

Camden County Planning Division

Submission Requirements



Making It Better, Together.

Subdivisions:

- Two (2) Copies of County Planning Board Application
(Lower left hand corner **MUST BE SIGNED** and classified by appropriate local official)
- One (1) Copy of Municipal/Township Application
- One (1) Copy of Fee Schedule, Filled Out and Signed
(Check made payable to *Camden County Treasurer*)
- One (1) Set of Plans
- Two (2) Copies of the Affidavit of Ownership
- One (1) Copy of Pinelands Certificate of Filing (If applicable)

Site Plans:

- Two (2) Copies of Camden County Planning Board Application
(Lower left hand corner **MUST BE SIGNED** and classified by appropriate local official)
- One (1) Copy of Municipal/Township Application
- One (1) County Fee Schedule, Filled Out & Signed
(Check made payable to *Camden County Treasurer*)
- Two (2) Sets of Signed and Sealed Plans (Which reflect all requirements contained in Chapter V of County's Manual of Land Development Practices, Regulations and Procedures)
- Two (2) Sets of Drainage Calculations
(Data based upon 10 YEAR –PRE and a 25 YEAR –POST Year Storm Event)
- Two (2) Sets of Traffic Impact Study (If applicable)
- Two (2) Copies of the Affidavit of Ownership
- One (1) Copy of Pinelands Certificate of Filing (If applicable)
- One (1) Copy of Local Engineer's Report
- Two (2) Copies of a signed and sealed survey conducted by a licensed surveyor if existing conditions are referenced in accordance with N.J.A.C 13:40-7.2 (a.)1
- All Dedication, Easement, Deed, Etc. (Documents must be submitted to the Planning Division Staff at least thirty (30) working days prior to the scheduled Planning Board meeting. No provisional approvals will be issued at Planning Board meeting.)

Final or Revised Plans:

- Two (2) Copies of County Planning Board Application
- Two (2) Sets of Signed & Sealed Plans
- One (1) County Fee Schedule, Filled Out & Signed
(Check made payable to *Camden County Treasurer*)

Additional Requirements:

- Please submit a map (highlighted copy) of your parcel and a most recent aerial photo of your parcel.
- A digital copy of only the Site Plan and Elevations. The purpose of this image is to illustrate the basic character of the preliminary plan. The digital image should be provided in the form of **pdf** on a CD. If the plan was not digitally created, provide an 11" X 17" reduction of the plan. Label CD with plan name & CCPD file number.

X _____
Certification of Completeness
Signature By Local Official

X _____
Signature of Agent or Applicant

Camden County Planning Division

Review of Subdivisions & Site Plan Review

Fee Schedule



Making It Better, Together.

Applicant's Name: _____

Project Name: _____ Municipality: _____

Plate: _____ Block: _____ Lot(s): _____ Municipal Code (see attached): _____

Type of Plan

Minor Subdivision (3 lots or less) Major Subdivision (4 lots or more) Site Plan

Subdivision

Minor Review Fee (\$200.00) \$ _____

Major Review Fee (\$500.00) \$ _____

Site Plan/Subdivision

Design Review Fee (\$500.00)..... \$ _____

Total Parking Spaces (\$8.00/SPACE) \$ _____

Per Dwelling Unit (\$16.00/Unit) \$ _____

Dedication, Easement, Deed, Etc. Review Fee (\$150.00) \$ _____

Inspection Fee (\$200.00)..... \$ _____

Additional Fees

Preliminary (\$200.00) \$ _____

Use for concept drawing review or request for waiver review

Final (\$200.00) \$ _____

Revisions (\$200.00) \$ _____

Signing of Filing Plats (\$150.00)..... \$ _____

TOTAL..... \$ _____

X _____

Signature of Applicant or Agent

Special Provisions

- The Fee Schedule Check is Payable to the Camden County Treasurer after Applications are Deemed Complete and Consistent with Municipal Review and Regulations. Fees paid are non-refundable once the review process begins.
- All Plans, Applications, Dedications, Easements, Deeds, etc. **MUST** be submitted to the Planning Board at Least Thirty (30) Working Days Prior to the Scheduled Planning Board Meeting. All Plan and Application Submissions at the Planning Board Meeting will be placed on the Agenda for the Next Scheduled Planning Board Meeting.

Camden County Planning Division

Affidavit of Ownership



Making It Better, Together.

Name of Company/Organization:

Is Company a Corporation? Yes No

If yes, name of State in which incorporated:

Is Company a Partnership? Yes No

Is Company an Individual Owner? Yes No

Please list any/all individuals who are owners (*full/ part*) / (*individual/multiple*) of the Company/Organization. If a Non-Profit Organization, please list all Board Members.

Name

Address

Title

The above information is true and correct to the best of my knowledge:

X _____

Signature of Owner & Title

X _____

Print Name of Owner & Title

Camden County Planning Division

Application for County Approval of Subdivision, Site & Development Plan



Making It Better, Together.

Camden County Planning Board

Charles J. DePalma Public Works Complex
2311 Egg Harbor Road
Lindenwold, NJ 08021
Phone 856.566.2978 Fax 856.566.2988
planningdivision@camdencounty.com

This application must be completed in full, duplicate, signed and filed with the municipality. Please also submit a copy of local application and approval. See County Submission requirement list for all documents necessary for a complete application.

(PLEASE TYPE OR PRINT LEGIBLY)

Project Information:

Project Name: _____

Project Address (if applicable) & Municipality: _____

County Route No.: _____ Site Abuts County Road: _____

Type of Submission:

- New Application
- Revision of Prior Site Plan Application Number _____ Date: _____
- Resubmission of Part of Major Subdivision Application Number _____ Date: _____

Tax Map Data:

Plate(s): _____

Block(s): _____

Lot(s): _____

Existing Zoning: _____

Variance Required: _____

Type of Plan:

- | | | | | |
|--|--|------------------------|--|-------------------|
| <input type="checkbox"/> Site Plan | | Final Development Plan | | Preliminary Plan |
| <input type="checkbox"/> Major Subdivision | | Filing Plan | | Minor Subdivision |
| <input type="checkbox"/> Other: _____ | | | | |

Submission Information:

Applicant: _____ Phone: _____ Fax: _____
Address: _____ Town: _____ State: _____
E-Mail: _____ Zip: _____

Agent: _____ Phone: _____ Fax: _____
Address: _____ Town: _____ State: _____
E-Mail: _____ Zip: _____

Proposed Use:

- | | | |
|---|--|--|
| <input type="checkbox"/> Single Family Detached | <input type="checkbox"/> Town Homes | <input type="checkbox"/> Commercial |
| <input type="checkbox"/> High Rise Apartments | <input type="checkbox"/> Mid-Rise Apartments | <input type="checkbox"/> Garden Apartments |
| <input type="checkbox"/> Commercial | <input type="checkbox"/> Industrial | <input type="checkbox"/> Other: _____ |

Area:

Total of Existing Lot: _____ AC Portion to be Sub-divided: _____ AC
Dedicated Land: _____ AC Explain: _____

Signatures Required:

Signature of Applicant: _____ Date: _____
Person Completing Application
(Please Print): _____ Date: _____

Municipal Use:

Classification of Application: _____
Authorized Municipal Signature: _____
Title: _____ Transmittal Date: _____
Phone No.: _____

For County Use:

Classification of Application: _____
Authorized County Signature: _____
Title: _____ Date Received: _____
Phone No.: _____ Log No.: _____
Plan No.: _____