

CAMDEN COUNTY IMPROVEMENT AUTHORITY
BOARD MEETING
March 8, 2018

The meeting of the Camden County Improvement Authority was held on March 8, 2018 at the offices of the Authority, 2220 Voorhees Town Center, Voorhees New Jersey at 8:00 a.m. Chairman Hosey presided over the meeting, and Maryanne Manning recorded the minutes thereof:

Chairman Hosey called the meeting to order at 8:00 a.m. and began the meeting with the Pledge of Allegiance.

Ms. Manning called the roll:

Ms. Rohrer
Mr. Schooley
Mr. Spearman (joined via telephone at 8:19 a.m.)
Mr. Stevenson (via telephone)
Chairman Hosey

PRESENT: Ms. Rohrer
Mr. Spearman
Mr. Stevenson
Chairman Hosey

ABSENT: Mr. Schooley

ALSO PRESENT: Mr. Christopher Orlando, Interim Executive Director
Mr. David Patterson, Solicitor
Mr. James Lex, Chief Operating Officer
Ms. Debra Di Mattia, Chief Financial Officer
Mr. Patrick Shuttleworth, Director of Administration
Mr. Ralph Condo, Financial and Operational Analyst
Mr. Harry Collins, Senior Project Manager
Ms. Sonia Sonntag, Executive Assistant

Ms. Manning read the Notice in accordance with the open public meetings law. Public Notice of the Time and Date for this meeting appeared in Resolution #184-17 dated December 14, 2017. This notice was mailed to the Courier Post and the South Jersey Times newspaper as a legal notice in compliance with the Open Public Meetings Act. It is also posted on the Authority bulletin board and filed with the Camden County Clerk.

At this time, Mr. David Patterson, Solicitor to the Authority, read the Oath of Office for reappointing Mr. Linda M. Rohrer for an additional five (5) years as Commissioner to the Authority.

Before voting on the February minutes, Mr. Patterson told the Commissioners that the minutes were sent to the County Freeholder Board for review as required by law and no veto of the minutes was received within the 10 day time period. Therefore, the minutes may be approved as submitted.

Motion was made by **Mr. Stevenson**, seconded by **Chairman Hosey**, with two ayes and one abstention, to approve the minutes from the February 15, 2018 Board Meeting

AYES:	Mr. Stevenson Chairman Hosey	ABSENT:	Mr. Schooley Mr. Spearman
NAYS:	None	ABSTAIN:	Ms. Rohrer

Motion was made by **Mr. Stevenson**, seconded by **Chairman Hosey**, with two ayes and one abstention, to approve the closed session minutes from the February 15, 2018 Board Meeting

AYES:	Mr. Stevenson Chairman Hosey	ABSENT:	Mr. Schooley Mr. Spearman
NAYS:	None	ABSTAIN:	Ms. Rohrer

Mr. Orlando presented the Executive Director's Report. A copy is on file at the Authority's office.

After review and discussion and upon motion by **Chairman Hosey**, seconded by **Ms. Rohrer**, with three ayes, the following Resolution was adopted:

RESOLUTION 46-18

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE NEW JERSEY LOCAL FINANCE BOARD PURSUANT TO N.J.S.A 40A:5A-6 AND N.J.S.A. 40A:37A-80 IN CONNECTION WITH THE ISSUANCE AND SALE BY THE AUTHORITY OF ITS TAXABLE CITY-GUARANTEED PROJECT NOTES (CAMDEN ATHLETIC FIELDS PROJECT), SERIES 2018

AYES:	Ms. Rohrer Mr. Stevenson Chairman Hosey	ABSENT:	Mr. Schooley Mr. Spearman
-------	---	---------	------------------------------

NAYES:	None	ABSTAIN:	None
--------	------	----------	------

Authorizing the submission of an application to the New Jersey Local Finance Board for the issuance and sale of the Authority's taxable "City" Guaranteed Project Notes, Series 2018 (Camden Athletic Fields Project)

After review and discussion and upon motion by **Chairman Hosey**, seconded by **Mr. Stevenson** with two ayes and one abstention, the following Resolution was adopted:

RESOLUTION 47-18

BOND RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY AUTHORIZING THE ISSUANCE AND SALE OF UP TO \$95,000,000 AGGREGATE PRINCIPAL AMOUNT OF THE AUTHORITY'S REVENUE REFUNDING BONDS (COOPER MEDICAL SCHOOL OF ROWAN UNIVERSITY PROJECT). SERIES 2018, IN ONE OR MORE SERIES; AUTHORIZING AND APPROVING THE UNDERTAKING OF AN INTEREST RATE HEDGE TRANSACTION ON BEHALF OF ROWAN UNIVERSITY; MAKING CERTAIN DETERMINATIONS AND APPROVALS WITH RESPECT TO SAID BONDS; AND AUTHORIZING CERTAIN ACTIONS

AYES:	Mr. Stevenson Chairman Hosey	ABSENT:	Mr. Schooley Mr. Spearman
-------	---------------------------------	---------	------------------------------

NAYES:	None	ABSTAIN:	Ms. Rohrer
--------	------	----------	------------

Authorizing the issuance and sale of up to \$95,000,000 aggregate principal amount of the Authority's Revenue Refunding Bonds, Series 2018 (Cooper Medical School of Rowan University Project)

After review and discussion and upon motion by **Ms. Rohrer**, seconded by **Mr. Stevenson**, with three ayes, the following Resolution was adopted:

RESOLUTION 48-18

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY TO EXTEND PARTICIPATION IN AWARD OF BID FOR CONTRACTS WITH VARIOUS VENDORS FOR COPY, COMPUTER PAPER AND ENVELOPES PURSUANT TO THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM FOR A PERIOD OF SIX (6) MONTHS

AYES:	Ms. Rohrer Mr. Stevenson Chairman Hosey	ABSENT:	Mr. Schooley Mr. Spearman
-------	---	---------	------------------------------

NAYES:	None	ABSTAIN:	None
--------	------	----------	------

Extending the Authority's participation pursuant to the Camden County Cooperative Pricing System for the purchase of copy, computer paper and envelopes for a period of six (6) months

After review and discussion and upon motion by **Chairman Hosey**, seconded by **Mr. Stevenson**, with two ayes and one abstention, the following Resolution was adopted:

RESOLUTION 49-18

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY DESIGNATING TITLE AGENT(S) FOR THE AUTHORITY

AYES:	Mr. Stevenson Chairman Hosey	ABSENT:	Mr. Schooley Mr. Spearman
-------	---------------------------------	---------	------------------------------

NAYES:	None	ABSTAIN:	Ms. Rohrer
--------	------	----------	------------

Designating Brennan Commercial Abstract (BCA); Title America Agency Corp.; and Two Rivers Title Company, LLC as Title Agents for the Authority commencing March 8, 2018 to Reorganization 2019

After review and discussion and upon motion by **Ms. Rohrer**, seconded by **Mr. Stevenson**, with three ayes, the following Resolution was adopted:

RESOLUTION 50-18

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
APPOINTING A VERIFICATION AGENT FOR THE AUTHORITY

AYES:	Ms. Rohrer Mr. Stevenson Chairman Hosey	ABSENT:	Mr. Schooley Mr. Spearman
-------	---	---------	------------------------------

NAYES:	None	ABSTAIN:	None
--------	------	----------	------

Appointing Bowman & Company, LLP to serve as Verification Agent to the Authority through Reorganization 2019

After review and discussion and upon motion by **Ms. Rohrer**, seconded by **Chairman Hosey**, with three ayes, the following Resolution was adopted:

RESOLUTION 51-18

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE COUNTY OF
CAMDEN FOR HUMAN RESOURCES MANAGEMENT SERVICES

AYES:	Ms. Rohrer Mr. Stevenson Chairman Hosey	ABSENT:	Mr. Schooley Mr. Spearman
-------	---	---------	------------------------------

NAYES:	None	ABSTAIN:	None
--------	------	----------	------

Authorizing a Shared Services Agreement with the County of Camden for Human Resources Management Services on an as-needed basis

After review and discussion and upon motion by **Ms. Rohrer**, seconded by **Chairman Hosey**, with three ayes, the following Resolution was adopted:

RESOLUTION 52-18

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
APPROVING AWARD OF CONTRACT FOR ENGINEERING SERVICES FOR THE
DEMOLITION OF THE BASEBALL STADIUM

AYES: Ms. Rohrer
Mr. Stevenson
Chairman Hosey

ABSENT: Mr. Schooley
Mr. Spearman

NAYES: None

ABSTAIN: None

Approving an award of contract to Pennoni Associates for Engineering Services for the Demolition of the Baseball Stadium in the City of Camden in an amount of \$98,130.00

After review and discussion and upon motion by **Chairman Hosey**, seconded by **Ms. Rohrer**, with three ayes, the following Resolution was adopted:

RESOLUTION 53-18

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
APPROVING AMENDMENT TO CONTRACT FOR ENGINEERING SERVICES
WITH PENNONI ASSOCIATES FOR THE JOINT BOARD PROJECT

AYES: Ms. Rohrer
Mr. Stevenson
Chairman Hosey

ABSENT: Mr. Schooley
Mr. Spearman

NAYES: None

ABSTAIN: None

Approving an amendment to the engineering contract with Pennoni Associates for additional services for the Joint Board Project in an amount of \$7,990.00

At this time, Mr. Spearman joined the meeting by telephone at 8:18 am

After review and discussion and upon motion by **Chairman Hosey**, seconded by **Mr. Stevenson**, with four ayes, the following Resolution was **put on hold**:

RESOLUTION 54-18

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
AMENDING AND ESTABLISHING REVISED PERSONNEL POLICIES FOR THE
AUTHORITY AND ITS EMPLOYEES

AYES:	Ms. Rohrer Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Mr. Schooley
-------	---	---------	--------------

NAYES:	None	ABSTAIN:	None
--------	------	----------	------

After review and discussion and upon motion by **Ms. Rohrer**, seconded by **Chairman Hosey**, with four ayes, the following Resolution was adopted:

RESOLUTION 55-18

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
AWARDING A CONTRACT FOR DESIGN SERVICES FOR PEDESTRIAN
IMPROVEMENTS AT THE INTERSECTION OF BROADWAY AND MARTIN
LUTHER KING BOULEVARD FOR THE JOINT BOARD PROJECT

AYES:	Ms. Rohrer Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Mr. Schooley
-------	---	---------	--------------

NAYES:	None	ABSTAIN:	None
--------	------	----------	------

Awarding a contract to T&M Associates for design services for pedestrian improvements at the intersection of Broadway and Martin Luther King Boulevard in the City of Camden for the Joint Board Project in an amount of \$83,870.00

After review and discussion and upon motion by **Ms. Rohrer**, seconded by **Mr. Stevenson**, with three ayes and one abstention, the following Resolution was adopted:

RESOLUTION 56-18

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING A PROJECT DEVELOPMENT AGREEMENT WITH CAMDEN
COUNTY COLLEGE FOR THE GYMNASIUM PROJECT

AYES: Ms. Rohrer ABSENT: Mr. Schooley
Mr. Stevenson
Chairman Hosey

NAYES: None ABSTAIN: Mr. Spearman

Authorizing a Project Development Agreement between the Authority and the Camden County College for the College Gymnasium Project

After review and discussion and upon motion by **Ms. Rohrer**, seconded by **Mr. Spearman**, with four ayes, the following Resolution was adopted:

RESOLUTION 57-18

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING THE CAMDEN COUNTY IMPROVEMENT AUTHORITY TO
UTILIZE ONLINE AUCTION TO AUCTION VARIOUS ITEMS AND EQUIPMENT
THAT ARE NO LONGER NEEDED FOR PUBLIC USE BY THE CAMDEN
COUNTY IMPROVEMENT AUTHORITY PURSUANT TO N.J.S.A. 40A:11-36

AYES: Ms. Rohrer ABSENT: Mr. Schooley
Mr. Spearman
Mr. Stevenson
Chairman Hosey

NAYES: None ABSTAIN: None

Authorizing the Authority to utilize online auction to auction various items and equipment that are no longer needed for public use

After review and discussion and upon motion by **Chairman Hosey**, seconded by **Mr. Spearman**, with four ayes, the following Resolution was adopted:

RESOLUTION 58-18

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING A SHARED SERVICE AGREEMENT WITH THE CAMDEN
COUNTY MUNICIPAL UTILITIES AUTHORITY FOR THE BASEBALL STADIUM
PROJECT

AYES:	Ms. Rohrer Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Mr. Schooley
-------	---	---------	--------------

NAYES:	None	ABSTAIN:	None
--------	------	----------	------

Authorizing a Shared Services Agreement between the Authority and the Camden County Municipal Utilities Authority for the Baseball Stadium Project in the City of Camden

After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson**, with four ayes, the following Resolution was adopted:

RESOLUTION 59-18

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
APPROVING OR RATIFYING THE AUTHORITY OPERATING AND PROJECT
EXPENDITURES

AYES:	Ms. Rohrer Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Mr. Schooley
-------	---	---------	--------------

NAYES:	None	ABSTAIN:	None
--------	------	----------	------

After review of the Operating and Project expenditures, Chairman Hosey asked if all expenses were in budget

After review and discussion and upon motion by **Chairman Hosey**, seconded by **Mr. Stevenson**, with four ayes, the following Resolution was adopted:

RESOLUTION 60-18

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING THE AUTHORITY TO GO INTO CLOSED SESSION

AYES:	Ms. Rohrer Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Mr. Schooley
-------	---	---------	--------------

NAYES:	None	ABSTAIN:	None
--------	------	----------	------

The Commissioners went into closed session at 8:22 a.m. to discuss certain CCIA Policies and Procedures

A motion was made by Ms. Rohrer, seconded by Mr. Stevenson, to return to Open Session at 8:30 a.m.

After review and discussion and upon motion by **Chairman Hosey**, seconded by **Mr. Stevenson**, with four ayes, the following Resolution was **adopted**:

RESOLUTION 54-18

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
AMENDING AND ESTABLISHING REVISED PERSONNEL POLICIES FOR THE
AUTHORITY AND ITS EMPLOYEES

AYES:	Ms. Rohrer Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Mr. Schooley
-------	---	---------	--------------

NAYES:	None	ABSTAIN:	None
--------	------	----------	------

Amending and establishing revised personnel policies for the Authority and its employees

Chairman Hosey opened the floor to the public. Since there was no discussion from the public, a motion was made by **Mr. Rohrer**, seconded by **Mr. Spearman**, with four ayes, to adjourn the meeting at 8:33 a.m.

Respectfully Submitted,



Maryanne Manning
Recording Secretary