

**Melissa Pollitt, CTA**

President

**Kelly Hanson**

**Barbara Holcomb**

**Donald Reich**

**Bill Wilhelm**

Commissioners

**Diane R. Hesley, CTA**

Tax Administrator

**Minutes for Camden County Board of Taxation  
October 6, 2021 @ 9:00am in Lakeland @ Forrest Hall and via zoom**

**Presiding: Board President Melissa Pollitt, CTA**

**Meeting was called to order:** This meeting was held in full compliance with the sunshine act, notice had been posted in Forrest Hall in Lakeland and legal notice placed in the Courier Post & on the official website of Camden County, all notices have included the electronic link to this open public meeting.

**Roll Call attendance:** Commissioners Hanson (virtual), Holcomb (virtual), Pollitt (in-person), Reich (virtual) & Wilhelm (virtual)

**Pledge of Allegiance**

**Motion** made by Commissioner Reich to approve minutes of Regular Meeting of September 8, 2021.  
Second by Commissioner Holcomb

Roll Call: **All in Favor** – Aye, (Commissioner Hanson – abstain)

**Resolutions:**

**Motion** made by Commissioner Wilhelm to approve Resolution # 23 of 2021 to certify added and omitted tax lists for the tax year 2021.

Second by Commissioner Holcomb

Roll Call: Hanson **yes**, Holcomb **yes**, Pollitt **yes**, Reich **yes**, Wilhelm **yes**.

**Motion** made by Commissioner Holcomb to approve Resolution # 24 of 2021 to certify general tax rates for all municipalities so calculated by the tax Administrator according to N.J.S.A.54:4-52.

(list of municipalities attached to the resolution)

Second by Commissioner Hanson

Roll Call: Hanson **yes**, Holcomb **yes**, Pollitt **yes**, Reich **yes**, Wilhelm **yes**.

**Motion** made by Commissioner Wilhelm to approve Resolution # 25 of 2021 to certify the Abstract of Ratables for the tax year 2021 in accordance with N.J.S.A.54:4-52

Second by Commissioner Holcomb

Roll Call: Hanson **yes**, Holcomb **yes**, Pollitt **yes**, Reich **yes**, Wilhelm **yes**.

**Motion** made by Commissioner Holcomb to approve Resolution # 26 of 2021 to enter closed session to discuss the investment of public funds and legal matters in accordance with N.J.S.A.10:4-7

Second by Commissioner Hanson

Roll Call: Hanson **yes**, Holcomb **yes**, Pollitt **yes**, Reich **yes**, Wilhelm **yes**.

**Administrator’s Report:**

**Reports:**

Administrator Hesley gave reports and updates on the following:

**Correspondence** – n/a

**Archives** – Nia gave an update on the progress of the relocation of 5,000 tax list books. Phase 1 is complete and took 3 months.

**Audits** – Exemption audit is underway

**Operational Accounts** – report of the balance and activity of accounts.

**SR1A’s/SR6** – Suzanne received and entered 3,357 deeds. 871 outstanding. In comparison, last year at this time, 2,373 deeds were received and entered.

**Tax Court** – data entry of cases and judgments is on-going.

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**Tax Rates** – All outstanding tax rates have been completed and sent to the municipalities.

**Website** – Pam gave an update on the “assessor’s portal” information.

**Legal/Legislative:** Report was given regarding Daniel’s Law updates.  
Report was given regarding P.L.2021 Ch.136. The Board must adopt rules and protocol regarding the virtual hearing process.  
Report was given regarding the “Lamicella” case, appellate division.

**Training:** NJIAAO will hold a USPAP Class on November 15 in Atlantic City.  
New Jersey League of Municipalities will hold their annual conference in-person in November 16 – 18, 2021 in Atlantic City  
NJACTB Commissioners Conference will be on March 23, 2022 at the Conference center in Mercer County.

**Old Business:** Tavistock Director’s Sales Ratio was discussed

**New Business:** Report on Pine Valley Merger was given.  
Suzanne Tetterer received a promotion and was congratulated by the Board and Administrator for her dedication to Camden County.  
New assessors, Patrick Dymond in Stratford and Rich Buscemi in Barrington were given a congratulatory welcome from the Tax Board and the Administrator.  
John Dymond has been selected as the new in-coming assessor for Audubon and Oaklyn. Congratulations was given to John.  
Brief report of the NJACTB meeting was given.

**Public Portion:** Mike Kane discussed the impact of the new law, Chapter 136. Upcoming meeting dates were discussed. President Pollitt thanked everyone for their attendance.

**Motion** made by Commissioner Wilhelm to enter executive session. Second by Commissioner Reich.  
Roll Call: **All in Favor** – Aye

**Motion** made by Commissioner Reich to close the executive session and re-enter the regular meeting.  
Second by Commissioner Holcomb.  
Roll Call: **All in Favor** – Aye

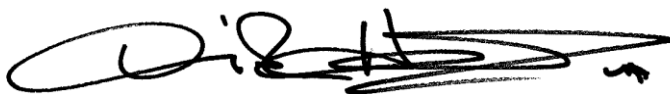
**Motion** made by Commissioner Wilhelm to adjourn. Second by Commissioner Hanson.  
Roll Call: **All in Favor** – Aye

Meeting adjourned.



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Diane R. Hesley, C.T.A.  
Camden County Tax Administrator

Minutes approved: November 10, 2021



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Diane R. Hesley, CTA, Camden County Tax Administrator

