

Board of Taxation



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Melissa Pollitt, CTA

President

Kelly Hanson

Barbara Holcomb

Donald Reich

Bill Wilhelm

Commissioners

Diane R. Hesley, CTA

Tax Administrator

**Minutes for Camden County Board of Taxation
February 2, 2022 @ 9:00am in Lakeland @ Forrest Hall and via zoom**

Presiding: Board President Melissa Pollitt, CTA

Meeting was called to order: This meeting was held in full compliance with the sunshine act, notice had been posted in Forrest Hall in Lakeland and legal notice placed in the Courier Post & on the official website of Camden County, all notices have included the electronic link to this open public meeting.

Roll Call attendance: Commissioners Hanson (virtual), Holcomb (virtual), Pollitt, Reich (virtual) & Wilhelm (virtual)

Pledge of Allegiance

Motion made by Commissioner Reich to approve minutes of Regular Meeting of December 15, 2021
Second by Commissioner Holcomb

Roll Call: **All in Favor** – Aye

Resolutions:

Motion made by Commissioner Holcomb to approve Resolution # 1 of 2022 to certify the tax lists for the Tax Year 2022 as filed by the Municipal Assessor.

Second by Commissioner Hanson

Roll Call: Hanson **yes**, Holcomb **yes**, Pollitt **yes**, Reich **yes**, Wilhelm **yes**.

Motion made by Commissioner Holcomb to approve Resolution # 2 of 2022 to review, revise and correct the tax lists of Barrington, Berlin Borough, Cherry Hill, Clementon, Lawnside, Pennsauken and Voorhees.

Second by Commissioner Hanson

Roll Call: Hanson **yes**, Holcomb **yes**, Pollitt **yes**, Reich **yes**, Wilhelm **yes**.

Administrator’s Report: Administrator Hesley gave updates on the following reports (*marked*):

>Correspondence: *Certification of New Construction letters sent to Municipal Financial Officers, County Chief Financial Officer, and copy to the Division of Taxation.

*SR3A Cards were sent to the Division of Taxation.

*Farmland Forms were sent to the Division of Taxation.

*(TL45 Report will be sent to the Division of Taxation after February 1, 2022)

>Archives: *An update on the progress of the relocation of 5,000 tax list books was given. The shelving installation is on track.

>OPRA: none given at this time

>Audits: *Update on the exemption audit was given.

>Bi-annual Report: none given at this time

>Operational Accounts: *A report on the balance of the accounts was given.

>SR1A’s/SR6: *6,500 +/- deeds have been received and entered with 415 outstanding.

>**Tax Court:** *New cases and Judgments issued up to December 2021 have been keyed.
*Data entry of the historical cases has begun.

>**Debits and Credits:***A report of the Debit/Credit adjustments issued in 2021 was given.

>**Website:** *A demonstration of the proposed new public search engine was given.
*The Administrator thanked the staff and the Mod IV and GIS vendors for their work on the new search engine.

>**Legal/Legislative:** *Daniel's Law amendment and updates were discussed.
*Chapter 136 update was discussed.
*Senate Bill # 4090 was discussed.

>**Training:** *March 23, 2022 - Commissioners Conference is scheduled.

>**NJACTB:** *An update was given regarding the NJACTB meeting which was held January 18, 2022. The update included the proposed quarterly newsletter which was presented by the Camden County members. NJACTB committee appointments were discussed.


Old Business: *Final report on Pine Valley Merger was given.
*Update on the Camden County 10-year Revaluation Plan was given. Tax map approval was discussed in conjunction with the revaluation plan.

New Business: *Administrator Hesley introduced and welcomed Michael Bernardin, CTA, the new assessor of Clementon.
*Ron Fijalkowski, CTA has announced his retirement from Lawnside.

Public Portion: President Pollitt thanked everyone for their attendance. Mike Kane requested assistance with the GIS system and recommended the new search engine be updated daily. A brief discussion of the upcoming appeal hearing calendar and process was discussed. President Pollitt thanked everyone for their comments and for the positive changes made by the staff, administrator and the assessors.

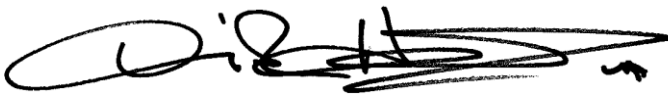
Motion made by Commissioner Wilhelm to adjourn. Second by Commissioner Reich.
Roll Call: **All in Favor** – Aye

Meeting adjourned.



Diane R. Hesley, C.T.A.
Camden County Tax Administrator

Minutes approved: **March 2, 2022**



Diane R. Hesley, CTA, Camden County Tax Administrator

