

CAMDEN COUNTY IMPROVEMENT AUTHORITY
BOARD MEETING
January 9, 2020

The meeting of the Camden County Improvement Authority was held on January 9, 2020 at the offices of the Authority, 2220 Voorhees Town Center, Voorhees, New Jersey at 8:00 a.m. Chairman Hosey presided over the meeting, and Maryanne Manning recorded the minutes thereof.

Chairman Hosey called the meeting to order at 8:02 a.m. and began the meeting with the Pledge of Allegiance.

Ms. Manning called the roll:

Ms. Rohrer
Mr. Schooley
Mr. Spearman
Mr. Stevenson
Chairman Hosey

PRESENT: Ms. Rohrer (by telephone) ABSENT: Mr. Schooley
 Mr. Spearman
 Mr. Stevenson
 Chairman Hosey

ALSO PRESENT: Mr. David Patterson, Solicitor
 Mr. James Lex, Chief Operating Officer
 Ms. Debra DiMattia, Chief Financial Officer
 Mr. Michael Hagarty, Director of Project Management
 Mr. Harry Collins, Deputy Director of Project Management
 Ms. Jennifer Bonaccorsi, Assistant Director of Project Mgmt.
 Mr. Kevin Fitzsimons, Senior Project Manager

Ms. Manning read the Notice in accordance with the open public meetings law. Public Notice of the Time and Date for this meeting appeared in Resolution #151-19 dated December 12, 2019. This notice was mailed to the Courier Post and the South Jersey Times newspaper as a legal notice in compliance with the Open Public Meetings Act. It is also posted on the Authority bulletin board and filed with the Camden County Clerk.

Before voting on the December minutes, Mr. Patterson told the Commissioners that the minutes were sent to the County Freeholder Board for review as required by law and no veto of the minutes was received within the 10-day time period. Therefore, the minutes may be approved as submitted.

Motion was made by **Mr. Stevenson**, seconded by **Mr. Spearman**, with **four ayes**, to approve the minutes from the December 12, 2019 Board Meeting

AYES: Ms. Rohrer
Mr. Spearman
Mr. Stevenson
Chairman Hosey

ABSENT: Mr. Schooley

NAYS: None

ABSTAIN: None

In Mr. Orlando's absence, Ms. DiMattia verbally presented the Executive Director's Report to the Commissioners.

After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson** with **four ayes**, the following Resolution was adopted:

RESOLUTION 01-20

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
RENEWING CONTRACT WITH SP+ AS OPERATOR OF THE AUTHORITY
PARKING CENTER IN CAMDEN CITY

AYES: Ms. Rohrer
Mr. Spearman
Mr. Stevenson
Chairman Hosey

ABSENT: Mr. Schooley

NAYES: None

ABSTAIN: None

Renewing contract with SP+ as Operator of the Authority Parking Center in Camden City for an additional one-year term

After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson**, with **four** ayes, the following Resolution was adopted:

RESOLUTION 02-20

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
APPROVING AND AUTHORIZING ELEVATOR MAINTENANCE AND REPAIR
SERVICE CONTRACT WITH ACE ELEVATOR, LLC

AYES:	Ms. Rohrer Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Mr. Schooley
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NAYES:	None	ABSTAIN:	None
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Awarding a contract to Ace Elevator, LLC under the Camden County Cooperative Pricing System #No. 57-CCCPS for a second- year option for Maintenance and Repair Services at the Authority Parking Center in an amount not to exceed \$29,280.00

After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson**, with **four** ayes, the following Resolution was adopted:

RESOLUTION 03-20

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
APPOINTING AN AUDITOR

AYES:	Ms. Rohrer Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Mr. Schooley
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NAYES:	None	ABSTAIN:	None
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Appointing Bowman and Company, LLC as Auditor for the Authority through January 2021 at an amount not to exceed \$57,400.00

After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson**, with **four** ayes, the following Resolution was adopted:

RESOLUTION 04-20

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
APPROVING SALARY ADJUSTMENT FOR DESIGNATED AUTHORITY
EMPLOYEES

AYES:	Ms. Rohrer Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Mr. Schooley
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NAYES:	None	ABSTAIN:	None
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Approving a salary increase of two (2%) percent for all Authority employees

After review and discussion and upon motion by **Mr. Spearman**, seconded by **Chairman Hosey**, with **four** ayes, the following Resolution was adopted:

RESOLUTION 05-20

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
AMENDING SECTION III OF THE EMPLOYEE HANDBOOK CAPTIONED
"VACATION LEAVE POLICY"

AYES:	Ms. Rohrer Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Mr. Schooley
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NAYES:	None	ABSTAIN:	None
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*Approving an Amendment to Section III of the Authority's Employment Handbook
Vacation Leave Policy to be consistent with the County of Camden's Vacation Leave
Policy*

After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson**, with **four** ayes, the following Resolution was adopted:

RESOLUTION 06-20

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY AMENDING A SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF CAMDEN AND THE CAMDEN COUNTY IMPROVEMENT AUTHORITY FOR REIMBURSEMENT TO THE AUTHORITY RELATIVE TO CERTAIN PROGRAMS AND SERVICES

AYES: Ms. Rohrer
Mr. Spearman
Mr. Stevenson
Chairman Hosey

ABSENT: Mr. Schooley

NAYES: None

ABSTAIN: None

Approving an Amendment to the Shared Services Agreement between the Authority and the County of Camden for reimbursement to the Authority relative to certain programs and services

After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson**, with **four** ayes, the following Resolution was adopted:

RESOLUTION 07-20

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY AWARDING A CONTACT FOR SNOW REMOVAL SERVICES AT THE CCIA PARKING CENTER IN CAMDEN CITY

AYES: Ms. Rohrer
Mr. Spearman
Mr. Stevenson
Chairman Hosey

ABSENT: Mr. Schooley

NAYES: None

ABSTAIN: None

Awarding a contract to Elite National Water Management, LLC to provide snow removal services at the CCIA parking Center in Camden City in an amount not to exceed \$17,500.00

After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson**, with **four** ayes, the following Resolution was adopted:

RESOLUTION 08-20

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
AWARDING A CONTRACT TO E&G EXTERMINATORS, INC. FOR
EXTERMINATING SERVICES ON AN AS-NEEDED BASIS

AYES: Ms. Rohrer ABSENT: Mr. Schooley
Mr. Spearman
Mr. Stevenson
Chairman Hosey

NAYES: None ABSTAIN: None

Awarding a contract to E&G Exterminators, Inc. under the Camden County Cooperative Pricing System Identifier No. 57-CCCPS on an as needed basis at the CCIA Parking Center in an amount not to exceed \$1,000.00

After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson**, with **four** ayes, the following Resolution was adopted:

RESOLUTION 09-20

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
APPROVING OR RATIFYING THE AUTHORITY OPERATING AND PROJECT
EXPENDITURES

AYES: Ms. Rohrer ABSENT: Mr. Schooley
Mr. Spearman
Mr. Stevenson
Chairman Hosey

NAYES: None ABSTAIN: None

After review of the Operating and Project expenditures, Chairman Hosey asked if all expenses were in budget, to which Ms. DiMattia confirmed

Chairman Hosey opened the floor to the public. Since there was no discussion from the public, a motion was made by **Mr. Spearman**, seconded by **Mr. Stevenson**, with **four** ayes, to adjourn the meeting at **8:07 a.m.**

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Maryanne Manning".

Maryanne Manning
Recording Secretary