

CAMDEN COUNTY IMPROVEMENT AUTHORITY
BOARD MEETING
November 9, 2023

The meeting of the Camden County Improvement Authority was held on November 9, 2023, at the offices of the Authority, Camden County Courthouse, 520 Market Street, 6th Floor, Camden, New Jersey at 8:00 a.m. Vice Chairman Schooley presided over the meeting, and Maryanne Manning recorded the minutes thereof:

Vice Chairman Schooley called the meeting to order at 8:00 a.m. and began the meeting with the Pledge of Allegiance.

Ms. Manning called the roll:

Mr. Schooley (by phone)
Mr. Spearman (arrived at 8:21 a.m.)
Mr. Stevenson
Mr. Tait
Chairman Rohrer

PRESENT:	Mr. Schooley (by phone)	ABSENT: Chairman Rohrer
	Mr. Spearman (arrived at 8:21)	
	Mr. Stevenson	
	Mr. Tait	

ALSO PRESENT: Mr. James Lex, Executive Director
Ms. Debra DiMattia, Chief Financial Officer
Mr. Anthony Bianco, Chief Operating Officer
Ms. Nicole Fallon, Office Manager
Mr. David Patterson, Solicitor
Ms. Holly Cass, County Deputy Administrator
Ms. Lisa Anthony, Aide to Commissioner Director Cappelli

PUBLIC: Ms. Manning read the Notice in Accordance with the Open Public Meetings Law. NOTICE IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS LAW. PUBLIC NOTICE OF THE TIME AND DATE FOR THIS MEETING APPEARED IN RESOLUTION #149-22 DATED DECEMBER 8, 2022. THIS NOTICE WAS MAILED TO THE COURIER POST AND THE SOUTH JERSEY TIMES NEWSPAPER AS A LEGAL NOTICE, IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT. IT IS ALSO POSTED ON THE AUTHORITY BULLETIN BOARD AND FILED WITH THE CAMDEN COUNTY CLERK.

Before voting on the October 12, 2023 minutes, Mr. Patterson told the Commissioners that the minutes were sent to the County Commissioner Board for review as required by law and no veto of the minutes was received within the 10-day time period. Therefore, the minutes may be approved as submitted.

Motion was made by **Mr. Stevenson**, seconded by **Mr. Tait** with **three ayes**, to approve the minutes from the October 12, 2023, Board Meeting

AYES:	Mr. Schooley Mr. Stevenson Mr. Tait	ABSENT:	Chairman Rohrer Mr. Spearman
NAYS:	None	ABSTAIN:	None

Mr. Lex verbally presented the Executive Director's Report to the Commissioners

After review and discussion and upon motion by **Mr. Stevenson**, seconded by **Mr. Tait**, with **three ayes**, the following Resolution was adopted:

RESOLUTION 133-23

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
ACCEPTING THE 2022 ANNUAL AUDIT REPORT AND THAT EACH
AUTHORITY MEMBER HAS PERSONNALLY REVIEWED THE AUDIT AND THE
SCHEDULE OF FINDINGS AND RECOMMENDATIONS

AYES:	Mr. Schooley Mr. Stevenson Mr. Tait	ABSENT:	Chairman Rohrer Mr. Spearman
NAYES:	None	ABSTAIN:	None

Accepting the 2022 annual Report of Audit and that each Authority member has personally reviewed the Annual Report and the Schedule of Findings and Recommendations

After review and discussion and upon motion by **Mr. Stevenson**, seconded by **Mr. Tait**, with **three ayes**, the following Resolution was adopted:

RESOLUTION 134-23

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
APPROVING A SHARED SERVICES AGREEMENT BETWEEN THE AUTHORITY
AND THE BOROUGH OF MERCHANTVILLE

AYES:	Mr. Schooley Mr. Stevenson Mr. Tait	ABSENT:	Chairman Rohrer Mr. Spearman
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NAYES:	None	ABSTAIN:	None
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Approving the Shared Services Agreement with the Borough of Merchantville to provide project and facility management services to the Borough of Merchantville

After review and discussion and upon motion by **Mr. Stevenson**, seconded by **Mr. Tait**, with **three ayes**, the following Resolution was adopted:

RESOLUTION 135-23

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
APPROVING AN AMENDMENT TO THE SHARED SERVICES AGREEMENT
BETWEEN THE AUTHORITY AND THE COUNTY OF CAMDEN LIBRARY

AYES:	Mr. Schooley Mr. Stevenson Mr. Tait	ABSENT:	Chairman Rohrer Mr. Spearman
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NAYES:	None	ABSTAIN:	None
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Approving the Amendment/Modifications to the Shared Services Agreement with the County of Camden Library

After review and discussion and upon motion by **Mr. Stevenson**, seconded by **Mr. Tait**, with **three ayes**, the following Resolution was adopted:

RESOLUTION 136-23

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
APPROVING A SHARED SERVICES AGREEMENT BETWEEN THE AUTHORITY
AND THE COUNTY OF CAMDEN FOR VARIOUS STATE GRANTS

AYES:	Mr. Schooley	ABSENT:	Chairman Rohrer
	Mr. Stevenson		Mr. Spearman
	Mr. Tait		

NAYES:	None	ABSTAIN:	None
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Approving the Shared Services Agreement with the County of Camden to provide project and facility management services to the County of Camden in utilizing various State Grants

After review and discussion and upon motion by **Mr. Stevenson**, seconded by **Mr. Tait**, with **three ayes**, the following Resolution was adopted:

RESOLUTION 137-23

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
APPROVING A SHARED SERVICES AGREEMENT WITH CAMDEN COUNTY TO
PROVIDE ASSISTANCE BY QUALIFIED AUTHORITY PERSONNEL FOR SNOW
REMOVAL SERVICES

AYES:	Mr. Schooley	ABSENT:	Chairman Rohrer
	Mr. Stevenson		Mr. Spearman
	Mr. Tait		

NAYES:	None	ABSTAIN:	None
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Approving the Shared Services Agreement with Camden County to provide assistance for Snow Removal Services by qualified Authority personnel

RESOLUTION 142-23

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING THE HIRING OF A DRIVING RANGE EMPLOYEE

AYES: Mr. Schooley ABSENT: Chairman Rohrer
Mr. Spearman
Mr. Stevenson
Mr. Tait

NAYES: None ABSTAIN: None

Authorizing the hiring of a part time employee Eli Briant for the Driving Range at \$15.00/hour

After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Tait**, with **four ayes**, the following Resolution was adopted:

RESOLUTION 143-23

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
HIRING A DATA SECURITY NETWORK ADMINISTRATOR

AYES: Mr. Schooley ABSENT: Chairman Rohrer
Mr. Spearman
Mr. Stevenson
Mr. Tait

NAYES: None ABSTAIN: None

Authorizing the hiring of Danny Tai as a Data Security Network Administrator, to provide services as assigned with a salary of One Hundred Twenty Thousand (\$120,000.00) Dollars

After review and discussion and upon motion by **Mr. Spearman**, seconded by **Mr. Stevenson**, with **four ayes**, the following Resolution was adopted:

RESOLUTION 144-23

RESOLUTION OF THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
HIRING A COMMUNITY OUTREACH LIASON

AYES: Mr. Schooley
Mr. Spearman
Mr. Stevenson
Mr. Tait

ABSENT: Chairman Rohrer

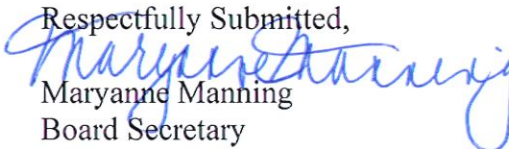
NAYES: None

ABSTAIN: None

Authorizing the hiring of Shelia Davis as the Community Outreach Liaison and Administrative Assistant to provide services as assigned at a salary of Seventy Two Thousand Eight Hundred Thirty (\$72,830.000) Dollars with an effective date of 1/1/2024

Vice Chairman Schooley opened the floor to the public at 8:24 a.m. Since there was no discussion from the public, a motion was made by **Mr. Tait**, seconded by **Mr. Stevenson**, with **four ayes** to adjourn the meeting at **8:24 a.m.**

Respectfully Submitted,



Maryanne Manning
Board Secretary