

**Board of Taxation**



N E W J E R S E Y

Making It Better, Together.

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**Melissa Pollitt, CTA**

*President*

**Kelly Hanson**

**Donald Reich**

**Bill Wilhelm**

*Commissioners*

**Diane R. Hesley, CTA**

*Tax Administrator*

**Minutes for Camden County Board of Taxation  
March 3, 2021 @ 9:00am in Lakeland @ Forrest Hall via zoom**

**Presiding: Board President Melissa Pollitt, CTA**

**Meeting was called to order:** This meeting was held in full compliance with the sunshine act, notice had been posted in Forrest Hall in Lakeland and legal notice placed in the Courier Post & the Inquirer, all notices have included the electronic link to this open public meeting.

In accordance with P.L.2020 Chapter 11, approved March 20, 2020, Assembly, No.3850 authorizes a public body to conduct a meeting and public business, cause a meeting to be open to the public, vote and receive public comment by means of communication or other electronic equipment during a state of emergency, public health emergency, or state of local disaster emergency.

New Jersey Executive Order 103 provides authority for an entity to proceed with a remote-only meeting (i.e., only offering remote meeting access with no public meeting place) provided appropriate notice is provided and the public can access the meeting through appropriate means.

**Roll Call attendance:** Commissioners Hanson (virtual), Pollitt, Reich (teleconference) & Wilhelm

**Pledge of Allegiance**

**Preliminary Equalization Table** was presented by the County Tax Administrator and there was no one from the public that provided comment and no municipalities provided testimony.

**Motion** made by Commissioner Wilhelm to approve minutes of Regular Meeting of February 3rd, 2021.  
Second by Commissioner Hanson  
Roll Call: **All in Favor** – Aye

**Motion** made by Commissioner Wilhelm to approve minutes of Special Meeting of February 12th, 2021.  
Second by Commissioner Reich  
Roll Call: **All in Favor** – Aye

**Reports:** Administrator Hesley gave reports and updates on the following:

**Debits and Credits** – preliminary was completed

**Equalization-** final equalization must be completed prior to March 10

**SR1A's** – 6,603 deeds entered. 134 outstanding

**Tax Court** – pending cases are being posted to our new computer system and a reminder was given to all assessors to sign up for the e-courts portal

**Website** – report of the website changes was given

**TL -45** - report was given

**Correspondence:** A letter from LOJIK was received and a brief discussion on the subject was had

**Training:** Three educational opportunities were discussed and are as follows: February 17 Assessors training was reviewed, March 11 NJIAAO Seminar and March 23 AMACC Training were discussed.

**Administrator's Report:**

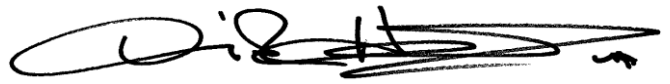
**Old Business:** Installation of the document drop-box was discussed  
Bi-Annual County Tax Board Reports were discussed and samples distributed to the commissioners.

**New Business:**  
Discussion of the NJACTB website search engine  
Discussion of the current Daniel's Law and potential impact  
Special District Coding Issues were addressed.  
County COVID policy #404 was presented.  
Request was made by the Clementon Assessor to receive a new surface pro.

**Operational Accounts:** Trust Fund report was distributed and reviewed.

**Public Portion:** President Pollitt opened the meeting to the public and asked if anyone had any questions or comments. President Pollitt thanked the assessors for their work and continued cooperation. The final Equalization will be held on March 10. Michael Raio asked for a training session to go over the BRT Powercomp program.

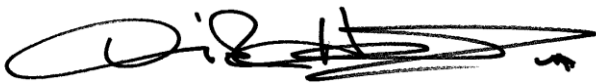
**Motion** made by Commissioner Wilhelm to adjourn. Second by Commissioner Reich.  
**All in favor - Aye**



**Meeting adjourned.**

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Diane R. Hesley, C.T.A.  
Camden County Tax Administrator

**Minutes approved: April 7th, 2021**



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Diane R. Hesley, CTA, Camden County Tax Administrator

