

**Board of Taxation**

**Melissa Pollitt**

*President*

**Kelly Hanson**

**Barbara Holcomb**

**Donald Reich**

**Bill Wilhelm**

*Commissioners*

**Diane R. Hesley, CTA**

*Tax Administrator*

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**Minutes for Camden County Board of Taxation  
August 7, 2019 @ 9:00am in Camden City @ James Florio Building**

**Meeting** called to order by Board President, Melissa Pollitt.

**President** Pollitt stated, meeting held in full compliance with the sunshine act, notice posted in Camden City Hall and legal notice placed in the Courier Post and the Inquirer newspapers.

**Roll Call** in attendance: Commissioners Hanson, Holcomb, Pollitt, Reich & Wilhelm

**Pledge of Allegiance**

**Motion** made by Commissioner Reich to approve minutes of Regular Meeting of June 24, 2019. Second by Commissioner Hanson.

Roll Call - Hanson yes, Holcomb yes, Pollitt yes, Reich yes, Wilhelm yes

**Motion** made by Commissioner Wilhelm to approve Resolution #19 of 2019 approving the certification of general tax rates for all municipalities. Second by Commissioner Holcomb.

Roll Call - Hanson yes, Holcomb yes, Pollitt yes, Reich yes, Wilhelm yes

**Motion** made by Commissioner Holcomb to approve Resolution #20 of 2019 to enter closed session to discuss personnel and purchasing matters at the August 7, 2019, meeting. Second by Commissioner Hanson.

Roll Call - Hanson yes, Holcomb yes, Pollitt yes, Reich yes, Wilhelm yes

**Reports:** Tax Administrator gave reports on the completion of SR1A's, completion of Property Tax Deduction PD-65.10, issuance of Tax Rates, pending completion of the Abstract of Ratables and an update on the catalog of open Tax Court cases and reports

**Correspondence:** received resolutions from municipalities regarding assessor appointments  
Resolution from Berlin Township granting tenure to Daniel Gatti (congratulated Dan Gatti who was present at the meeting)  
Resolution from Borough of Gibbsboro, appointing Darlene Campbell  
Resolution from Borough of Lawnside granting tenure Ron Fijalkowski  
Resolution from Borough of Magnolia reappointing Salvatore Arena  
Resolution from Borough of Somerdale reappointing Salvatore Arena  
Resolution from Township of Winslow appointing Theresa L. Stagliano

Provided List of available county meeting locations and facilities

**Training:** Update on NJACTB Cape May Conference - August  
Update on NJ League of Municipalities Conference - November

**Administrator’s Report:**

**Operational Accounts:** Trust account breakdown and explanation of debits/credits  
Discussion regarding Capital account  
Discussion regarding tax appeal fees

**Old Business:** Update on office relocation  
Discussion regarding archives

**New Business:** New email address created for assessors communications with the county board office and tax attorneys to use during tax appeals, not to be used for public forum– taxboard@camdencounty.com  
**Report of administrator visit at assessors meeting** – updated assessors on the following county tax board projects: Lisa tax court reports, Pam-abatements audit, Suzanne-exemptions audit, Pam and Donna-CBT website, added assessment procedures and deadlines, farmland appeals

**Public Portion:** \*Dan Gatti stated assessors are working on addedds

**Motion** made by Commissioner Wilhelm to go into closed executive session for personnel and contractual issues. Second by Commissioner Holcomb.

Roll Call - Hanson yes, Holcomb yes, Pollitt yes, Reich yes, Wilhelm yes

**Closed Session.**

**Motion** made by Commissioner Holcomb to close executive session. Second by Commissioner Wilhelm.

Roll Call - Hanson yes, Holcomb yes, Pollitt yes, Reich yes, Wilhelm yes

**Motion** made by Commissioner Holcomb to adjourn. Second by Commissioner Wilhelm.

Roll Call - Hanson yes, Holcomb yes, Pollitt yes, Reich yes, Wilhelm yes

**Meeting adjourned**

**Minutes approved: September 4<sup>th</sup>, 2019**

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**Diane R. Hesley, CTA, Camden County Tax Administrator**

