by Lojik

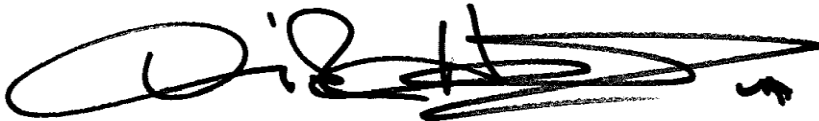
Motion made by Commissioner Wilhelm to adjourn. Second by Commissioner Holcomb.
All in favor - Aye



Meeting adjourned.

Diane R. Hesley, C.T.A.
Camden County Tax Administrator

Minutes approved: December 18th, 2019



Diane R. Hesley, CTA, Camden County Tax Administrator

