

# **CAMDEN COUNTY ANNOUNCEMENT OF JOB OPENING**

**TITLE:** Special Law Enforcement Officer, Class I

**DEPARTMENT:** County Police Department

**SALARY:** \$17/Hour

**HOURS PER WEEK:** 20

## **JOB DESCRIPTION:**

The Special Law Enforcement Officer, Class I (SLEO I) is a part time member of the Police Department. They shall be authorized to perform routine traffic detail, spectator control, work Court Security and provide essential public safety and law enforcement services for the department. Class I officers shall have the authority to issue summonses for disorderly persons and petty disorderly offenses, violations of municipal ordinance and violations of Title 39 of the Revised Statutes. SLEO I Officers are not permitted to carry a firearm; does related work as required. The SLEO, I can be separated from appointment at any time, without cause.

## **REQUIREMENTS:**

SLEO I must successfully pass the SLEO I training course approved by the Police Training Commission. Applicants must be 18 years of age and able to read, write, speak, understand and communicate in English sufficiently to perform duties of this position. Must possess a valid driver's license.

You must apply in person at the Camden County Division of Human Resources, 520 Market Street, 11<sup>th</sup> Floor, Camden. No applications will be sent nor will any applications or resumes be accepted by mail, fax or any other electronic means.

**THE COUNTY OF CAMDEN IS AN EQUAL EMPLOYMENT  
OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER.**



NAME & LOCATION	DATES ATTENDED (month & year)	CREDIT HOURS COMPLETED	MAJOR AREA OF STUDY	TYPE OF DEGREE	DID YOU GRADUATE
	From: To:				~ yes ~ no
	From: To:				~ yes ~ no
	From: To:				~ yes ~ no

10 OTHER SCHOOLS OR TRAINING SCHOOLS

Include business, vocational, technical and other schools you have attended that are related to the title for which you are applying. If it is not a full curriculum, be specific as to the number of hours.

NAME & LOCATION	DATES ATTENDED (month & year)	SUBJECTS OR COURSES	WAS COURSE COMPLETED
	From: To:		~ yes ~ no
	From: To:		~ yes ~ no
	From: To:		~ yes ~ no
	From: To:		~ yes no

11. Use this space to describe any licenses, certificates, registrations, skills, crafts, including machines or equipment operated which relates to the position for which you are applying.

12. LIST ALL EMPLOYMENT

Start with present or last position and work back. Include U.S. Military and volunteer experience. Please complete in full even though you may attach a resume.

Position Title:	From: mo./yr.	To: mo./yr.	Salary or Wage: Starting: Ending:
Employer's Name & Address	Supervisor's Name:		
	Employers Phone Number:		
~ Full Time    ~ Part Time    _____ Hours per week			Reason for Leaving:
Description Of Duties			
Position Title:	From: mo./yr.	To: mo./yr.	Salary or Wage: Starting: Ending:
Employer's Name & Address	Supervisor's Name:		
	Employers Phone Number:		
~ Full Time    ~ Part Time    _____ Hours per week			Reason for Leaving:
Description Of Duties			
Position Title:	From: mo./yr.	To: mo./yr.	Salary or Wage: Starting: Ending:
Employer's Name & Address	Supervisor's Name:		
	Employers Phone Number:		
~ Full Time    ~ Part Time    _____ Hours per week			Reason for Leaving:
Description Of Duties			

13. Do you have any objection to our contacting any of the above employers regarding your employment?  
 ~ yes ~ no. If yes explain:

14. Are you engaged in other business activity or employment which you desire to continue if employed by the County of Camden? ~ yes ~ no. If yes explain:

15. Do you or does a member of your immediate family own or have an interest in any organization that deals with, is regulated by or is otherwise affected by the operations of any department of the County of Camden?  
 ~ yes ~ no. If yes explain:

16. Do you have any relatives who work for the County? ~ yes ~ no  
 If yes, name of relative \_\_\_\_\_ Relative's Position \_\_\_\_\_

17. List three persons unrelated to you whom we may contact for information concerning your qualifications.

NAME	ADDRESS	PHONE NO.	OCCUPATION

18. In case of emergency notify: Name: \_\_\_\_\_  
 Phone: day \_\_\_\_\_ evening \_\_\_\_\_

19. Applicant Date and Sign:

I hereby certify that there is no misrepresentation or falsification in the information stated in this application. I am aware that false or misleading statements will be cause for rejection or dismissal after employment.

Signature \_\_\_\_\_ Date \_\_\_\_\_