

CAMDEN COUNTY IMPROVEMENT AUTHORITY
BOARD MEETING
January 11, 2018

The meeting of the Camden County Improvement Authority was held on January 11, 2018 at the offices of the Authority, 2220 Voorhees Town Center, Voorhees New Jersey at 8:00 a.m. Chairman Hosey presided over the meeting, and Maryanne Manning recorded the minutes thereof:

Chairman Hosey called the meeting to order at 8:00 a.m. and began the meeting with the Pledge of Allegiance.

Ms. Manning called the roll:

Ms. Rohrer
Mr. Schooley
Mr. Spearman
Mr. Stevenson
Chairman Hosey

PRESENT: Ms. Rohrer
Mr. Schooley
Mr. Spearman
Mr. Stevenson
Chairman Hosey

ABSENT: None

ALSO PRESENT: Mr. David Patterson, Solicitor
Ms. Debra DiMattia, Chief Financial Officer
Mr. James Lex, Chief Operating Officer
Mr. Patrick Shuttleworth, Director of Administration
Mr. Ralph Condo, Financial and Operational Analyst
Mr. Harry Collins, Deputy Director of Project Management
Ms. Sonia Gryzewski, Executive Assistant

Ms. Manning read the Notice in accordance with the open public meetings law. Public Notice of the Time and Date for this meeting appeared in Resolution #184-17 dated December 14, 2017. This notice was mailed to the Courier Post and the South Jersey Times newspaper as a legal notice in compliance with the Open Public Meetings Act. It is also posted on the Authority bulletin board and filed with the Camden County Clerk.

Before voting on the December minutes, Mr. Patterson told the Commissioners that the minutes were sent to the County Freeholder Board for review as required by law and no veto of the minutes was received within the 10-day time period. Therefore, the minutes may be approved as submitted.

Motion was made by **Mr. Schooley**, seconded by **Ms. Rohrer**, with five ayes, to approve the minutes from the December 14, 2017 Board Meeting

AYES:	Ms. Rohrer Mr. Schooley Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	None
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NAYS:	None	ABSTAIN:	None
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Motion was made by **Mr. Schooley**, seconded by **Mr. Rohrer** with five ayes to approve the closed session minutes from the December 14, 2017 Board Meeting

AYES:	Ms. Rohrer Mr. Schooley Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	None
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NAYS:	None	ABSTAIN:	None
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Ms. DiMattia verbally presented the Executive Director's Report.

After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson**, with five ayes, the following Resolution was adopted:

RESOLUTION 01-18

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
APPOINTING AN AUDITOR

AYES:	Ms. Rohrer Mr. Schooley Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	None
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NAYES:	None	ABSTAIN:	None
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Appointing Bowman and Company, LLP as the Auditor for the Authority through January 2019.

After review and discussion and upon motion by **Mr. Spearman**, seconded by **Ms. Rohrer**, with five ayes, the following Resolution was adopted:

RESOLUTION 02-18

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
APPROVING AND AUTHORIZING THE SECOND-YEAR OPTION FOR THE
ELEVATOR MAINTENANCE AND REPAIR SERVICE CONTRACT WITH ACE
ELEVATOR, LLC

AYES:	Ms. Rohrer Mr. Schooley Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	None
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NAYES:	None	ABSTAIN:	None
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Approving the second-year option on the contract with ACE Elevator, LLC for maintenance and repair services at the Authority Parking Center and Baseball Stadium in the city of Camden at a cost of \$33,015.00

After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Schooley**, with five ayes, the following Resolution was adopted:

RESOLUTION 03-18

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE COUNTY OF
CAMDEN FOR AAO/EEO LEGAL SERVICES WITH APPROVED LAW FIRMS

AYES:	Ms. Rohrer Mr. Schooley Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	None
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NAYES:	None	ABSTAIN:	None
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Authorizing a Shared Services Agreement with the County of Camden to participate on an as-needed basis for legal services for an Affirmative Action Officer/Equal Employment Officer from January 1, 2018 through December 31, 2018

After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson**, with five ayes, the following Resolution was adopted:

RESOLUTION 04-18

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
APPROVING SALARY ADJUSTMENT FOR DESIGNATED AUTHORITY
EMPLOYEES

AYES:	Ms. Rohrer Mr. Schooley Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	None
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NAYES:	None	ABSTAIN:	None
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Approving a salary increase of two (2%) percent for all Authority employees retroactive to January 2018

After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson**, with five ayes, the following Resolution was adopted:

RESOLUTION 05-18

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
AMENDING LEASE AGREEMENT WITH THE US DEPARTMENT OF VETERANS
AFFAIRS

AYES:	Ms. Rohrer Mr. Schooley Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	None
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NAYES:	None	ABSTAIN:	None
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Approving an Amendment to the Lease Agreement with the US Department of Veterans Affairs through September 3, 2018

After review and discussion and upon motion by **Mr. Schooley**, seconded by **Chairman Hosey**, with five ayes, the following Resolution was adopted:

RESOLUTION 06-18

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
APPROVING CHANGE ORDER NO. 8 FOR THE WATERFORD TOWNSHIP
PUBLIC SAFETY BUILDING PROJECT

AYES:	Ms. Rohrer Mr. Schooley Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	None
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NAYES:	None	ABSTAIN:	None
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Approving Change Order No. 8 to the Contract between the Authority and Eagle Construction Services, Inc. in an increased amount of \$17,190.00

After review and discussion and upon motion by **Chairman Hosey**, seconded by **Mr. Spearman**, with five yes, the following Resolution was tabled:

RESOLUTION 07-18

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING AN AWARD OF CONTRACTS FOR PURCHASE OF OFFICE
FURNITURE FOR THE WATERFORD TOWNSHIP PUBLIC SAFETY BUILDING

AYES: Ms. Rohrer ABSENT: None
Mr. Schooley
Mr. Spearman
Mr. Stevenson
Chairman Hosey

NAYES: None ABSTAIN: None

Authorizing an award of three (3) contracts to provide office furniture for the Waterford Township Public Safety Building: Group Lacasse c/o Bellia under State Contract in the amount of \$24,420.40; Exemplis Corporation c/o Bellia under State Contract in the amount of \$16,097.56; Bellia in an amount of \$5,429.44 for a total amount of \$45,947.40

After review and discussion and upon motion by **Mr. Schooley**, seconded by **Chairman Hosey**, with five yes, the following Resolution was adopted:

RESOLUTION 08-18

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
RESCINDING RESOLUTION 159-17 APPOINTING AUTHORITY AS
REDEVELOPMENT ENTITY FOR HAINES BOULEVARD REDEVELOPMENT
PLAN

AYES: Ms. Rohrer ABSENT: None
Mr. Schooley
Mr. Spearman
Mr. Stevenson
Chairman Hosey

NAYES: None ABSTAIN: None

Rescinding Resolution 159-17 accepting the designation by the Township of Waterford as the Redevelopment Entity for the Haines Boulevard Redevelopment Plan in the Township of Waterford

After review and discussion and upon motion by **Mr. Schooley**, seconded by **Mr. Spearman** with five ayes, the following Resolution was adopted:

RESOLUTION 09-18

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
AMENDING THE SHARED SERVICES AGREEMENT BY AND BETWEEN THE
COUNTY OF CAMDEN AND THE CAMDEN COUNTY IMPROVEMENT
AUTHORITY FOR REIMBURSEMENT TO THE AUTHORITY RELATIVE TO
CERTAIN PROGRAMS AND SERVICES

AYES:	Ms. Rohrer Mr. Schooley Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	None
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NAYES:	None	ABSTAIN:	None
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Authorizing an Amendment to the Shared Services Agreement by and between the County of Camden and the Authority for reimbursement of salaries to the Authority relative to certain programs and services

After review and discussion and upon motion by **Chairman Hosey**, seconded by **Mr. Spearman**, with five ayes, the following Resolution was adopted:

RESOLUTION 10-18

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
APPROVES AND AUTHORIZES THE EMPLOYMENT OF JAMES STACK AS
DIRECTOR OF ROWING AT COOPER RIVER

AYES:	Ms. Rohrer Mr. Schooley Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	None
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NAYES:	None	ABSTAIN:	None
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Approving and authorizing the employment of James Stack to be the Director of Rowing at Cooper River at an annual salary of \$67,500.00

After review and discussion and upon motion by **Mr. Schooley**, seconded by **Mr. Stevenson**, with five ayes, the following Resolution was adopted:

RESOLUTION 11-18

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
AMENDING CONTRACT WITH RENWICK & ASSOCIATES FOR APPRAISAL
SERVICES FOR THE JOINT BOARD PROJECT

AYES:	Ms. Rohrer Mr. Schooley Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	None
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NAYES:	None	ABSTAIN:	None
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Authorizing an Amendment to the contract with Renwick & Associates for Appraisal Services for the Joint Board Project

After review and discussion and upon motion by **Mr. Schooley**, seconded by **Mr. Stevenson**, with five ayes, the following Resolution was adopted:

RESOLUTION 12-18

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
APPROVING OR RATIFYING THE AUTHORITY OPERATING AND PROJECT
EXPENDITURES

AYES:	Ms. Rohrer Mr. Schooley Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	None
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NAYES:	None	ABSTAIN:	Chairman Hosey on Northeast Mechanical
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After discussion and review of the Operating and Project expenditures, Chairman Hosey asked if all expenses were in budget to which Ms. DiMattia confirmed
