

Board of Taxation



Making It Better, Together.

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Melissa Pollitt, CTA

President

Kelly Hanson

Barbara Holcomb

Donald Reich

Bill Wilhelm

Commissioners

Diane R. Hesley, CTA

Tax Administrator

**Minutes for Camden County Board of Taxation
November 10, 2021 @ 9:00am in Lakeland @ Forrest Hall and via zoom**

Presiding: Board President Melissa Pollitt, CTA

Meeting was called to order: This meeting was held in full compliance with the sunshine act, notice had been posted in Forrest Hall in Lakeland and legal notice placed in the Courier Post & on the official website of Camden County, all notices have included the electronic link to this open public meeting.

Roll Call attendance: Commissioners Hanson, Holcomb, Pollitt, Reich (virtual) & Wilhelm

Pledge of Allegiance

Motion made by Commissioner Wilhelm to approve minutes of Regular Meeting of October 6, 2021.
Second by Commissioner Holcomb

Roll Call: **All in Favor** – Aye

Resolutions:

Motion made by Commissioner Wilhelm to approve Resolution # 27 of 2021 retirement of Charles “Chick” Warrington, CTA.

Second by Commissioner Holcomb

Roll Call: Hanson **yes**, Holcomb **yes**, Pollitt **yes**, Reich **yes**, Wilhelm **yes**,
(Chick Warrington thanked the Board Commissioners for the recognition)

Motion made by Commissioner Holcomb to approve Resolution # 28 of 2021 to honor Martin G. Blaskey, Jr., retired Tax Administrator.

Second by Commissioner Wilhelm

Roll Call: Hanson **yes**, Holcomb **yes**, Pollitt **yes**, Reich **yes**, Wilhelm **yes**,

(Commissioner Holcomb personally thanked Martin Blaskey, III in appreciation for the service his father gave to Winslow Township and the County of Camden. Martin Blaskey III, Assessor of Haddon Township, thanked Commissioner Holcomb and the entire Board for the recognition and proclamation)

Motion made by Commissioner Reich to approve Resolution # 29 of 2021 to adopt policy in accordance with N.J.S.A 10:4-12b.

Second by Commissioner Wilhelm

Roll Call: Hanson **yes**, Holcomb **yes**, Pollitt **yes**, Reich **yes**, Wilhelm **yes**,

Motion made by Commissioner Wilhelm to approve Resolution # 30 of 2021 to enter closed session to discuss the investment of public funds and legal matters in accordance with N.J.S.A.10:4-7

Second by Commissioner Hanson

Roll Call: Hanson **yes**, Holcomb **yes**, Pollitt **yes**, Reich **yes**, Wilhelm **yes**,

Administrator's Report:

Reports:

Administrator Hesley gave reports and updates on the following:

Correspondence – Retirement letter received from Chick Warrington. Thank-you card received from Kelly Heppe. Request for assistance received from Gloucester Township for a conflict appeal, Michael Raio will step in and assist Jim Grandrimo. The PT-10 report was received from Verizon and copy has been sent to all Assessors and will be posted on the Assessor Portal.

Archives – An update was given on the progress of the relocation of 5,000 tax list books. Phase 2 is underway and should be completed in a few weeks. The final phase (Phase 3) is projected for completion in early 2022.

OPRA – Staff is working with the Archive Management Department learning the RIM system which is used to catalog archive records.

Audits – Exemption audit is on-going. The abatement audit will begin in early 2022.

Bi-annual Report – The reports were distributed to county and local officials

Operational Accounts – A report was given on the balance and activity of accounts.

SR1A's/SR6 – 4,290 deeds have been received and entered with 520 outstanding.

Tax Court – Administrator Hesley thanked Staff Member, Nia for creating and leading a presentation to the Presiding Tax Court Judge and representatives of the Supreme Court. The presentation outlined steps our department has taken to put a process into place for the implementation of Daniel's Law.

Website – An update on the on-line appeal system was given. The system has been updated to accept added appeals.

Legal/Legislative:

Report was given regarding Daniel's Law updates.

Report was given regarding P.L.2021 Ch.136. The State provided a Memo and new form regarding the virtual hearing and summary hearing processes. Discussion followed the report.

Training:

NJIAAO will hold a USPAP Class on November 15, 2021 in Atlantic City.

New Jersey League of Municipalities will hold their annual conference in-person on November 16 – 18, 2021 in Atlantic City

NJIAAO Appraisal Seminar will be on December 7, 2021 in-person at Forsgate CC

NJACTB Commissioners Conference will be on March 23, 2022 at the Conference center in Mercer County.

Old Business:

Report on Pine Valley Merger was given.

New Business:

Brief report of the NJACTB meeting was given. Administrator Hesley and Pamela Rosenberger proposed a newsletter be created for the NJACTB. NJACTB Committees are chosen at the December meeting and the proposal for the newsletter will be presented at that meeting.

The State delivered the Table of Equalized valuations to the Board and was reviewed by Administrator Hesley. Administrator Hesley created and presented a "Revaluation Determination Statistics Report" Discussion followed the report.

Public Portion:

President Pollitt thanked everyone for their attendance. President Pollitt thanked Chick Warrington, Martin Blaskey, Mike Raio and Jim Grandrimo. Mike Kane commented the Board should get involved in the tax map certification process because that is the biggest problem when you get an order for a reval. Mike also commented on the new appeal form and the new state memo.

Motion made by Commissioner Wilhelm to enter executive session. Second by Commissioner Hanson.

Roll Call: **All in Favor** – Aye

Motion made by Commissioner Holcomb to close the executive session and re-enter the regular meeting.

Second by Commissioner Wilhelm.

Roll Call: **All in Favor** – Aye

Motion made by Commissioner Holcomb to approve Resolution # 31 of 2021 to authorize the expenditure of funds from the appeal trust fund account in the amount of \$15,000 annually for a two-year term including years 2022 and 2023 to be used solely for the annual maintenance cost of the existing on-line appeal system

Second by Commissioner Hanson

Roll Call: Hanson yes, Holcomb yes, Pollitt yes, Reich absent, Wilhelm yes,

Motion made by Commissioner Wilhelm to approve Resolution # 32 of 2021 to authorize the expenditure of funds from the appeal trust fund account in the amount of \$17,000 annually for a two-year term including years 2022 and 2023 to be used solely for the annual maintenance cost of the existing Power Pad system.

Second by Commissioner Hanson

Roll Call: Hanson yes, Holcomb yes, Pollitt yes, Reich absent, Wilhelm yes,

Motion made by Commissioner Holcomb to adjourn. Second by Commissioner Wilhelm.

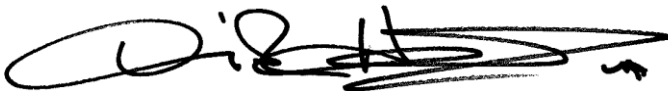
Roll Call: **All in Favor** – Aye



Meeting adjourned.

Diane R. Hesley, C.T.A.
Camden County Tax Administrator

Minutes approved: December 15, 2021



Diane R. Hesley, CTA, Camden County Tax Administrator

