

Board of Taxation



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Melissa Pollitt, CTA

President

Kelly Hanson

Barbara Holcomb

Donald Reich

Bill Wilhelm

Commissioners

Diane R. Hesley, CTA

Tax Administrator

**Minutes for Camden County Board of Taxation
May 2, 2023 @ 9:00am in Lakeland @ Forrest Hall and via zoom**

Presiding: Board President Melissa Pollitt, CTA

Meeting was called to order: This meeting was held in full compliance with the sunshine act, notice having been posted in Forrest Hall in Lakeland and legal notice placed in the Courier Post & on the official website of Camden County, all notices have included the electronic link to this open public meeting.

Roll Call attendance: Commissioners Hanson, Holcomb, Pollitt, Reich (virtual) & Wilhelm

Pledge of Allegiance

Reorganization:

Motion made by Commissioner Holcomb to nominate Melissa Pollitt as President of the Board for the year 2023/2024.

Second by Commissioner Wilhelm

Roll Call: Hanson yes, Holcomb yes, Pollitt abstain, Reich yes, Wilhelm yes.

Resolutions:

Motion made by Commissioner Holcomb to approve Resolution # 9 of 2023 to elect Melissa Pollitt to serve as President for year 2023/2024.

Second by Commissioner Wilhelm

Roll Call: Hanson yes, Holcomb yes, Pollitt yes, Reich yes, Wilhelm yes.

Motion made by Commissioner Wilhelm to approve Resolution # 10 of 2023 to adopt the 2023/2024 schedule of business meetings according to N.J.S.A 10:4-18.

Second by Commissioner Hanson

Roll Call: Hanson yes, Holcomb yes, Pollitt yes, Reich yes, Wilhelm yes.

Motion made by Commissioner Reich to approve Resolution # 11 of 2023 to appoint Diane R. Hesley, CTA, Tax Administrator as custodian of records according to the Open Public Records Act for year 2023/2024.

Second by Commissioner Holcomb

Roll Call: Hanson yes, Holcomb yes, Pollitt yes, Reich yes, Wilhelm yes.

Motion made by Commissioner Reich to approve Resolution # 12 of 2023 to adopt policy for the 2023 tax year summary hearings.

Second by Commissioner Hanson

Roll Call: Hanson yes, Holcomb yes, Pollitt yes, Reich yes, Wilhelm yes.

Motion made by Commissioner Holcomb to approve Resolution # 13 of 2023 to adopt policy for the 2023 tax year virtual hearings.

Second by Commissioner Hanson

Roll Call: Hanson yes, Holcomb yes, Pollitt yes, Reich yes, Wilhelm yes.

Motion made by Commissioner Wilhelm to approve Resolution # 14 of 2023 to adopt policy for the 2023 tax year in accordance with N.J.S.A. 47:1A-5.

Second by Commissioner Holcomb

Roll Call: Hanson yes, Holcomb yes, Pollitt yes, Reich yes, Wilhelm yes.

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Motion made by Commissioner Reich to approve Resolution # 15 of 2023 to adopt policy for the 2023 tax year use of promulgated forms.

Second by Commissioner Hanson

Roll Call: Hanson yes, Holcomb yes, Pollitt yes, Reich yes, Wilhelm yes.

Motion made by Commissioner Wilhelm to approve Resolution # 16 of 2023 to enter closed executive session to discuss personnel matters.

Second by Commissioner Holcomb

Roll Call: Hanson yes, Holcomb yes, Pollitt yes, Reich yes, Wilhelm yes.

Motion made by Commissioner Wilhelm to approve minutes of Regular Meeting of April 4, 2023

Second by Commissioner Holcomb

Roll Call: All in Favor - AYE

Administrator's Report: Administrator Hesley gave updates on the following reports (*marked*):

Correspondence:> *Formal Revaluation Orders had been properly mailed to the Borough of Collingswood, Gloucester Township, and the Borough of Lindenwold.

*The Runnemede Mayor requested the town be placed on the 2024 revaluation schedule and the town would like to perform an in-house reassessment. The request was read into the record.

*All Commissioners agreed to grant the request from Runnemede. The Administrator will send confirmation to the Mayor of Runnemede.

Motion made by Commissioner Holcomb to approve an in-house reassessment for the Borough of Runnemede to be placed on the tax list for the tax year 2025 to replace the order for a Revaluation for the tax year 2026.

Second by Commissioner Wilhelm

Roll Call: Hanson yes, Holcomb yes, Pollitt yes, Reich yes, Wilhelm yes.

Appeals:> *A report of the appeal filings was given.

Archives/OPRA:> *A report of the archives and OPRA was given.

Daniel's Law:> *An update on the progress of Daniels' Law procedures was given.

Audits:> *An update on the exemption and deduction audit was given.

Operational Accounts:> *A report on the balance of the accounts was given.

SR1A's/SR6:> *9,728 +/- deeds have been received and entered with 440 outstanding.

Tax Court:> *An update of the tax court cases was given.

Website:> *An update of the website was given.

Legal/Legislative: none given at this time.

Revaluations:> *A report of the pending revaluation orders and related tax map changes was given.

Training:> *A report of the upcoming AMANJ Conference was given.

*A report of the upcoming AMACC educational event was given.

Old Business: none to report

New Business: none to report

Public Portion: President Pollitt thanked everyone for their attendance and recognized the assessors for the work they do regarding the appeals. Mike Kane spoke during the public portion. Commissioner Holcomb thanked Commissioner Pollitt for the work she does as the President of the Board. President Pollitt addressed the Board, Staff of the County Board, and the Assessors to express her thoughtful appreciation.

Motion made by Commissioner Wilhelm to close the public portion and enter the executive session.
Second by Commissioner Reich.
Roll Call: **All in Favor** – Aye

Motion made by Commissioner Wilhelm to close the executive session and re-enter the public meeting.
Second by Commissioner Hanson.
Roll Call: **All in Favor** – Aye

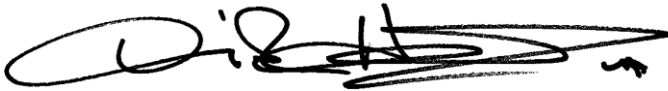
Motion made by Commissioner Hanson to adjourn.
Second by Commissioner Reich.
Roll Call: **All in Favor** - Aye



Meeting adjourned.

Diane R. Hesley, C.T.A.
Camden County Tax Administrator

Minutes approved: June 20, 2023



Diane R. Hesley, CTA, Camden County Tax Administrator

