

**Board of Taxation**



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**Melissa Pollitt**

*President*

**Kelly Hanson**

**Barbara Holcomb**

**Donald Reich**

**Bill Wilhelm**

*Commissioners*

**Kelly Heppe**

*Tax Administrator*

**Agenda May 9, 2018 @ 9:30am in Camden City @ James Florio Bldg.**

**Meeting called to order:** This meeting is being held in full compliance with the sunshine act, notice posted in City Hall and the Courier Post & the Inquirer also were notified.

**Roll Call:** Commissioners Hanson, Holcomb, Pollitt, Reich & Wilhelm

**Pledge of Allegiance**

**Minutes:** Motion to approve the April 11, 2018 meeting minutes.

**Reorganization:**

- Motion and 2<sup>nd</sup> to close the regular meeting and open the reorganization meeting.
- Do nominations for President
- Next years' meeting dates
- Motion and 2<sup>nd</sup> to give the president the right to call or adjust meeting dates as required
- Motion and 2<sup>nd</sup> to appoint Kelly Heppe as record custodian for the Tax Board
- Motion and 2<sup>nd</sup> to appoint Kelly Heppe to sign subpoenas on behalf of the Tax Board
- Motion and 2<sup>nd</sup> close the reorganization meeting and open the regular meeting.

**Correspondence:**

- Reval reports for Gibbsboro
- SR's report
- Trust account report
- AMANJ conference brochure

**Administrator's Report**

**Old Business:**

- Online appeal system
- Move

**New Business:**

- Motion to approve all completed appeals

**Public Portion:**

**Adjournment:**