

Melissa Pollitt, CTA

President

Kelly Hanson

Barbara Holcomb

Donald Reich

Bill Wilhelm

Commissioners

Diane R. Hesley, CTA

Tax Administrator

**Minutes for Camden County Board of Taxation  
February 28, 2023 @ 9:00am in Lakeland @ Forrest Hall and via zoom**

**Presiding: Board President Melissa Pollitt, CTA**

**Meeting was called to order:** This meeting was held in full compliance with the sunshine act, notice had been posted in Forrest Hall in Lakeland and legal notice placed in the Courier Post & on the official website of Camden County, all notices have included the electronic link to this open public meeting.

**Roll Call attendance:** Commissioners Hanson, Holcomb, Pollitt, Reich (virtual) & Wilhelm

**Pledge of Allegiance**

**Motion** made by Commissioner Wilhelm to close the regular meeting and enter the Preliminary Equalization Hearing.

Second by Commissioner Holcomb

Roll Call: **All in Favor** – Aye

Administrator Hesley provided a report of the Preliminary Equalization for 2023. The hearing was open for the municipalities to provide comments or complaints. No municipality responded. The Final Equalization Hearing will be held at the virtual meeting on March 7, 2023.

**Motion** made by Commissioner Holcomb to close the Preliminary Equalization Hearing and re-enter the regular meeting.

Second by Commissioner Hanson

Roll Call: **All in Favor** – Aye

**Motion** made by Commissioner Wilhelm to approve minutes of Regular Meeting of January 17, 2023.

Second by Commissioner Hanson

Roll Call: **All in Favor** – Aye

**Resolutions:**

**Motion** made by Commissioner Reich to approve Resolution #2 of 2023 to certify corrections to the 2023 tax lists as filed by municipal assessors.

Second by Commissioner Wilhelm

Roll Call: Hanson yes, Holcomb yes, Pollitt yes, Reich yes, Wilhelm yes.

**Motion** made by Commissioner Holcomb to approve Resolution #3 to establish the percentage of 100% as the ratio to true value of real property to be used in the calendar year 2023.

Second by Commissioner Hanson

Roll Call: Hanson yes, Holcomb yes, Pollitt yes, Reich yes, Wilhelm yes.

**Motion** made by Commissioner Wilhelm to approve Resolution #4 to enter closed executive session to discuss personnel matters.

Second by Commissioner Hanson

Roll Call: Hanson yes, Holcomb yes, Pollitt yes, Reich yes, Wilhelm yes.

**Administrator’s Report:**

**Reports:**

Administrator Hesley gave reports and updates on the following:

**Correspondence** – A report was given regarding correspondence sent to the State regarding the January tax list reports.

**Archives/OPRA** – An update was given on pending OPRA requests and extensions.

**Audits** – An update was given on the pending exemption audits.

**Daniel’s Law** – An update was given regarding the Daniel’s Law process.

**Operational Account** – A report was given on the balance and activity of the account.

**SR1A’s/SR6** – 7,539 deeds have been received and entered with 263 outstanding.

**Tax Court** – Case management is up-to-date and all judgments have been entered.

**Website** – There are no current updates on our county site. A review of our GIS system was completed regarding our public facing information in relation to Daniel’s Law.

**Revaluation/Reassessment:** An update was given regarding the status of pending revaluation and reassessment programs.

**Legal/Legislative:** Commissioner Holcomb gave an update on the NJACTB meeting which was attended by Commissioners Holcomb, Wilhelm, and Administrator Hesley.

**Training:** A report on upcoming commissioner training was given.

**Old Business:** n/a

**New Business:** A discussion was had regarding the upcoming appeals.

**Public Portion:** The Administrator and Commissioners engaged in a brief discussion regarding current issues involving Daniel’s Law and the upcoming appeal season. President Pollitt thanked everyone for their attendance.

**Motion** made by Commissioner Holcomb to close the regular meeting and enter executive session.

Second by Commissioner Wilhelm

Roll Call: **All in Favor** – Aye

**Motion** made by Commissioner Wilhelm to close the executive session and re-enter the regular meeting.

Second by Commissioner Holcomb

Roll Call: **All in Favor** – Aye

**Motion** made by Commissioner Holcomb to adjourn. Second by Commissioner Hanson.

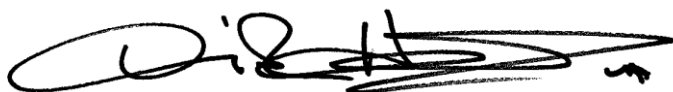
Roll Call: **All in Favor** – Aye



Meeting adjourned.

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Diane R. Hesley, C.T.A.  
Camden County Tax Administrator

Minutes approved: April 4, 2023



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Diane R. Hesley, CTA, Camden County Tax Administrator

