

Board of Taxation



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Melissa Pollitt, CTA
President
Kelly Hanson
Barbara Holcomb
Donald Reich
Bill Wilhelm
Commissioners

Diane R. Hesley, CTA
Tax Administrator

**Agenda for Camden County Board of Taxation
May 7, 2024 @ 9:00am in Lakeland @ Forrest Hall 2nd Floor
Presiding: Board President Melissa Pollitt, CTA**

Meeting called to order: This meeting is being held in full compliance with the sunshine act, notice has been posted in Forrest Hall at Lakeland and legal notice placed in the Courier Post & on the official Camden County website, all notices have included the electronic link to this open public meeting.

Roll Call: Commissioners Hanson, Holcomb, Pollitt, Reich & Wilhelm

Pledge of Allegiance

Reorganization: *nomination and election of President for 2024-2025*

Resolutions:

- # 9 of 2024 to elect a President of the Board according to NJSA 54:3-5
- # 10 of 2024 to adopt policy for the 2024 tax year summary hearings
- # 11 of 2024 to adopt policy for the 2024 tax year virtual hearings
- # 12 of 2024 to appoint the custodian of records according to the Open Public Records Act
- # 13 of 2024 to adopt policy for the Open Public Records fee schedule
- # 14 of 2024 to adopt 2024-2025 schedule of business meetings according to NJSA 10:4-18
- # 15 of 2024 to adopt policy for the 2024 tax year use of promulgated forms
- # 16 of 2024 to enter closed executive session to discuss financial matters

Minutes: Motion to approve minutes of the Regular Meeting of April 2, 2024

Administrator’s Report:

Correspondence: *Formal Revaluation Orders sent to the Division of Taxation, state approved and returned the orders for Waterford and Woodlynne.
*Approved orders sent to the municipal clerk (via certified mail), mayor, governing body, and assessor of Waterford and Woodlynne.

Reports: Appeals, Archives/OPRA/Daniels Law, Audits, Operational Accounts, SR1A-SR6, Tax Court Reports, Website

Legal/Legislative:

Revaluation/Maps: *Haddon Twp—monthly report received (RSR/POW)
*Pennsauken – monthly status report received (RSR/POW)
*Voorhees – monthly report received (RSR/POW)
*Collingswood – monthly report received (RSR/POW)
*Gloucester Twp – monthly report received (RCR), maps pending
*Lindenwold – monthly report received (RCR), RFP with Pine Hill, maps pending
*Pine Hill – monthly report received (RCR), RFP with Lindenwold
*Waterford – ordered for 2026
*Woodlynne – ordered for 2026

Training: AMANJ-NRAAO Conference – May 19 - 22, 2024 in Atlantic City

Old Business:

New Business:

Public Portion:

(motion to enter executive session)

Closed Executive Session:

(motion to close executive session and re-open public meeting)

Adjournment: Motion to adjourn