

Authority Budget of:

Camden County Improvement Authority

State Filing Year

2019

**APPROVED COPY
ADOPTED COPY**

For the Period:

January 1, 2019

to

December 31, 2019

www.ccia.camdencounty.com

Authority Web Address

ADOPTED COPY

Department Of



**Community
Affairs**

Division of Local Government Services

2019 AUTHORITY BUDGET

Certification Section

2019

Camden County Improvement Authority

(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM January 1, 2019 TO December 31, 2019

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D. Cwest CPA, RMA Date: 11/21/2018

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D. Cwest CPA, RMA Date: 1/3/2019

2019 PREPARER'S CERTIFICATION

Camden County Improvement Authority

(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2019 **TO:** December 31, 2019

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Debra DiMattia		
Title:	Chief Financial Officer		
Address:	2220 Voorhees Town Center, Voorhees, NJ 08043		
Phone Number:	(856)751-2242	Fax Number:	(856)556-3105
E-mail address	debra.dimattia@camdencounty.com		

2019 APPROVAL CERTIFICATION

Camden County Improvement Authority

(Name)

AUTHORITY BUDGET

FISCAL YEAR: **FROM:** January 1, 2019 **TO:** December 31, 2018

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Camden County Improvement Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 11th day of October, 2018

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Christopher Orlando		
Title:	Interim Executive Director		
Address:	2220 Voorhees Town Center, Voorhees, NJ 08043		
Phone Number:	(856)751-2242	Fax Number:	(856)556-3105
E-mail address	chris.orlando@camdencounty.com		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	www.ccia.camdencounty.com
--------------------------	---------------------------

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- Budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public**)
- The annual audits of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Debra DiMattia

Title of Officer Certifying compliance

Chief Financial Officer

Signature

Debra DiMattia

2019 AUTHORITY BUDGET RESOLUTION
Camden County Improvement Authority
 (Name)

FISCAL YEAR: FROM: January 1, 2019 **TO:** December 31, 2019

WHEREAS, the Annual Budget and Capital Budget for the Camden County Improvement Authority for the fiscal year beginning, January 1, 2019 and ending, December 31, 2019 has been presented before the governing body of the Camden County Improvement Authority at its open public meeting of October 11, 2018; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$8,881,539.00 , Total Appropriations, including any Accumulated Deficit if any, of \$9,063,539.00 and Total Unrestricted Net Position utilized of \$411,000.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$36,200,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$-0-; and

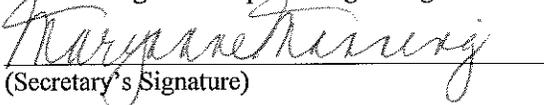
WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Camden County Improvement Authority, at an open public meeting held on October 11, 2018 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Camden County Improvement Authority for the fiscal year beginning, January 1, 2019 and ending, December 31, 2019 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Camden County Improvement Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 13, 2018.


 (Secretary's Signature)

10-11-18
 (Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Chairman Hosey	X			
Ms. Rohrer	X			
Mr. Schooley				X
Mr. Spearman	X			
Mr. Stevenson	X			

2019 ADOPTION CERTIFICATION

Camden County Improvement Authority

(Name)

AUTHORITY BUDGET

FISCAL YEAR: **FROM:** January 1, 2019 **TO:** December 31, 2019

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Camden County Improvement Authority, pursuant to N.J.A.C. 5:31-2.3, on the 13th day of, December, 2018

Officer's Signature:			
Name:	Christopher Orlando		
Title:	Interim Executive Director		
Address:	2220 Voorhees Town Center, Voorhees, NJ 08043		
Phone Number:	(856)751-2242	Fax Number:	(856)566-3105
E-mail address	chris.orlando@camdencounty.com		

2019 ADOPTED BUDGET RESOLUTION

Camden County Improvement Authority

(Name)

AUTHORITY

FISCAL YEAR: FROM: January 1, 2019 **TO:** December 31, 2019

WHEREAS, the Annual Budget and Capital Budget/Program for the Camden County Improvement Authority for the fiscal year beginning January 1, 2019 and ending, December 31, 2019 has been presented for adoption before the governing body of the Camden County Improvement Authority at its open public meeting of December 13, 2018; and

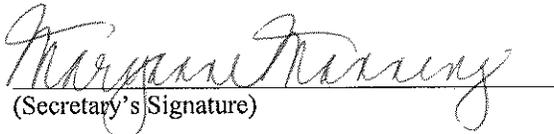
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 8,881,539.00, Total Appropriations, including any Accumulated Deficit, if any, of \$9,063,539.00 and Total Unrestricted Net Position utilized of \$411,000.00; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$36,200,000.00 and Total Unrestricted Net Position planned to be utilized of \$-0-; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Camden County Improvement Authority, at an open public meeting held on December 13, 2018 that the Annual Budget and Capital Budget/Program of the Camden County Improvement Authority for the fiscal year beginning, January 1, 2019 and, ending, December 31, 2019 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Secretary's Signature)

12-13-18
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Chairman Hosey	X			
Ms. Rohrer	X			
Mr. Schooley	X			
Mr. Spearman	X			
Mr. Stevenson	X			

2019 AUTHORITY BUDGET
Narrative and Information Section

2019 AUTHORITY BUDGET MESSAGE & ANALYSIS

Camden County Improvement Authority

(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2019 TO: December 31, 2019

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2019/2019-2020 proposed Annual Budget and make comparison to the 2018/2018-2019 adopted budget for each operation. Explain any variances over +/-10% (As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.

The 2019 Budget Appropriations in total have increased 2.0% which is primarily due to the increase in COPS Personnel to staff the additional shared services the CCIA has with the County.

Admin Fringe Benefits has decreased 37% due to employees opting out of Health Care coverage as well as a reallocation of employees to billable positions which accounts for the 20.9% increase in COPS Fringe Benefits. Admin Professional Services has increased 52.5% to account for the Interim Executive Director's position which has been extended. Admin Supplies has decreased by 23.6% due to the elimination in cell phone reimbursements.

COPS Professional Services decreased by 25.3% due to the reduction in capital projects projected in 2019. Advertising reduced 33.1% due to the elimination of a large marketing campaign.

Unrestricted Net Position reduced by 47.8% because a one-time resurfacing contract at the parking garage was completed in 2018.

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (As shown on budget page F-2 explain reason for change for each revenue changing more than 10%) from the current year adopted budget.

For the most part 2019 Anticipated Revenues will hold the same as 2018 with only a 0.1% increase.

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

As Camden continues its growth, the CCIA remains an active participant in managing projects such as renovations to offices and building parking structures.

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

Unrestricted Net Position was utilized to pay down debt where proceeds from prior years were generated for that purpose.

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

N/A

6. The proposed budget must not reflect an anticipated deficit from 2019/2019-2020 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. **(Prepare a response to deficits caused by the implementation of GASB 68)**

The CCIA continues to expand its Project Management services by extending to more municipalities and continuing our relationship with the county college. The overall change in net position went from (\$2,634,709.48) in 2016 to (\$661,784.29) in 2017. The depreciation expense continues to exceed the payment of principal but at a lesser rate. The property management program will also help as an addition to our revenue stream.

The main reason for the deficit is that the fixed assets are depreciating faster than the outstanding debt is being paid off. This is not an unusual event for an authority. The deficit will be reversed when the fixed assets related to debt is paid off.

The funding for the pension liability will be on a pay as you go basis in that the yearly PERS pension bill will be funded each year.

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, **if applicable.**

No changes in rate structure.

AUTHORITY CONTACT INFORMATION 2019

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Camden County Improvement Authority		
Federal ID Number:	22-2681222		
Address:	2220 Voorhees Town Center		
City, State, Zip:	Voorhees	NJ	08043
Phone: (ext.)	(856)751-2242	Fax:	(856)566-3105

Preparer's Name:	Debra DiMattia		
Preparer's Address:	2220 Voorhees Town Center		
City, State, Zip:	Voorhees	NJ	08043
Phone: (ext.)	(856)751-2242	Fax:	(856)566-3105
E-mail:			

Chief Executive Officer:	Christopher Orlando		
Phone: (ext.)	(856)751-2242	Fax:	(856)566-3105
E-mail:	chris.orlando@camdencounty.com		

Chief Financial Officer:	Debra DiMattia		
Phone: (ext.)	(856)751-2242	Fax:	(856)566-3105
E-mail:	debra.dimattia@camdencounty.com		

Name of Auditor:	L. Jarred Corn		
Name of Firm:	Bowman & Company, LLP		
Address:	601 White Horse Avenue		
City, State, Zip:	Voorhees	NJ	08043
Phone: (ext.)	(856)435-6200	Fax:	(856)435-0440
E-mail:	jcorn@bowmanllp.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

Camden County Improvement Authority

(Name)

FISCAL YEAR: FROM: January 1, 2019 TO: October 31, 2019

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use **Most Recent W-3 Available 2017 or 2018**) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 33
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use **Most Recent W-3 Available 2017 or 2018**) Transmittal of Wage and Tax Statements: \$1,888,596.23
- 3) Provide the number of regular voting members of the governing body: 5
- 4) Provide the number of alternate voting members of the governing body: 0
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (**Most Recent Filing that March 31, 2018 or 2019 deadline has passed 2018 or 2019**) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) Yes If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? Yes. A former executive director is now executive director of the HPA of the Battleship of New Jersey. The CCIA handled financing for the HPA in 2015.

If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.

- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **Attach a narrative of your Authorities procedures for all employees. Employee compensation determined by review and approval of the commissioners based upon management review of comparable positions. There is no non-employee compensation listed on page N-4.**
- 11) Did the Authority pay for meals or catering during the current fiscal year? Yes If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.
Monthly board meetings \$12/month for food, LaScala's \$10,000 which is reimbursed 100% from revenues generated, Westmont Bagels-\$349.90 for county-wide breakfast meeting
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? No If "yes," **attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.**
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- First class or charter travel No
 - Travel for companions No
 - Tax indemnification and gross-up payments No
 - Discretionary spending account No
 - Housing allowance or residence for personal use No
 - Payments for business use of personal residence No
 - Vehicle/auto allowance or vehicle for personal use No
 - Health or social club dues or initiation fees No
 - Personal services (i.e.: maid, chauffeur, chef) No
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. **(If your authority does not allow for reimbursements indicate that in answer)**
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No If "yes," attach explanation including amount paid.
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No If "yes," attach explanation including amount paid.
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? N/A If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. **(If no bonded Debt answer is Not Applicable)**
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? Yes If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? No If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.



State of New Jersey

DEPARTMENT OF ENVIRONMENTAL PROTECTION

PHILIP D. MURPHY
Governor

CATHERINE C. MCCABE
Commissioner

SHEILA Y. OLIVER
Lt. Governor

Site Remediation Program
Enforcement & Information Support Element
Bureau of Enforcement and Investigation
Responsible Party Investigation Unit
401 E. State St., 6th Floor West
MC 401-06U, PO Box 420
Trenton, New Jersey 08625-0028

August 7, 2018

CERTIFIED MAIL

No.: 7014 3490 0000 0276 9433

Mr. James Lex
Camden County Improvement Authority
Voorhees Town Center
2220 Voorhees Town Center
Voorhees, NJ 08043

CERTIFIED MAIL

No.: 7014 3490 0000 0276 9440

Mr. Kevin Castagnola
South Jersey Port Corporation
101 Joseph A. Balzano Blvd.
PO Box 129
Camden, NJ 08103

Re: Former Lectronic Research Labs Inc.
1423 Ferry Avenue
Camden City / Camden County
Block 216; Lot 4
PI #020964

Dear Mr. Lex:

The New Jersey Department of Environmental Protection (Department/NJDEP) is currently reevaluating known or suspected contaminated sites to determine if any unresolved environmental issues remain that require further investigation and/or remediation. Department records indicate that contamination exists at the above referenced site which has not been remediated and/or received a No Further Action/ Response Action Outcome letter. The Department has determined that certain provisions of the Site Remediation

Reform Act (SRRA) apply to this site. This letter is intended to advise you of your obligations under the law and provide you with additional information.

On May 7, 2009, the SRRA was enacted. The SRRA requires persons responsible for conducting remediation to address discharges of hazardous substances by establishing an affirmative obligation to conduct remediation in accordance with the provisions of the Technical Requirements for Site Remediation (N.J.A.C. 7:26E) and the Administrative Requirements for the Remediation of Contaminated Sites (N.J.A.C. 7:26C or ARRCs Rule).

Site Specific Background Information

The Department has reviewed the case files and provides a case summary of the open issues herein. This summary should not be interpreted as a complete or "all-inclusive" representation of environmental conditions at the site.

On December 19, 1996 the title to this property was transferred to Camden County Improvement Authority (CCIA).

In July 1998, NJDEP received a Remedial Investigation Report (RIR). Based on the remedial investigation conducted with regard to an underground storage tank area of concern (AOC), Tetrachloroethene (PCE) was discovered to be present in soil (400 parts per billion = ppb) and ground water (8 ppb) at this site. Note: Ground water sampling was conducted in May 1998.

On September 28, 1998, NJDEP issued a letter to CCIA rejecting the proposal for no further action for the underground storage tank area. NJDEP required a Preliminary Assessment (PA) to evaluate potential areas of concern that may be contributing to the volatile organic contamination or to confirm that the source of this contamination is from off-site. If the required PA identified AOCs, a Site Investigation (SI) would also become necessary.

During the tank investigation Lead was also determined to be present at elevated concentrations in soil and groundwater. This contaminant was determined to be the result of historic fill material and was addressed by establishing a Declaration of Environmental Restriction (DER). NJDEP approved of the DER and Classification Exception Area (CEA) for Lead.

In December 1998 additional ground water sampling results were submitted to NJDEP. Five onsite monitoring wells were sampled and analyzed for volatile organics, semi-volatile organics and lead. As indicated by the May 1998 sampling results, these samples collected in June 1998 also reported the presence of elevated concentrations of PCE (3 ppb) and Lead (288 ppb).

In January 1999 NJDEP issued an approval for no further action for the AOC consisting of the four underground storage tanks that had been removed from the rear of the property along Atlantic Avenue. This no further action approval specifically did not address the PCE in ground water at the site.

Based upon available information no additional activities were taken to address the presence of elevated chlorinated organics (PCE) in ground water. Additionally, the required

PA was not submitted. During the investigation of this site, NJDEP conducted a review of all available Sanborn Insurance Maps. A 1926 Sanborn Map indicates that the site was used as a garage with the capacity for 120 automobiles. The portion of the site at the corner of Atlantic and Ferry Avenues appears to have been used as a gasoline filling station with as many as six tanks present. There is no record of this potential area of concern being investigated.

Responsible Parties and Obligations

The Department has initiated an investigation to identify the responsible parties that are liable for the investigation/remediation of the above referenced contamination. The volatile organic discharge was discovered in or about May 1998. Camden County Improvement Authority acquired the property in December 1996 and was the owner at the time the contamination was discovered.

Requirements

If you have a Response Action Outcome or a Department issued No Further Action letter for the contamination discussed herein please send or email a copy of said letter(s) to the contact listed below. If you do not have a Response Action Outcome or No Further Action letter from the Department for the contamination, you are required to hire a Licensed Site Remediation Professional to complete the investigation/remediation and issue a Response Action Outcome.

The SRRA establishes criteria for the Licensed Site Remediation Professionals. The Licensed Site Remediation Professional is required to perform the remediation of the contaminated site in accordance with all prevailing statutes, regulations and guidance. The timeframes and criteria that define when an Licensed Site Remediation Professional must be hired, as well as other requirements of the SRRA, have been reflected in rules adopted on November 4, 2009 and last amended May 7, 2012 [See N.J.A.C. 7:26C and N.J.A.C. 7:26E]. These rules can be found at www.nj.gov/dep/srp/regs/.

The ARRCs Rule, specifically N.J.A.C. 7:26C-2.2(a) establishes the criteria for determining when a person is required to remediate a contaminated site and N.J.A.C. 7:26C-2.3(a) outlines the requirements for the person or persons responsible for conducting the remediation. A list of Licensed Site Remediation Professionals can be found at: www.nj.gov/dep/srp/srra/l srp/l srp_list.htm. To document the hiring of a Licensed Site Remediation Professional, submit a completed "LSRP Notification of Retention or Dismissal" Form to the Department at www.state.nj.us/dep/online/ **within 45 days of receipt of this letter**. Please note that this timeframe does not represent an extension for compliance required under SRRA, ARRCs, or the Technical Requirements for Site Remediation.

It is important to note that there are Statutory, mandatory, and regulatory timeframes which may apply to the site. These timeframes are for completion of an Initial Receptor

Evaluation, a Preliminary Assessment/Site Investigation (if required), a Remedial Investigation Report and Remedial Action Report. Depending on site-specific conditions, regulatory and mandatory timeframes related to "Immediate Environmental Concern" (IEC) conditions and the presence of petroleum free product (Light Non-Aqueous Phase Liquid or LNAPL) could also apply and are triggered from the date of identification of the Immediate Environmental Concern and Light Non-Aqueous Phase Liquid, respectively. Please consult the referenced rules and the following links to better understand these timeframes, related activities including the ongoing evaluation of potential impacts to public health and the environment, what constitutes an Immediate Environmental Concern, etc.

www.state.nj.gov/dep/srp,
www.nj.gov/dep/srp/guidance/srra/lnapl_guidance.pdf,
www.nj.gov/dep/srp/srra/forms/receptor_evaluation_report.pdf,
www.nj.gov/dep/srp/guidance/srra/draft_iec_guidance.pdf

The Department has determined that based on a review of the Department's case file for this contaminated site, Camden County Improvement Authority, is out of compliance as described below.

The remedial investigation of the entire site was not completed on or before 5/7/14 as established in the SRRA.

The Administrative Requirements for the Remediation of Contaminated Sites, N.J.A.C. 7:26C authorized the Department to establish mandatory and/or regulatory timeframes for certain aspects of the remediation process. Mandatory timeframes are outlined in N.J.A.C. 7:26C3.3(a). Camden County Improvement Authority, has also missed a Mandatory Timeframe for submitting one or more of the following documents:

- Initial Receptor Evaluation
- Light Non-Aqueous Phase Liquid Report
- Preliminary Assessment Report
- Site Investigation Report
- Remedial Investigation Report*
- Remedial Action Report
- Immediate Environmental Concern Report

* *An initial RI was conducted in 1998, as such the LSRP must prepare a supplemental RI Report addressing further remedial investigation. Should the LSRP concur with earlier findings, then the LSRP should certify that the findings in the reports are true, accurate and complete.*

Due to missing a Statutory and/or Mandatory Timeframe date(s), the site is subject to the Direct Oversight Provisions pursuant to N.J.A.C. 7:26C-14.2(b) and additional requirements apply. These additional requirements are detailed in the Direct Oversight section of the enclosed document.

Failure to comply with the obligations of the SRRA can result in severe consequences including the assessment of significant penalties and the possibility that the Department may undertake Direct Oversight of the remediation. Once a site is under the Direct Oversight Provisions, National Institute for Brownfields Redevelopment, LLC, forfeits all rights in the decision-making process regarding the remediation and the remedy selection. In addition, National Institute for Brownfields Redevelopment, LLC, will be required to submit an annual remediation cost review form, and post a remediation funding source (RFS) in the form of a Direct Oversight Remediation Trust Fund in the amount of the estimated remediation cost. Ultimately the Department will provide direction over the remedial actions implemented and will control disbursements from the RFS needed for the remediation. If you have any questions concerning the Direct Oversight Provisions or how to comply with these Provisions, please call the Bureau of Enforcement and Investigations Duty Officer at (609) 633-1480.

Please note that until the contamination is fully remediated this matter will remain open in Department records, which could complicate future property and business transactions and could result in enforcement actions.

Should you have any technical and/or administrative questions, please refer to the "Contact List for Questions on LSRP" located at www.nj.gov/dep/srp/srra/srra_contacts.htm. If you have additional questions regarding this letter as related to the site, please contact the undersigned by telephone at (609) 984-9787 or by email at chris.lacy@dep.nj.gov.

Sincerely,



Christine Lacy
Responsible Party Investigation Unit
Bureau of Enforcement & Investigations

Attachment: Direct Oversight Document

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

Camden County Improvement Authority

(Name)

FISCAL YEAR: FROM: January 1, 2019 **TO:** December 31, 2019

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: (Use the Most Recent W-2 available 2017 or 2018. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2019, the most recent W-2 and 1099 should be used 2018 or 2017 (60 days prior to start of budget year is November 1, 2018, with 2017 being the most recent calendar year ended), and for fiscal years ending June 30, 2019, the calendar year 2018 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2018, with 2018 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Camden County Improvement Authority
to
December 31, 2019

For the Period #####

A B C D E F G H I J K L M N O P Q R S T

Name	Title	Average Hours per Week Dedicated to Position	Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Reportable Compensation from Authority (W-2/1099)		Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where individual is an Employee or Member of the Governing Body (1) See note below	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
								Base Salary/Stipend	Bonus								
1 William Hoxey	Chairman	35	x	x								None					0
2 Linda Rohrer	Vice-Chairman	35	x	x								Haddon Heights Planning Bd					0
3 Joseph Schooley	Board Member	35	x	x								None					0
4 William Spearman	Board Member	35	x	x								SJ Trans Authority	40	64,000	19,200	83,200	
5 Spearman (Cont)												Camden Co College					0
6 Reginald Stevenson	Board Member	35	x	x								None					0
7 Michael Hagarty	Dir Project Mgmt	35			x			14,313			157,007	None					157,007
8 Harry Collins	Dep Dir Profg Mgmt	35			x			22,781			147,502	None					147,502
9 James Lex	Chief Operating Ofcr	35			x			24,625			128,547	Haddon Township Board Member					128,547
10 Patrick Shuttleworth	Dir of Administration	35			x			25,486			128,100	None					128,100
11 Andrew Levecchia	Senior Planner	35			x			17,517			117,881	None					117,881
12 Debra DiMattia	Chief Financial Officer	35			x			6,145			98,376	Clemerton, Cherry Hill CFO, Treas.	8	41,000			139,376
13											0						0
14											0						0
15											0						0
Total:								\$ 666,546	\$ -	\$ -	\$ 110,867	\$ 777,413		\$ 105,000	\$ 19,200	\$ 901,613	

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

Camden County Improvement Authority

For the Period January 1, 2019 to December 31, 2019

	# of Covered Members		Annual Cost Estimate per Employee		Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
	Proposed Budget	Rx	Proposed Budget	Rx						
Active Employees - Health Benefits - Annual Cost										
Single Coverage	5		\$ 12,086		\$ 60,430	7	\$ 11,861	\$ 83,027	\$ (22,597)	-27.2%
Parent & Child	5		21,634		108,170	6	20,205	121,230	(13,060)	-10.8%
Employee & Spouse (or Partner)	9		24,172		217,548	4	23,770	95,080	122,468	128.8%
Family	3		33,720		101,160	6	30,670	184,020	(82,860)	-45.0%
Employee Cost Sharing Contribution (enter as negative -)					(121,500)			(118,177)	(3,323)	2.8%
Subtotal	22				365,808	23		365,180	628	0.2%
Commissioners - Health Benefits - Annual Cost										
Single Coverage					-			-	-	#DIV/0!
Parent & Child					-			-	-	#DIV/0!
Employee & Spouse (or Partner)					-			-	-	#DIV/0!
Family					-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)										#DIV/0!
Subtotal	0				-	0		-	-	#DIV/0!
Retirees - Health Benefits - Annual Cost										
Single Coverage	5		10,150		50,750	5	10,150	50,750	-	0.0%
Parent & Child					-			-	-	#DIV/0!
Employee & Spouse (or Partner)	1		22,002		22,002	1	22,002	22,002	-	0.0%
Family					-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)					(3,009)			(3,009)	-	0.0%
Subtotal	6				69,743	6		69,743	-	0.0%
GRAND TOTAL	28				\$ 435,551	29		\$ 434,923	\$ 628	0.1%

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box) Yes No
 Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box) Yes No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Compensated Balances as of December 31, 2017

<u>Employee</u>	<u>DOH</u>	<u>Vacation Hours</u>	<u>Hourly Rate</u>	<u>Total</u>
Bakey, George	10/11/12	161.00	\$ 29.34	\$ 4,723.05
Bond, John	02/10/11	105.00	50.58	5,311.04
Cass, Kristen	01/01/17	7.25	35.71	258.93
Collins, Harry	06/18/11	105.00	67.83	7,121.94
Coyle, John	07/24/06	7.25	34.85	252.68
DiMattia, Debra	02/15/17	28.00	60.44	1,692.31
Forte, Gina	11/01/87	192.50	50.71	9,761.23
Gryzewski, Sonia	06/05/17	14.00	28.85	403.85
Hagarty, Michael	12/31/04	143.50	77.92	11,181.17
Harris, Robert	09/17/15	21.00	29.85	626.75
Hurley, William	06/30/15	14.50	50.02	725.28
Kanalstein, Gary	10/16/14	-	52.48	-
Kehoe, Kelli	11/06/17	14.00	20.60	288.46
Klaus, Robert	02/01/04	73.50	37.14	2,729.52
Levecchia, Andrew	06/06/05	10.50	54.95	576.92
Lex, James	06/06/05	134.75	56.70	7,640.33
Mamas, Maria	05/04/15	35.00	20.01	700.27
Mannel, Mark	12/21/15	10.50	33.65	353.37
Manning, Maryanne	09/06/05	-	32.67	-
Marquez, Reginald	08/01/11	62.50	40.99	2,561.79
Orlando, Tyler	01/04/16	7.00	26.90	188.31
Shaikh, Zunaira	10/19/15	84.00	24.30	2,040.78
Shuttleworth, Patrick	05/01/96	185.50	55.98	10,384.53
Sinon, Sandra	11/05/12	105.00	36.40	3,821.83
Snype, Melissa	12/22/11	49.00	27.36	1,340.55
Tassi, Costantino	04/15/13	36.00	48.44	1,743.73
Wilson, Tracy	04/27/15	-	24.73	-
		<u>1,606.25</u>		<u>\$ 76,428.61</u>
			FICA	<u>5,846.79</u>
				<u>\$ 82,275.40</u>
			Administration	\$ 45,570.00
			Project Management	28,350.53
			Shared Services	<u>8,354.87</u>
				<u>\$ 82,275.40</u>

Schedule of Shared Service Agreements

Camden County Improvement Authority

January 1, 2019 to December 31, 2019

For the Period

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement		Amount to be	
				Effective Date	Agreement End Date	Received by/	Paid from Authority
Camden County Impr. Auth.	County of Camden	Administrative Employees		1/1/2012		\$	619,500
Camden County Impr. Auth.	County of Camden	Project Management Svcs.		7/1/2012		\$	350,000
Camden County Impr. Auth.	County of Camden	Adm. of HUD Grants		7/1/2013		\$	400,000
Camden County Impr. Auth.	Township of Waterford	Project Management Svcs.		6/1/2015		\$	50,000
Camden County Impr. Auth.	City of Gloucester City	Adm. of HUD Grants		6/23/2016		\$	15,000
Camden County Impr. Auth.	Township of Cherry Hill	Adm. of HUD Grants		5/1/2015		\$	30,000
Camden County Impr. Auth.	Camden County Tech. School	Project Management Svcs.		11/13/2015		\$	150,000
Camden County Impr. Auth.	Pine Hill Board of Ed	Project Management Svcs.		6/1/2015		\$	5,000
Camden County Impr. Auth.	Camden County College	Project Management Svcs.		2/21/2017		\$	150,000
Camden County Impr. Auth.	Borough of Merchantville	Project Management Svcs.		6/15/2017		\$	50,000
Camden County Impr. Auth.	Borough of Collingswood	Project Management Svcs.		4/13/2017		\$	150,000
Camden County Impr. Auth.	Township of Voorhees	Project Management Svcs.		1/24/2017		\$	30,000
ADDITIONAL ATTACHED							

If No Shared Services X this Box

Shared Services Agreements
 CAMDEN COUNTY IMPROVEMENT AUTHORITY
 Page N-7 (Sheet 2)

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement Effective Date	Agreement End Date	Received by/ Paid from Authority
Camden County Impr. Auth.	City of Camden	Housing Inspections		7/1/2013		\$ 10,000
Camden County Impr. Auth.	Parking Authority of City of Camden	Project Management		8/24/2015		\$ 150,000
Camden County Impr. Auth.	Borough of Stratford	Project Management		7/10/2017		\$ 20,000

2019 AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

Camden County Improvement Authority
 For the Period January 1, 2019 to December 31, 2019

	FY 2019 Proposed Budget					FY 2018 Adopted Budget	All Operations	All Operations	% Increase (Decrease) Proposed vs. Adopted		
	Operation	Parking Center	Stadium	N/A	N/A					Total All Operations	Total All Operations
	\$	\$	\$	\$	\$					\$	\$
REVENUES											
Total Operating Revenues	\$ 4,054,039	\$ 4,330,000	\$ 493,500	-	-	\$ 8,877,539	\$ 8,871,979	\$ 5,560	0.1%		
Total Non-Operating Revenues	1,500	2,500	-	-	4,000	4,000	-	-	0.0%		
Total Anticipated Revenues	4,055,539	4,332,500	493,500	-	8,881,539	8,875,979	5,560	0.1%			
APPROPRIATIONS											
Total Administration	1,186,470	10,000	2,500	-	1,198,970	1,204,482	(5,512)	-0.5%			
Total Cost of Providing Services	2,869,069	1,613,500	86,000	-	4,568,569	4,880,229	(311,660)	-6.4%			
Total Principal Payments on Debt Service in Lieu of Depreciation	-	755,000	190,000	-	945,000	905,000	40,000	4.4%			
Total Operating Appropriations	4,055,539	2,378,500	278,500	-	6,712,539	6,989,711	(277,172)	-4.0%			
Total Interest Payments on Debt	336,000	1,800,000	215,000	-	2,351,000	2,280,490	70,510	3.1%			
Total Other Non-Operating Appropriations	-	-	-	-	-	-	-	-	#DIV/0!		
Total Non-Operating Appropriations	336,000	1,800,000	215,000	-	2,351,000	2,280,490	70,510	3.1%			
Accumulated Deficit	-	-	-	-	-	-	-	-	#DIV/0!		
Total Appropriations and Accumulated Deficit	4,391,539	4,178,500	493,500	-	9,063,539	9,270,201	(206,662)	-2.2%			
Less: Total Unrestricted Net Position Utilized	336,000	75,000	-	-	411,000	787,400	(376,400)	-47.8%			
Net Total Appropriations	4,055,539	4,103,500	493,500	-	8,652,539	8,482,801	169,738	2.0%			
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ 229,000	\$ -	\$ -	\$ 229,000	\$ 393,178	\$ (164,178)	-41.8%			

Revenue Schedule

Camden County Improvement Authority
For the Period January 1, 2019 to December 31, 2019

	FY 2019 Proposed Budget						FY 2018 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Operation	Parking Center	Stadium	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations
							Total All Operations	All Operations	All Operations
OPERATING REVENUES									
<i>Service Charges</i>									
Residential						\$ -	\$ -	\$ -	#DIV/0!
Business/Commercial						-	-	-	#DIV/0!
Industrial						-	-	-	#DIV/0!
Intergovernmental						-	-	-	#DIV/0!
Other						-	-	-	#DIV/0!
Total Service Charges	-	-	-	-	-	-	-	-	#DIV/0!
<i>Connection Fees</i>									
Residential						-	-	-	#DIV/0!
Business/Commercial						-	-	-	#DIV/0!
Industrial						-	-	-	#DIV/0!
Intergovernmental						-	-	-	#DIV/0!
Other						-	-	-	#DIV/0!
Total Connection Fees	-	-	-	-	-	-	-	-	#DIV/0!
<i>Parking Fees</i>									
Meters						-	-	-	#DIV/0!
Permits						-	-	-	#DIV/0!
Fines/Penalties						-	-	-	#DIV/0!
Other						-	-	-	#DIV/0!
Total Parking Fees	-	-	-	-	-	-	-	-	#DIV/0!
<i>Other Operating Revenues (List)</i>									
Bond Financing Fees	303,000					303,000	303,000	-	0.0%
Project and Grant Management	2,924,039					2,924,039	2,989,940	(65,901)	-2.2%
Parking Fees & Office Rental		4,330,000	125,000			4,455,000	4,455,000	-	0.0%
Other Revenue	827,000		368,500			1,195,500	1,124,039	71,461	6.4%
						-	-	-	#DIV/0!
						-	-	-	#DIV/0!
						-	-	-	#DIV/0!
						-	-	-	#DIV/0!
						-	-	-	#DIV/0!
						-	-	-	#DIV/0!
Total Other Revenue	4,054,039	4,330,000	493,500	-	-	8,877,539	8,871,979	5,560	0.1%
Total Operating Revenues	4,054,039	4,330,000	493,500	-	-	8,877,539	8,871,979	5,560	0.1%
NON-OPERATING REVENUES									
<i>Other Non-Operating Revenues (List)</i>									
						-	-	-	#DIV/0!
						-	-	-	#DIV/0!
						-	-	-	#DIV/0!
						-	-	-	#DIV/0!
						-	-	-	#DIV/0!
						-	-	-	#DIV/0!
Total Other Non-Operating Revenue	-	-	-	-	-	-	-	-	#DIV/0!
<i>Interest on Investments & Deposits (List)</i>									
Interest Earned	1,500	2,500				4,000	4,000	-	0.0%
Penalties						-	-	-	#DIV/0!
Other						-	-	-	#DIV/0!
Total Interest	1,500	2,500	-	-	-	4,000	4,000	-	0.0%
Total Non-Operating Revenues	1,500	2,500	-	-	-	4,000	4,000	-	0.0%
TOTAL ANTICIPATED REVENUES	\$ 4,055,539	\$ 4,332,500	\$ 493,500	\$ -	\$ -	\$ 8,881,539	\$ 8,875,979	\$ 5,560	0.1%

Prior Year Adopted Revenue Schedule

Camden County Improvement Authority

FY 2018 Adopted Budget

	Operation	Parking Center	Stadium	N/A	N/A	N/A	Total All Operations
OPERATING REVENUES							
<i>Service Charges</i>							
Residential							\$ -
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Service Charges	-	-	-	-	-	-	
<i>Connection Fees</i>							
Residential							-
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	-	-	-	-	-	-	
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	
<i>Other Operating Revenues (List)</i>							
Bond Financing Fees	303,000						303,000
Project and Grant Management	2,989,940						2,989,940
Parking Fees & Office Rental		4,330,000	125,000				4,455,000
Other Revenue	552,000		572,039				1,124,039
							-
							-
							-
							-
							-
							-
							-
Total Other Revenue	3,844,940	4,330,000	697,039	-	-	-	8,871,979
Total Operating Revenues	3,844,940	4,330,000	697,039	-	-	-	8,871,979
NON-OPERATING REVENUES							
<i>Other Non-Operating Revenues (List)</i>							
HUC CDBG & HOME							-
SSA							-
							-
							-
							-
							-
							-
							-
<i>Other Non-Operating Revenues</i>	-	-	-	-	-	-	-
<i>Interest on Investments & Deposits</i>							
Interest Earned	1,500	2,500					4,000
Penalties							-
Other							-
Total Interest	1,500	2,500	-	-	-	-	4,000
Total Non-Operating Revenues	1,500	2,500	-	-	-	-	4,000
TOTAL ANTICIPATED REVENUES	\$ 3,846,440	\$ 4,332,500	\$ 697,039	\$ -	\$ -	\$ -	\$ 8,875,979

Appropriations Schedule

Camden County Improvement Authority
For the Period January 1, 2019 to December 31, 2019

	FY 2019 Proposed Budget						FY 2018 Adopted Budget			
	Operation	Parking Center	Stadium	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	All Operations
									\$ Increase (Decrease)	% Increase (Decrease)
OPERATING APPROPRIATIONS										
<i>Administration - Personnel</i>										
Salary & Wages	\$ 508,327						\$ 508,327	\$ 499,538	\$ 8,789	1.8%
Fringe Benefits	120,561						120,561	193,538	(72,977)	-37.7%
Total Administration - Personnel	628,888						628,888	693,076	(64,188)	-9.3%
<i>Administration - Other (List)</i>										
Office Rental	174,832						174,832	170,806	4,026	2.4%
Professional Services	167,500						180,000	118,000	62,000	52.5%
Advertising, Mrkting, Utilities, Travel, Educ	184,500						184,500	182,350	2,150	1.2%
Supplies, Printing, Software, Equipment	30,750						30,750	40,250	(9,500)	-23.6%
Miscellaneous Administration*										#DIV/0!
Total Administration - Other	557,582						570,082	511,406	58,676	11.5%
Total Administration	1,186,470						1,198,970	1,204,482	(5,512)	-0.5%
<i>Cost of Providing Services - Personnel</i>										
Salary & Wages	1,964,157						2,264,157	2,147,443	116,714	5.4%
Fringe Benefits	860,912						985,912	815,715	170,197	20.9%
Total COPS - Personnel	2,825,069						3,250,069	2,963,158	286,911	9.7%
<i>Cost of Providing Services - Other (List)</i>										
Ground Lease	100,000						100,000	100,000	-	0.0%
Professional Services	28,000						28,000	37,500	(9,500)	-25.3%
Advertising, Mrkting, Utilities, Travel, Educ	44,000						1,190,500	1,779,571	(589,071)	-33.1%
Supplies, Printing, Software, Equipment										#DIV/0!
Miscellaneous COPS*										#DIV/0!
Total COPS - Other	44,000						1,318,500	1,917,071	(598,571)	-31.2%
Total Cost of Providing Services	2,869,069						4,568,569	4,880,229	(311,660)	-6.4%
Total Principal Payments on Debt Service in Lieu of Depreciation	-						945,000	905,000	40,000	4.4%
Total Operating Appropriations	4,055,539						6,712,539	6,989,711	(277,172)	-4.0%
NON-OPERATING APPROPRIATIONS										
Total Interest Payments on Debt	336,000						2,351,000	2,280,490	70,510	3.1%
Operations & Maintenance Reserve										#DIV/0!
Renewal & Replacement Reserve										#DIV/0!
Municipality/County Appropriation										#DIV/0!
Other Reserves										#DIV/0!
Total Non-Operating Appropriations	336,000						2,351,000	2,280,490	70,510	3.1%
TOTAL APPROPRIATIONS	4,391,539						9,063,539	9,270,201	(206,662)	-2.2%
ACCUMULATED DEFICIT										
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	4,391,539						9,063,539	9,270,201	(206,662)	-2.2%
UNRESTRICTED NET POSITION UTILIZED										
Municipality/County Appropriation										#DIV/0!
Other	336,000						411,000	787,400	(376,400)	-47.8%
Total Unrestricted Net Position Utilized	336,000						411,000	787,400	(376,400)	-47.8%
TOTAL NET APPROPRIATIONS	\$ 4,055,539						\$ 8,652,539	\$ 8,482,801	\$ 169,738	2.0%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 202,776.95 \$ 118,925.00 \$ 13,925.00 \$ - \$ - \$ - \$ 335,626.95

Prior Year Adopted Appropriations Schedule

Camden County Improvement Authority

FY 2018 Adopted Budget

	Operation	Parking Center	Stadium	N/A	N/A	N/A	Total All Operations
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 499,538						\$ 499,538
Fringe Benefits	193,538						193,538
Total Administration - Personnel	693,076	-	-	-	-	-	693,076
<i>Administration - Other (List)</i>							
Office Rental	170,806						170,806
Professional Services	102,500	5,500	10,000				118,000
Advertising, Mrkting, Utilities, Travel, Educ	182,350						182,350
Supplies, Printing, Software, Equipment	40,250						40,250
Miscellaneous Administration*							-
Total Administration - Other	495,906	5,500	10,000	-	-	-	511,406
Total Administration	1,188,982	5,500	10,000	-	-	-	1,204,482
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	1,872,443	275,000					2,147,443
Fringe Benefits	713,715	102,000					815,715
Total COPS - Personnel	2,586,158	377,000	-	-	-	-	2,963,158
<i>Cost of Providing Services - Other (List)</i>							
Ground Lease		100,000					100,000
Professional Services		37,500					37,500
Advertising, Mrkting, Utilities, Travel, Educ	71,300	1,416,722	291,549				1,779,571
Supplies, Printing, Software, Equipment							-
Miscellaneous COPS*							-
Total COPS - Other	71,300	1,554,222	291,549	-	-	-	1,917,071
Total Cost of Providing Services	2,657,458	1,931,222	291,549	-	-	-	4,880,229
Total Principal Payments on Debt Service in Lieu of Depreciation	-	720,000	185,000	-	-	-	905,000
Total Operating Appropriations	3,846,440	2,656,722	486,549	-	-	-	6,989,711
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	330,000	1,740,000	210,490	-	-	-	2,280,490
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	330,000	1,740,000	210,490	-	-	-	2,280,490
TOTAL APPROPRIATIONS	4,176,440	4,396,722	697,039	-	-	-	9,270,201
ACCUMULATED DEFICIT							
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	4,176,440	4,396,722	697,039	-	-	-	9,270,201
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other	330,000	457,400					787,400
Total Unrestricted Net Position Utilized	330,000	457,400	-	-	-	-	787,400
TOTAL NET APPROPRIATIONS	\$ 3,846,440	\$ 3,939,322	\$ 697,039	\$ -	\$ -	\$ -	\$ 8,482,801

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 192,322.00 \$ 132,836.10 \$ 24,327.45 \$ - \$ - \$ - \$ 349,485.55

Debt Service Schedule - Principal

Camden County Improvement Authority

If Authority has no debt X this box

Operation	Adopted Budget Year 2018	Proposed Budget Year 2019	<i>Fiscal Year Ending in</i>					Total Principal Outstanding
			2020	2021	2022	2023	2024	
2017 Bonds	\$	425,582	\$ 435,512	\$ 444,724	\$ 454,130	\$ 462,910	\$ 13,777,142	\$ 16,000,000
Total Principal Parking Center	-	-	425,582	435,512	444,724	454,130	13,777,142	16,000,000
2007 Bonds	720,000	755,000	805,000	860,000	915,000	1,020,000	21,535,000	26,855,000
Total Principal Stadium	720,000	755,000	805,000	860,000	915,000	1,020,000	21,535,000	26,855,000
2015 Bonds	185,000	190,000	200,000	210,000	220,000	235,000	3,385,000	4,665,000
Total Principal	185,000	190,000	200,000	210,000	220,000	235,000	3,385,000	4,665,000
N/A	-	-	-	-	-	-	-	-
Total Principal	-	-	-	-	-	-	-	-
Total Principal	-	-	-	-	-	-	-	-
Total Principal	-	-	-	-	-	-	-	-
TOTAL PRINCIPAL ALL OPERATIONS	\$ 905,000	\$ 945,000	\$ 1,430,582	\$ 1,505,512	\$ 1,579,724	\$ 1,644,130	\$ 1,717,910	\$ 47,520,000

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

<u>Moody's</u>	<u>Standard & Poors</u>
<u>Fitch</u>	
Bond Rating	
Year of Last Rating	

Debt Service Schedule - Interest

Camden County Improvement Authority

	<i>Fiscal Year Ending in</i>						Total Interest Payments Outstanding		
	Adopted Budget Year 2018	Proposed Budget Year 2019	2020	2021	2022	2023		2024	Thereafter
<i>Operation</i>									
2017 Bonds	\$ 330,000	\$ 336,000	\$ 332,015	\$ 322,085	\$ 312,874	\$ 303,467	\$ 294,688	\$ 3,583,657	\$ 5,484,786
<i>Parking Center</i>									
Total Interest Payments	330,000	336,000	332,015	322,085	312,874	303,467	294,688	3,583,657	5,484,786
<i>Stadium</i>									
2007 Bonds	1,740,000	1,800,000	1,567,101	1,512,520	1,458,796	1,437,927	1,383,774	9,659,802	18,819,920
Total Interest Payments	1,740,000	1,800,000	1,567,101	1,512,520	1,458,796	1,437,927	1,383,774	9,659,802	18,819,920
<i>N/A</i>									
2015 Bonds	210,490	215,000	194,215	185,535	176,421	166,873	157,108	929,675	2,024,827
Total Interest Payments	210,490	215,000	194,215	185,535	176,421	166,873	157,108	929,675	2,024,827
<i>N/A</i>									
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>N/A</i>									
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>N/A</i>									
Total Interest Payments	-	-	-	-	-	-	-	-	-
TOTAL INTEREST ALL OPERATIONS	\$ 2,280,490	\$ 2,351,000	\$ 2,093,331	\$ 2,020,140	\$ 1,948,091	\$ 1,908,267	\$ 1,835,570	\$ 14,173,134	\$ 26,329,533

2019

Camden County Improvement Authority
(Name)

AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2019 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

Camden County Improvement Authority

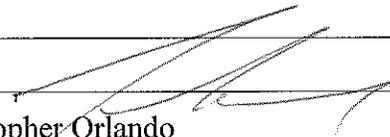
(Name)

FISCAL YEAR: **FROM:** January 1, 2019 **TO:** December 31, 2019

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Camden County Improvement Authority, on the 11th day of October, 2018.

OR

It is hereby certified that the governing body of the _____ Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): _____

Officer's Signature:			
Name:	Christopher Orlando		
Title:	Interim Executive Director		
Address:	2220 Voorhees Town Center, Voorhees, NJ 08043		
Phone Number:	(856)751-2242	Fax Number:	(856)566-3105
E-mail address	chris.orlando@camdencounty.com		

2019 CAPITAL BUDGET/PROGRAM MESSAGE

Camden County Improvement Authority

(Name)

FISCAL YEAR: FROM: January 1, 2019 TO: December 31, 2019

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

Yes

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

Yes

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

Yes

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

The new parking center, which was delayed in 2018, is scheduled to resume in 2019 and will be set up similarly to the CCIA's existing parking garage with respect to rate structure.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

All of Camden County east of the Pinelands Management Areas lie within the Metropolitan or Suburban Planning areas except for the Pine Valley which is in a Fringe Planning Area. Pinelands municipalities include Waterford Township, Winslow Township, Berlin Township and Berlin Borough.

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

Centers in Camden County include the City of Camden and Gloucester City.

Add additional sheets if necessary.

Proposed Capital Budget

Camden County Improvement Authority
 For the Period January 1, 2019 to December 31, 2019

	Estimated Total Cost	<i>Funding Sources</i>				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Operation</i>						
	\$ -					
Total	-	-	-	-	-	-
<i>Parking Center</i>						
New Construction	36,200,000	\$ 36,200,000				
Total	36,200,000	-	-	36,200,000	-	-
<i>Stadium</i>						
	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 36,200,000	\$ -	\$ -	\$ 36,200,000	\$ -	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Camden County Improvement Authority

For the Period January 1, 2019 to December 31, 2019

Fiscal Year Beginning In

	Estimated Total Cost	Current Budget					
		Year 2019	2020	2021	2022	2023	2024
<i>Operation</i>	\$0	\$ -					
	\$0	-					
	\$0	-					
	\$0	-					
Total	-	-	-	-	-	-	-
<i>Parking Center</i>							
New Construction	36,200,000	36,200,000					
	\$0	-					
	\$0	-					
	\$0	-					
Total	36,200,000	36,200,000	-	-	-	-	-
<i>Stadium</i>							
	\$0	-					
	\$0	-					
	\$0	-					
	\$0	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
	\$0	-					
	\$0	-					
	\$0	-					
	\$0	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
	\$0	-					
	\$0	-					
	\$0	-					
	\$0	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
	\$0	-					
	\$0	-					
	\$0	-					
	\$0	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ 36,200,000	\$ 36,200,000	\$ -				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Camden County Improvement Authority

For the Period January 1, 2019 to December 31, 2019

	Estimated Total Cost	<i>Funding Sources</i>				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Operation</i>	\$0					
	\$0					
	\$0					
	\$0					
Total	-	-	-	-	-	-
<i>Parking Center</i>						
New Construction	36,200,000			\$ 36,200,000		
	\$0					
	\$0					
	\$0					
Total	36,200,000	-	-	36,200,000	-	-
<i>Stadium</i>						
	\$0					
	\$0					
	\$0					
	\$0					
Total	-	-	-	-	-	-
<i>N/A</i>						
	\$0					
	\$0					
	\$0					
	\$0					
Total	-	-	-	-	-	-
<i>N/A</i>						
	\$0					
	\$0					
	\$0					
	\$0					
Total	-	-	-	-	-	-
<i>N/A</i>						
	\$0					
	\$0					
	\$0					
	\$0					
Total	-	-	-	-	-	-
TOTAL	\$ 36,200,000	\$ -	\$ -	\$ 36,200,000	\$ -	\$ -
Total 5 Year Plan per CB-4	\$ 36,200,000					

Balance check - If amount is other than zero, verify that projects listed above match projects listed on CB-4.

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.