CAMDEN COUNTY PLANNING BOARD APPLICATION

Application for County Approval of Subdivision, Site & Development Plans

Camden County Planning Board
Charles J. DePalma Public Works Complex
2311 Egg Harbor Road
Lindenwold, NJ 08021
Phone: 856.566.2978 Fax: 856.566.2988
E-mail: planningdivision@camdencounty.com

This application must be completed in full, duplicated, signed and filed with the municipality. Please also submit a copy of local application and approval. See County Submission requirement list for all documents necessary for a complete application.

(PLEASE TYPE OR PRINT LEGIBLY)

Project Information:

Project Name: ____________________________

Project Address (if applicable) & Municipality: __________________________________________________________

Abuts County Road: ________________________ County Route No.: ____________________________

Type of Submission (please check one):

○ New Site Plan
○ New Minor Subdivision
○ New Major Subdivision
○ Request for Letter of No Impact or Waiver Review
○ Revision to Prior Site Plan
  Original Site Plan Application No.: ___________ Date Originally Approved: ________________
○ Resubmission of Major Subdivision
  Original Major Subdivision Application No.: _______________ Date Originally Approved: ______________

Tax Map Data:

Plate(s): ________________________________ Existing Zoning: ________________________________
Block(s): ________________________________ Variance(s) Required: ______________________________
Lot(s): ________________________________

The Camden County planning process concerns itself primarily with a review of factors that directly impact county facilities such as County owned roads and stormwater management systems. This application as well as Subdivision and Site Plan Procedures, Engineering and Planning Standards Vol. 1 & Development Regulations Vol. 2 can be found on the Camden County Planning Division website: http://www.camdencounty.com/government/offices-departments/planning-division. If you have any questions please call 856-566-2978.
Documents must be submitted to the Planning Division Staff at least thirty (30) working days prior to the scheduled Planning Board meeting. No provisional approvals will be issued at Planning Board meeting.

### Subdivision Requirements:

- Two (2) Copies of the County Planning Board Application (Municipal use section must be filled out and bottom of this page must be signed)
- One (1) Copy of Local Municipal Application
- One (1) Copy of the Fee Schedule, Filled Out and Signed (Checks made payable to Camden County Treasurer)
- Two (2) Sets of Plans
- Two (2) Copies of the Affidavit of Ownership
- One (1) Copy of Pinelands Certificate of Filing (If applicable)

### Site Plan & Site Plan Revision Requirements

- Two (2) Copies of the County Planning Board Application (Municipal use section must be filled out and bottom of this page must be signed)
- One (1) Copy of Local Municipal Application
- One (1) Copy of the Fee Schedule, Filled Out and Signed (Checks made payable to Camden County Treasurer)
- Two (2) Sets of Plans of Signed and Sealed Plans (Only 24” by 36” Site plans will be accepted)
  (Plans must reflect all requirements contained in Subdivision and Site Plan Procedures, Engineering and Planning Standards Vol. 1 & Development Regulations Vol. 2)
- Two (2) Copies of County Road Improvement Plans (If applicable and not included in Original Set of Plans)
- Two (2) Copies of a Signed and Sealed Survey
  (Conducted by a licensed surveyor if existing documents are referenced in accordance with NJAC 13:40-7.2 (a.1))
- Two (2) Sets of Drainage Calculations (Data based upon 10 YEAR-PRE & 25 YEAR-POST Year Storm Event)
- Two (2) Sets of Traffic Impact Study (If available)
- Two (2) Copies of the Local Engineer Report
- Two (2) Copies of the Affidavit of Ownership
- One (1) Copy of Pinelands Certificate of Filing (If applicable)
- One (1) Copy of All Dedication, Easement, Deed, and Other Relevant Documents

### Please Submit the Following Additional Items:

- Map or Most Recent Aerial Photo of Site
- Digital Copy of the Site Plan, Subdivision Plan or Major Subdivision
  (The digital copy should be provided in the form of a pdf on a CD or flash drive, if no digital copy can be provided, please include a 11” by 17” reduction of the plan)

X ________________________  X ________________________
Certification of Completeness  Signature of Agent or Applicant
Signature By Local Official
CAMDEN COUNTY PLANNING BOARD APPLICATION

Applicant & Agent Contact Information (please type or print legibly or your application may be delayed):

Applicant: ___________________________ Phone: ____________________ Fax: ____________________
Address: ___________________________ Town & State: ______________________________
Email: ___________________________ Zip.: __________________

Attorney: ___________________________ Phone: ____________________ Fax: ____________________
Address: ___________________________ Town & State: ______________________________
Email: ___________________________ Zip.: __________________

Engineer: ___________________________ Phone: ____________________ Fax: ____________________
Address: ___________________________ Town & State: ______________________________
Email: ___________________________ Zip.: __________________

Proposed Use (please check all that apply):

Residential
- Single Family Detached
- Town Homes
- Duplex
- Apartments
- Condominiums
- Medical Care Residential

Commercial
- Retail
- Office
- Restaurant/ Food Establishment
- Hospitality/ Hotel Space
- Medical Use
- Sports or Entertainment

Industrial
- Maintenance/ Repair Shop
- Flex Space
- Storage/ Warehouse
- Distribution Center
- Manufacturing
- Other: ____________________

Project Description & Statistics:

Short Description of Project: ____________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

Increase in Impervious Coverage?: YES / NO Total Increase or Decrease: __________________
Total Amount of Land Disturbed: _______________________________________________________
Total Gross SF of all Buildings/ Development: ____________________________________________
Total New Residential Units: ___________________________________________________________
Total New Jobs Created: ________________________________________________________________
CAMDEN COUNTY PLANNING BOARD APPLICATION

Subdivision Description (if applicable):

Does this application include a lot consolidation?  YES / NO

Will new lots be created?  YES / NO  How Many New Lots?  ________________________________

Size of Existing Lot(s):  _________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

Portion to be Subdivided:  _________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

Municipal (applicant/agent must bring to municipality for signature)

Title of Municipal Official:  _______________________________________________________________

Authorized Municipal Signature:  __________________________________________________________ Date:  ________________

Transmittal Date (if applicable):  __________________________________________________________

Phone Number:  ____________________________________________________________

Signatures Required:

Name of Applicant:  ____________________________________________________________

Signature of Applicant:  __________________________________________________________ Date:  ________________

Agent Completing Application:  _________________________________________________________

Signature of Agent:  __________________________________________________________ Date:  ________________

For County Use:

Classification of Application:  ________________________

Fees Included with Application:  YES / NO

County Plan Number:  ________________________

Stamp Date Received Below
CAMDEN COUNTY PLANNING BOARD APPLICATION
AFFIDAVIT OF OWNERSHIP

Name of Company/Organization: ___________________________________________________________

Is the Company a Corporation?  YES / NO

If yes, what State is the Corporation incorporated in? __________________________________________

Is the Company a Partnership?  YES / NO

Is Company an Individual Owner?  YES / NO

Please list any/all individuals who are owners (full/ part) / (individual/multiple) of the Company/Organization.
If applicant is a Non-Profit Organization, please list all Board Members.

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<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>Title</th>
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I certify that the above information is true and correct to the best of my knowledge:

X _____________________________________________  ________________

Signature of Owner & Title  Date

X _____________________________________________  ________________

Signature of Owner & Title  Date
CAMDEN COUNTY PLANNING BOARD APPLICATION
FEES SCHEDULE

Applicant’s Name: _____________________________________________________________

Project Name: _____________________________ Municipality: ______________________

Project Address: ___________________________ Plate: _____ Block: _______ Lot: ______

<table>
<thead>
<tr>
<th>Type of Plan</th>
<th>Subdivision Fees</th>
<th>Site Plan Fees</th>
<th>Additional/ Other Fees</th>
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<tbody>
<tr>
<td>Minor Subdivision (3 lots or less)</td>
<td>☐ Subdivision Fee ($200.00) ................................</td>
<td>☐ Design Review Fee ($500.00) ................................</td>
<td>☐ Preliminary / Concept Drawing Review Fee ($200.00) ........................................</td>
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<td>Major Subdivision (4 lots or more)</td>
<td>☐ Major Review Fee ($500.00) ................................</td>
<td>☐ Total Parking Spaces ($8.00/Space) ....................</td>
<td>☐ Site Plan Revision($200.00) ..................................................................................</td>
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<tr>
<td>Site Plan</td>
<td>...........................................................................</td>
<td>☐ Dwelling Units ($16.00/Unit) .............................</td>
<td>☐ Request for Waiver Review/Letter of No Impact/ Exemptions ($200.00) ........................</td>
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SPECIAL PROVISIONS

The Fee Schedule Check is Payable to the Camden County Treasurer after Applications are Deemed Complete and Consistent with Municipal Review and Regulations. Fees paid are non-refundable once the review process begins.

All Plans, Applications, Dedications, Easements, Deeds, etc. MUST be submitted to the Planning Board at Least Thirty (30) Working Days Prior to the Scheduled Planning Board Meeting. All Complete Plan and Application...