

CAMDEN COUNTY IMPROVEMENT AUTHORITY  
BOARD MEETING  
February 15, 2018

The meeting of the Camden County Improvement Authority was held on February 15, 2018 at the offices of the Authority, 2220 Voorhees Town Center, Voorhees New Jersey at 8:00 a.m. Chairman Hosey presided over the meeting, and Maryanne Manning recorded the minutes thereof:

Chairman Hosey called the meeting to order at 8:00 a.m. and began the meeting with the Pledge of Allegiance.

Ms. Manning called the roll:

Ms. Rohrer  
Mr. Schooley  
Mr. Spearman  
Mr. Stevenson  
Chairman Hosey

PRESENT: Mr. Spearman  
Mr. Stevenson  
Chairman Hosey

ABSENT: Ms. Rohrer  
Mr. Schooley

ALSO PRESENT: Mr. Christopher Orlando, Interim Executive Director  
Mr. David Patterson, Solicitor  
Ms. Holly Cass, County Deputy Administrator  
Mr. James Lex, Chief Operating Officer  
Ms. Debra Di Mattia, Chief Financial Officer  
Mr. Patrick Shuttleworth, Director of Administration  
Mr. Ralph Condo, Financial and Operational Analyst  
Mr. Mike Hagarty, Director of Project Management  
Mr. Harry Collins, Senior Project Manager  
Ms. Sonia Sonntag, Executive Assistant  
Ms. Maria Mamas, Administrative Assistant

Ms. Manning read the Notice in accordance with the open public meetings law. Public Notice of the Time and Date for this meeting appeared in Resolution #184-17 dated December 14, 2017. This notice was mailed to the Courier Post and the South Jersey Times newspaper as a legal notice in compliance with the Open Public Meetings Act. It is also posted on the Authority bulletin board and filed with the Camden County Clerk.

Before voting on the January minutes, Mr. Patterson told the Commissioners that the minutes were sent to the County Freeholder Board for review as required by law and no veto of the minutes was received within the 10 day time period. Therefore, the minutes may be approved as submitted.

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Motion was made by **Mr. Spearman**, seconded by **Mr. Stevenson**, with three ayes, to approve the minutes from the January 11, 2018 Board Meeting

AYES:	Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Ms. Rohrer Mr. Schooley
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NAYS:	None	ABSTAIN:	None
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Mr. Orlando presented the Executive Director's Report. A copy is on file at the Authority's office.

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After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson**, with three ayes, the following Resolution was adopted:

**RESOLUTION 43-18**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY  
AUTHORIZING THE AUTHORITY TO GO INTO CLOSED SESSION

AYES:	Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Ms. Rohrer Mr. Schooley
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NAYES:	None	ABSTAIN:	None
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*The Commissioners went into closed session at 8:10 a.m. to discuss personnel matters*

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*A motion was made by **Chairman Hosey**, seconded by **Mr. Stevenson**, to return to Open Session at 8:45 a.m.*

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After review and discussion and upon motion by **Mr. Stevenson**, seconded by **Mr. Spearman**, with three ayes, the following Resolution was adopted:

**RESOLUTION 14-18**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY  
APPOINTING THE CHAIR OF THE AUTHORITY

AYES:	Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Ms. Rohrer Mr. Schooley
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NAYES:	None	ABSTAIN:	None
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*Appointing William R. Hosey as Chairperson for the Authority until the date of the 2019 Reorganization Meeting*

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After review and discussion and upon motion by **Chairman Hosey**, seconded by **Mr. Spearman**, with three ayes, the following Resolution was adopted:

**RESOLUTION 15-18**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY  
APPOINTING A VICE CHAIRPERSON

AYES:	Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Ms. Rohrer Mr. Schooley
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NAYES:	None	ABSTAIN:	None
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*Appointing Linda M. Rohrer as Vice Chairperson for the Authority until the date of the 2019 Reorganization Meeting*

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After review and discussion and upon motion by **Chairman Hosey**, seconded by **Mr. Spearman**, with three ayes, the following Resolution was adopted:

**RESOLUTION 16-18**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY  
APPOINTING THE SECRETARY OF THE AUTHORITY

AYES:	Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Ms. Rohrer Mr. Schooley
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NAYES:	None	ABSTAIN:	None
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*Appointing James Lex as Secretary for the Authority until the date of the 2019 Reorganization Meeting*

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After review and discussion and upon motion by **Chairman Hosey**, seconded by **Mr. Stevenson**, with three ayes, the following Resolution was adopted:

**RESOLUTION 17-18**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY  
APPOINTING THE ASSISTANT SECRETARY OF THE AUTHORITY

AYES:	Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Ms. Rohrer Mr. Schooley
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NAYES:	None	ABSTAIN:	None
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*Appointing Maryanne Manning as Assistant Secretary for the Authority until the date of the 2019 Reorganization Meeting*

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After review and discussion and upon motion by **Chairman Hosey**, seconded by **Mr. Stevenson**, with three ayes, the following Resolution was adopted:

**RESOLUTION 18-18**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY  
APPOINTING THE RECORDING SECRETARY OF THE AUTHORITY

AYES:	Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Ms. Rohrer Mr. Schooley
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NAYES:	None	ABSTAIN:	None
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*Appointing Maryanne Manning as Recording Secretary for the Authority until the date of the 2019 Reorganization Meeting*

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After review and discussion and upon motion by **Chairman Hosey**, seconded by **Mr. Stevenson**, with three ayes, the following Resolution was adopted:

**RESOLUTION 19-18**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY  
APPOINTING SIGNATORIES AND COUNTERSIGNATORIES

AYES:	Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Ms. Rohrer Mr. Schooley
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NAYES:	None	ABSTAIN:	None
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*Appointing William R. Hosey and Debra Ann DiMattia as Signatories and Linda M. Rohrer, Joseph P. Schooley, Reginald Stevenson and William Spearman as Counter-Signatories for all such accounts until the date of the 2019 Reorganization Meeting.*

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After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson**, with three ayes, the following Resolution was adopted:

**RESOLUTION 20-18**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY  
APPOINTING THE SAFETY COORDINATOR OF THE AUTHORITY

AYES:	Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Ms. Rohrer Mr. Schooley
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NAYES:	None	ABSTAIN:	None
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*Appointing William Hurley as Safety Coordinator for the Authority until the date of the 2019 Reorganization Meeting*

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After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson**, with three ayes, the following Resolution was adopted:

**RESOLUTION 21-18**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY  
APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER

AYES:	Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Ms. Rohrer Mr. Schooley
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NAYES:	None	ABSTAIN:	None
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*Appointing John Bond to serve as the Authority's Public Agency Compliance Officer until the date of the 2019 Reorganization Meeting.*

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After review and discussion and upon motion by **Chairman Hosey**, seconded by **Mr. Stevenson**, with three ayes, the following Resolution was adopted:

**RESOLUTION 22-18**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY  
APPOINTING A CUSTODIAN OF RECORDS

AYES:	Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Ms. Rohrer Mr. Schooley
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NAYES:	None	ABSTAIN:	None
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*Appointing Sonia Sonntag to serve as the Custodian of Records for the Authority until the date of the 2019 Reorganization*

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After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson**, with three ayes, the following Resolution was adopted:

**RESOLUTION 23-18**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY  
DESIGNATING DEPOSITORIES FOR AUTHORITY FUNDS

AYES:	Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Ms. Rohrer Mr. Schooley
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NAYES:	None	ABSTAIN:	None
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*Designating TD Bank, NA, 1<sup>st</sup> Colonial National Bank and PNC Bank as the depositories for the Authority Funds for the fiscal year commencing February 1, 2018 to Reorganization 2019*

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After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson**, with three ayes, the following Resolution was adopted:

**RESOLUTION 24-18**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY  
DESIGNATING OFFICIAL NEWSPAPERS FOR AUTHORITY

AYES:	Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Ms. Rohrer Mr. Schooley
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NAYES:	None	ABSTAIN:	None
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*Designating the Courier Post, Cherry Hill, NJ and South Jersey Times, Woodbury, NJ as the Authority's official newspapers commencing February 1, 2018 to Reorganization 2019*

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After review and discussion and upon motion by **Chairman Hosey**, seconded by **Mr. Stevenson**, with three ayes, the following Resolution was adopted:

**RESOLUTION 25-18**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY  
ADOPTING A CASH MANAGEMENT PLAN FOR THE CAMDEN COUNTY  
IMPROVEMENT AUTHORITY FOR THE PERIOD FEBRUARY 1, 2018 TO  
REORGANIZATION 2019 PURSUANT TO N.J.S.A. 40A:5-14

AYES:	Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Ms. Rohrer Mr. Schooley
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NAYES:	None	ABSTAIN:	None
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*Adopting a Cash Management Plan for the Authority for the year 2018*

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After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson**, with three ayes, the following Resolution was adopted:

**RESOLUTION 26-18**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY  
APPOINTING GENERAL COUNSEL FOR THE AUTHORITY

AYES:	Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Ms. Rohrer Mr. Schooley
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NAYES:	None	ABSTAIN:	None
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*Appointing Maressa Patterson, LLC to serve as General Counsel to the Authority through reorganization 2019*

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After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson**, with three ayes, the following Resolution was adopted:

**RESOLUTION 27-18**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY  
APPOINTING BOND COUNSEL FOR THE AUTHORITY

AYES:	Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Ms. Rohrer Mr. Schooley
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NAYES:	None	ABSTAIN:	None
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*Appointing Parker McCay, P.A. to serve Bond Counsel to the Authority through reorganization 2019*

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After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson**, with three ayes, the following Resolution was adopted:

**RESOLUTION 28-18**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY  
APPOINTING INSURANCE BROKER FOR THE AUTHORITY

AYES:	Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Ms. Rohrer Mr. Schooley
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NAYES:	None	ABSTAIN:	None
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*Appointing Hardenbergh Insurance Group to serve as Insurance Broker to the Authority through reorganization 2019*

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After review and discussion and upon motion by **Mr. Stevenson**, seconded by **Mr. Spearman**, with three ayes, the following Resolution was adopted:

**RESOLUTION 29-18**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY  
DESIGNATING PROJECT COUNSEL(S) FOR THE AUTHORITY

AYES:	Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Ms. Rohrer Mr. Schooley
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NAYES:	None	ABSTAIN:	None
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*Appointing Brown & Connery, LLP; Dilworth & Paxson, LLP; Cooper Levenson; Parker McCay, P.A; Grace Marmero & Assoc.; Eric Bernstein & Assoc., LLC; Birchmeier & Powell, LLC in a prequalified pool to provide Project Counsel legal services to the Authority through reorganization 2019*

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After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson** with three ayes, the following Resolution was adopted:

**RESOLUTION 30-18**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY  
DESIGNATING BOND TRUSTEE(S) FOR THE AUTHORITY

AYES:	Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Ms. Rohrer Mr. Schooley
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NAYES:	None	ABSTAIN:	None
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*Appointing TD Bank (TD Wealth); M&T Bank and US Bank to serve as a pool of Bond Trustees to the Authority through reorganization 2019*

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After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson**, with three ayes, the following Resolution was adopted:

**RESOLUTION 31-18**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY  
DESIGNATING BOND PRINTER FOR THE AUTHORITY

AYES:	Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Ms. Rohrer Mr. Schooley
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NAYES:	None	ABSTAIN:	None
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*Appointing McElwee & Quinn to serve as Bond Printer to the Authority through reorganization 2019*

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After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson**, with three ayes, the following Resolution was adopted:

**RESOLUTION 32-18**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY  
DESIGNATING UNDERWRITER(S) FOR THE AUTHORITY

AYES:	Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Ms. Rohrer Mr. Schooley
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NAYES:	None	ABSTAIN:	None
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*Appointing TD Securities, LLC; NW Capital Markets, Inc.; PNC Capital; Raymond James; RBC Capital Markets; Janney Montgomery Scott, LLC; Citigroup Global Markets, Inc; Stiefel, Nicolaus & Co., Inc. as a pool of Bond Underwriters to the Authority through reorganization 2019*

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After review and discussion and upon motion by **Mr. Stevenson**, seconded by **Mr. Spearman**, with three ayes, the following Resolution was adopted:

**RESOLUTION 33-18**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY  
DESIGNATING FINANCIAL ADVISOR(S) FOR THE AUTHORITY

AYES:	Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Ms. Rohrer Mr. Schooley
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NAYES:	None	ABSTAIN:	None
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*Appointing Acacia Financial Group; NW Financial Group and Phoenix Advisors to serve as a pool of Financial Advisors to the Authority through reorganization 2019*

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After review and discussion and upon motion by **Mr. Stevenson**, seconded by **Mr. Spearman**, with three ayes, the following Resolution was adopted:

**RESOLUTION 34-18**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY  
DESIGNATING A FIRM(S) FOR ARBITRAGE CALCULATIONS

AYES:	Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Ms. Rohrer Mr. Schooley
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NAYES:	None	ABSTAIN:	None
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*Appointing PFM Asset Management, LLC and BLX Group to serve as a pool to provide Arbitrage Calculations to the Authority through reorganization 2019*

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After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson** with three ayes, the following Resolution was adopted:

**RESOLUTION 35-18**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY  
APPROVING AMENDMENT TO CONTRACT FOR ENGINEERING SERVICES  
WITH PENNONI ASSOCIATES FOR THE JOINT BOARD PROJECT

AYES:	Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Ms. Rohrer Mr. Schooley
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NAYES:	None	ABSTAIN:	None
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*Approving Amendment to contract for Engineering Services with Pennoni Associates for the Joint Board Project in an amount of \$4,260.00*

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After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson**, with three ayes, the following Resolution was adopted:

**RESOLUTION 36-18**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY  
APPROVING CHANGE ORDER NO. 1 WITH TWO BROTHERS CONTRACTING,  
INC. FOR DEMOLITION SERVICES FOR THE JOINT BOARD PROJECT

AYES:	Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Ms. Rohrer Mr. Schooley
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NAYES:	None	ABSTAIN:	None
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*Approving Change Order #1 with Two Brothers Demolition and Recycling LLC for the buildings demolition project at Block 1400, Lots 2-11 in the City of Camden in an amount of \$14,520.00*

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After review and discussion and upon motion by **Chairman Hosey**, seconded by **Mr. Stevenson**, with two ayes and one abstention, the following Resolution was adopted:

**RESOLUTION 37-18**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY  
AUTHORIZING THE SECOND YEAR OPTION ON A SHARED SERVICES  
AGREEMENT BETWEEN THE AUTHORITY AND CAMDEN COUNTY COLLEGE  
FOR PROJECT AND CAPITAL PROGRAM MANAGEMENT SERVICES

AYES:	Mr. Stevenson Chairman Hosey Chairman Hosey	ABSENT:	Ms. Rohrer Mr. Schooley
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NAYES:	None	ABSTAIN:	Mr. Spearman
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*Approving the exercise of the second-year option on the Shared Services Agreement with the Camden County College to provide Project and Capital Program Management Services to the College as set forth in the Agreement*

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After review and discussion and upon motion by **Chairman Hosey**, seconded by **Mr. Stevenson**, with three ayes, the following Resolution was adopted:

**RESOLUTION 38-18**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY  
EXTENDING COMPETITIVE CONTRACT TO PROPERTY REGISTRATION  
CHAMPIONS, LLC

AYES:	Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Ms. Rohrer Mr. Schooley
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NAYES:	None	ABSTAIN:	None
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*Extending the one year option to the Competitive Contract with Property Registration Champions, LLC to continue to assist Municipalities in identifying and registering properties in foreclosure, or abandoned properties*

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After review and discussion and upon motion by **Mr. Stevenson**, seconded by **Mr. Spearman**, with three ayes, the following Resolution was **tabled**:

**RESOLUTION 39-18**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY  
AUTHORIZING A MINOR SUBDIVISION ON BLOCK 80, LOT 1.01 ON THE  
OFFICIAL TAX MAP OF THE CITY OF CAMDEN, AND AUTHORIZING AN  
AGREEMENT OF SALE OF SAID PROPERTY WITH CAMDEN TOWN CENTER,  
LLC

AYES:	Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Ms. Rohrer Mr. Schooley
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NAYES:	None	ABSTAIN:	None
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After review and discussion and upon motion by **Mr. Stevenson**, seconded by **Mr. Spearman**, with three ayes, the following Resolution was adopted:

**RESOLUTION 40-18**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY  
APPROVING THE 2018 COUNTY OF CAMDEN RFP TEMPLATE AND RELATED  
POLICIES AND PROCEDURES

AYES:	Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Ms. Rohrer Mr. Schooley
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NAYES:	None	ABSTAIN:	None
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*Approving the County's 2018 RFP template and related policies and procedures to be used by the Authority when advertising and soliciting RFP's*

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After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson**, with three ayes, the following Resolution was adopted:

**RESOLUTION 41-18**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY  
APPROVING THE 2018 COUNTY OF CAMDEN GENERAL BID BOILERPLATE  
FORMAT

AYES:	Mr. Spearman Mr. Stevenson Chairman Hosey	ABSENT:	Ms. Rohrer Mr. Schooley
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NAYES:	None	ABSTAIN:	None
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*Approving the County's 2018 General Bid Boilerplate format to be used by the Authority when advertising and soliciting bids for Authority Projects*

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After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson**, with three ayes, the following Resolution was adopted:

**RESOLUTION 42-18**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY  
APPROVING OR RATIFYING THE AUTHORITY OPERATING AND  
PROJECT EXPENDITURES

AYES: Mr. Spearman  
Mr. Stevenson  
Chairman Hosey

ABSENT: Ms. Rohrer  
Mr. Schooley

NAYES: None

ABSTAIN: Chairman Hosey on  
Northeast Plumbing

*After review of the Operating and Project expenditures, Chairman Hosey asked if all expenses were in budget*

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*There were two walk on Resolutions:*

After review and discussion and upon motion by **Chairman Hosey**, seconded by **Mr. Spearman**, with three ayes, the following Resolution was adopted:

**RESOLUTION 44-18**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY  
AUTHORIZING A MERIT INCREASE IN COMPENSATION TO JOHN COYLE

AYES: Mr. Spearman  
Mr. Stevenson  
Chairman Hosey

ABSENT: Ms. Rohrer  
Mr. Schooley

NAYES: None

ABSTAIN: None

*Authorizing a merit increase in compensation to John Coyle in an amount of \$5,000*

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After review and discussion and upon motion by **Mr. Stevenson**, seconded by **Mr. Spearman** with three ayes, the following Resolution was adopted:

**RESOLUTION 45-18**

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY  
AUTHORIZING A MERIT INCREASE IN COMPENSATION TO DEBRA  
DIMATTIA

AYES: Mr. Spearman  
Mr. Stevenson  
Chairman Hosey

ABSENT: Ms. Rohrer  
Mr. Schooley

NAYES: None

ABSTAIN: None

*Authorizing a merit increase in compensation to Debra DiMattia in an amount of \$7,500*

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**Chairman Hosey** opened the floor to the public. Since there was no discussion from the public, a motion was made by **Mr. Stevenson**, seconded by **Mr. Spearman**, with three ayes, to adjourn the meeting at 8:56 a.m.

Respectfully Submitted,

  
Maryanne Manning  
Recording Secretary