

**Melissa Pollitt**

*President*

**Kelly Hanson**

**Barbara Holcomb**

**Donald Reich**

**Bill Wilhelm**

*Commissioners*

**Diane R. Hesley, CTA**

*Tax Administrator*

## Minutes for Camden County Board of Taxation February 6, 2019 @ 9:00am in Camden City @ James Florio Building

Meeting called to order by Board President Melissa Pollitt.

President Pollitt stated, meeting held in full compliance with the sunshine act, notice posted in the Camden City Hall and legal notice placed in the Courier Post & the Inquirer.

Roll Call in attendance: Commissioners Hanson, Holcomb, Pollitt, Reich & Wilhelm  
Pledge of Allegiance

**Motion** made by Commissioner Holcomb to approve minutes of Special Meeting December 12, 2018

Second by Commissioner Hanson

Roll Call - Hanson yes, Holcomb yes, Pollitt yes, Reich yes, Wilhelm yes

**Motion** made by Commissioner Holcomb to approve minutes of Regular Meeting December 19, 2018

Second by Commissioner Wilhelm

Roll Call - Hanson yes, Holcomb yes, Pollitt yes, Reich yes, Wilhelm yes

**Motion** made by Commissioner Reich to approve Resolution #1 of 2019 certification of the 2019 Tax Lists

Second by Commissioner Hanson

Roll Call - Hanson yes, Holcomb yes, Pollitt yes, Reich yes, Wilhelm yes

**Motion** made by Commissioner Holcomb to approve Resolution #2 of 2019 authorize executive session for personnel matters

Second by Commissioner Hanson

Roll Call - Hanson yes, Holcomb yes, Pollitt yes, Reich yes, Wilhelm yes

**Motion** made by Commissioner Reich to approve Resolution #3 of 2019 certification of the abstract of added assessments

Second by Commissioner Hanson

Roll Call - Hanson yes, Holcomb yes, Pollitt yes, Reich yes, Wilhelm yes

\*Abstract of Added Omitted Ratable to County CFO – presented and discussed

\*SR1A Report provided and discussed

\*Mod IV-Map mismatch list (Civil Solutions), existing program available to the commissioners and assessors. Administrator met with Civil Solutions to discuss future training and guidance

\*Formal State Certification of the City of Camden Tax Map received

\*CNC letter to Chief Financial Officers, due January 31<sup>st</sup>, discussed audit and future training planned

\*Education and Training updates presented and discussed

\*Mandatory Ethics training is current and compliant.

\*Commissioner Wilhelm is completing the third mandatory course

\*Annual Tax Appeal Seminar is March 14, 2019

\*Commissioners Conference is March 20, 2019

### Old Business:

\*update regarding Online appeal systems and availability of services, 2 companies offer programs, discussion regarding future computerization

\*Update on office relocation plans

**New business:**

- \*Scanning project plan, records management
- \*Tax List Filing Deadline, Debits and Credits submissions discussed
- \*Communication lines discussed
- \*Emergency Contact Information sheet for Commissioners and Assessors discussed
- \*Hopewell v. Verizon case update

**Report of operational accounts**

**Public Portion:**

- \*Terri Paglione, Camden City Assessor reported issues with deed recordings and asked for county board and administration support in getting more staff in her office
- \*Administrator Hesley plans to meet with Assessors to discuss needs
- \*Terri Paglione, Camden City Assessor stated there is a Tax Court case pending from 2008 that may have a judgment
- \*Tom Collavecchio, Haddonfield Assessor discussed map updates and frequency of changes
- \*Mike Kane, Voorhees Assessor stated he has an in-house engineer and updates
- \*Terry Stagliano, Chesilhurst Assessor stated they send Civil Solutions their maps as updated

**Motion** made by Commissioner Reich to go into closed executive session for personnel issues  
Second by Commissioner Holcomb

Roll Call - Hanson yes, Holcomb yes, Pollitt yes, Reich yes, Wilhelm yes

**Closed Session**

**Motion** made by Commissioner Wilhelm to adjourn

Second by commissioner Holcomb

Roll Call - Hanson yes, Holcomb yes, Pollitt yes, Reich yes, Wilhelm yes

**Minutes approved: March 6, 2019**

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**Diane R. Hesley, CTA, Camden County Tax Administrator**

