

CAMDEN COUNTY IMPROVEMENT AUTHORITY
BOARD MEETING
December 13, 2018

The meeting of the Camden County Improvement Authority was held on December 13, 2018 at the offices of the Authority, 2220 Voorhees Town Center, Voorhees New Jersey at 8:00 a.m. Chairman Hosey presided over the meeting, and Maryanne Manning recorded the minutes thereof:

Chairman Hosey called the meeting to order at 8:00 a.m. and began the meeting with the Pledge of Allegiance.

Ms. Manning called the roll:

Ms. Rohrer
Mr. Schooley
Mr. Spearman (arrived at 8:06 a.m.)
Mr. Stevenson
Chairman Hosey

PRESENT:	Ms. Rohrer	ABSENT: None
	Mr. Schooley	
	Mr. Spearman	
	Mr. Stevenson	
	Chairman Hosey	

ALSO PRESENT: Mr. Christopher A. Orlando, Interim Executive Director
Mr. James Lex, Chief Operating Officer
Mr. David Patterson, Solicitor
Ms. Debra DiMattia, Chief Financial Officer
Mr. Ralph Condo, Director of Government
Mr. Michael Hagarty, Director of Project Management
Mr. Harry Collins, Deputy Director of Project Management
Ms. Jennifer Bonaccorsi, Assistant Dir. of Project Mgmt.

Ms. Manning read the Notice in accordance with the open public meetings law. Public Notice of the Time and Date for this meeting appeared in Resolution #184-17 dated December 14, 2017. This notice was mailed to the Courier Post and the South Jersey Times newspaper as a legal notice in compliance with the Open Public Meetings Act. It is also posted on the Authority bulletin board and filed with the Camden County Clerk.

Before voting on the November minutes, Mr. Patterson told the Commissioners that the minutes were sent to the County Freeholder Board for review as required by law and no veto of the minutes was received within the 10 day time period. Therefore, the minutes may be approved as submitted.

Motion was made by **Mr. Schooley**, seconded by **Mr. Stevenson**, with four ayes and one abstention, to approve the minutes from the November 15, 2018 Board Meeting

AYES:	Mr. Schooley Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	None
NAYS:	None	ABSTAIN:	Ms. Rohrer

Mr. Orlando verbally presented the Executive Director's Report to the Commissioners.

After review and discussion and upon motion by **Chairman Hosey**, seconded by **Mr. Stevenson**, with five ayes, the following Resolution was adopted:

RESOLUTION 163-18

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
ADOPTING THE 2019 BUDGET

AYES:	Ms. Rohrer Mr. Schooley Mr. Spearman Ms. Stevenson Chairman Hosey	ABSENT:	None
NAYES:	None	ABSTAIN:	None

Adopting the Authority's Annual and Capital Budget for the fiscal year beginning January 1, 2019 and ending December 31, 2019

After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson**, with five ayes, the following Resolution was adopted:

RESOLUTION 164-18

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
APPROVING CANCELLATION OF OUTSTANDING CHECKS

AYES:	Ms. Rohrer Mr. Schooley Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	None
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NAYES:	None	ABSTAIN:	None
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Approving the cancellation of outstanding checks

After review and discussion and upon motion by **Chairman Hosey**, seconded by **Mr. Schooley**, with five ayes, the following Resolution was adopted:

RESOLUTION 165-18

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
ESTABLISHING SCHEDULE OF MEETING DATES AND TIMES FOR THE YEAR
2019

AYES:	Ms. Rohrer Mr. Schooley Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	None
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NAYES:	None	ABSTAIN:	None
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Establishing the schedule of Meeting dates and times for the year 2019

After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson**, with five ayes, the following Resolution was adopted:

RESOLUTION 166-18

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
ESTABLISHING SCHEDULE OF HOLIDAYS FOR THE YEAR 2019

AYES:	Ms. Rohrer Mr. Schooley Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	None
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NAYES:	None	ABSTAIN:	None
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Establishing the schedule of Holidays for the year 2019

After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Schooley**, with five ayes, the following Resolution was adopted:

RESOLUTION 167-18

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING AWARD OF CONTRACT, PURSUANT TO SOLICITATION OF
QUOTATIONS FOR SNOW REMOVAL SERVICES

AYES:	Mr. Rohrer Mr. Schooley Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	None
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NAYES:	None	ABSTAIN:	None
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Award of Contract to Elite National Water Management, LLC for snow removal services at the CCIA Parking Center in the City of Camden in an amount not to exceed \$17,500.00

After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Schooley**, with five ayes, the following Resolution was adopted:

RESOLUTION 170-18

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
AWARDING A CONTRACT TO DANDREA CONSTRUCTION CO., INC. FOR THE
ALTERATIONS AND RENOVATIONS TO THE MERCHANTVILLE COMMUNITY
AND SENIOR CENTER

AYES:	Ms. Rohrer Mr. Schooley Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	None
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NAYES:	None	ABSTAIN:	None
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Approving an award of contract to Dandrea Construction Co. Inc. for the alterations and renovations to the Merchantville Community and Senior Center in the bid amount of \$1,301,500.00 (Base Bid plus Alternates #1 and #2)

After review and discussion and upon motion by **Chairman Hosey**, seconded by **Mr. Spearman**, with five ayes, the following Resolution was adopted:

RESOLUTION 171-18

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
APPROVING OR RATIFYING THE AUTHORITY OPERATING AND PROJECT
EXPENDITURES

AYES:	Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Ms. Rohrer Mr. Schooley
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NAYES:	None	ABSTAIN:	None
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After review of the Operating and Project expenditures, Chairman Hosey asked if all expenses were in budget, to which Ms. DiMattia confirmed

After review and discussion and upon motion by **Mr. Spearman**, seconded by **Chairman Hosey**, with five ayes, the following Resolution was adopted:

RESOLUTION 172-18

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING THE AUTHORITY TO GO INTO CLOSED SESSION

AYES: Ms. Rohrer ABSENT: None
Mr. Schooley
Mr. Spearman
Mr. Stevenson
Chairman Hosey

NAYES: None ABSTAIN: None

The Commissioners went into Closed Session at 8:45 a.m. to discuss personnel issues

*A motion was made by **Chairman Hosey**, seconded by **Ms. Schooley**, to return to Open Session at 8:56 a.m.*

At this time, there was one (1) Walk on Resolution

After review and discussion and upon motion by **Chairman Hosey**, seconded by **Mr. Spearman** with five ayes, the following Resolution was adopted:

RESOLUTION 173-18

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
APPOINTING MELISSA SNYPE AS ADMINISTRATOR OF THE FIRST TIME
HOMEBUYER PROGRAM

AYES: Ms. Rohrer ABSENT: None
Mr. Schooley
Mr. Spearman
Mr. Stevenson
Chairman Hosey

NAYES: None ABSTAIN: None

Appointing Melissa Snype as the Administrator of the First Time Homebuyer Program pursuant to the HUD Guidelines effective January 1, 2019 with a salary increase of Five Thousand Dollars (\$5,000.00)

Chairman Hosey opened the floor to the public. Since there was no discussion from the public, a motion was made by **Mr. Schooley**, seconded by **Ms. Rohrer** with five ayes, to adjourn the meeting at **8:58 a.m.**

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Maryanne Manning".

Maryanne Manning
Recording Secretary