

Board of Taxation



N E W J E R S E Y

Making It Better, Together.

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Diane R. Hesley, CTA

Tax Administrator

**Minutes for Camden County Board of Taxation
February 5, 2020 @ 9:00am in Camden @ Florio Building**

Presiding: Board President Melissa Pollitt

Meeting called to Order: This meeting is being held in full compliance with the sunshine act, notice has been posted in Camden City Hall and legal notice placed in the Courier Post & the Inquirer.

Announcement: President Melissa Pollitt announced Commissioner Barbara Holcomb has retired as of today as a Board Commissioner and will be taking the position as a Camden County Freeholder. The Board thanked Barbara for her many years of service. Barbara thanked everyone for the support and appreciated all the time and knowledge spent as a County Tax Board Commissioner. Barbara will officially abstain from voting at today's meeting.

Roll Call attendance: Commissioners Hanson, Holcomb, Pollitt, Reich & Wilhelm

Pledge of Allegiance

Motion made by Commissioner Wilhelm to approve minutes of Regular Meeting of December 18, 2019. Second by Commissioner Hanson.

Roll Call: **All in Favor** – Aye, (Barbara Holcomb – abstained)

Motion made by Commissioner Reich to approve Resolution #1 of 2020 to approve the 2020 Tax Lists as filed Second by Commissioner Wilhelm

Roll Call: Hanson **yes**, Holcomb **abstain**, Pollitt **yes**, Reich **yes**, Wilhelm **yes**

Motion made by Commissioner Wilhelm to approve Resolution #2 of 2020 enter closed session to discuss pending litigation matters Second by Commissioner Hanson

Roll Call: Hanson **yes**, Holcomb **abstain**, Pollitt **yes**, Reich **yes**, Wilhelm **yes**

Motion made by Commissioner Hanson to approve Resolution #3 of 2020 to certify added abstract of ratables. Second by Commissioner Wilhelm

Roll Call: Hanson **yes**, Holcomb **abstain**, Pollitt **yes**, Reich **yes**, Wilhelm **yes**

Motion made by Commissioner Wilhelm to approve Resolution #4 of 2020 to thank Barbara Holcomb for her years of service as a Board of Taxation Commissioner. Second by Commissioner Reich

Roll Call: Hanson **yes**, Holcomb **abstain**, Pollitt **yes**, Reich **yes**, Wilhelm **yes**

Reports: Administrator Hesley gave reports and updates on the following:

Abstract of Added – A copy of the Abstract has been sent to the County CFO

SR1A's – SR1A's are being converted into the new computer system.

Tax Court – A preliminary report of the pending cases has been provided to the County CFO. We are working with the new computer company regarding data entry.

Audits – We met with the new computer company to discuss easier tracking.

Website – The website has been updated to include instructions, forms and frequently asked questions. The content has been modified to accommodate an area for the on-line appeals link as well as information regarding the paper filing.

Correspondence: working on letters to all Chief Financial Officers regarding the Certification of New Construction

Training: March 18th is the Commissioners Conference.

Administrator's Report:

Old Business:

On-line appeals system has been implemented and training sessions have been provided for Assessors, Staff and Commissioners. Looking to go live in a few weeks if all issues are addressed. A review of the process was given by the administrator.

Office relocation plan is moving along. The Commissioners and Administrator will be doing a walk-thru today. A review of the project was given by the administrator. The President commented that Public Relations will be the key to a successful transition.

New Business:

All Tax Lists were filed on-time. Administrative changes must be in before preliminary equalization. The Administrator and President thanked the Assessors for their continued cooperation.

Report was given by the Administrator regarding the new computer system and the future of technology.

Operational Accounts:

The Administrator gave a report regarding the Capital Fund and future integrations. The Trust fund account is under audit by the Administrator with the assistance of the County CFO.

Public Portion:

Michael Raio offered his opinion of the current data systems. The administrator discussed the multiple systems in the County and the need for a single system for tax list processing. A discussion ensued regarding all the current duplicative work on the local and county levels. He also thanked Barbara Holcomb for her service.

Terri Paglione commented regarding the historic lag time between when an appeal is filed at the county to when it is received at the assessors' office. She stated that the new on-line appeal system appears to correct that problem.

President Pollitt discussed the progression of the technology and our plans to successfully move forward.

Motion made by Commissioner Hanson to close regular meeting and enter executive session. Second by Commissioner Wilhelm

All in Favor – Aye, (Barbara Holcomb – abstained)

Closed Session: Executive Session to discuss pending litigation matters.

Motion made by Commissioner Wilhelm to close executive session and re-open regular meeting. Second by Commissioner Hanson.

All in Favor – Aye, (Barbara Holcomb – abstained)

Motion made by Commissioner Wilhelm to adjourn. Second by Commissioner Hanson.

All in favor – Aye (Barbara Holcomb officially banged the gavel for adjournment)

Meeting adjourned.



Diane R. Hesley, C.T.A.
Camden County Tax Administrator

Minutes approved: March 4th, 2020



Diane R. Hesley, CTA, Camden County Tax Administrator

