

CAMDEN COUNTY DEPARTMENT OF PARKS 2018 YEARLY VENDOR PERMIT RULES

See also "Regulations for the Use of Camden County Parks and Park Land".

I. VENDOR POLICY STATEMENT

Vendor will have the option of providing food, snacks and non-alcoholic beverages. Said items shall be limited to those dispensed through an approved portable vending unit from an approved vending location.

II. DEFINITIONS

As used in this ordinance, the following terms shall have the meanings indicated:

- a. Portable Vending Unit: A device or structure capable of being towed by a vehicle or person; the primary purpose of such device or structure being for the preparation and/or sale of food products.
- b. Vendor: An individual person that operates and/or sells food and beverages from a vending unit.
- c. Strolling Vendor: An individual person that operates a portable or non-permanent vending apparatus.

III. APPLICATION FOR VENDING UNIT PERMIT

- a. Vendor shall provide at his/her own expense, all permits, licenses and reports necessary to meet all Department of Parks regulations and to carry out the operation of the concession in regard to food related facilities, as required by law. This process is completed, in person, at the Camden County Department of Parks. Call 856-216-2173 for an appointment. The following original documents are due at time of application:

1. **Satisfactory Inspection Report**
2. **Fire Safety Permit**
3. **Vehicle Registration**
4. **Trade Name Certificate, Sales Tax Certificate and Business Registration Certificate**
5. **Certificate of Insurance**
6. **Veteran's Vendors License, if applicable.**
7. **Completed 2017 Camden County Parks Vendors Application**

1. Food vendors are required to obtain a **2017 Satisfactory Inspection Report** on each vending unit from:
Camden County Division of Health
DiPiero Center
512 Lakeland Road, Suite 301
Blackwood, NJ 08012
(856) 374-6052

The original permit must be displayed in a visible location on the vending unit.

2. A **Fire Safety Permit** must be obtained from the Camden County Fire Marshal's Office (856) 374-6176 for any cooking operation. A permit may also be required for vending units under a tent or a canopy. The original permits must be displayed in a visible location on the vending unit. Call the Fire Marshal's Office to review your permit needs.
3. Any person, firm or corporation applying for said license shall be the registered owner of said unit and provide a copy of the **Vehicle Registration**.
4. A copy of your **trade name certificate, state sales tax certificate and business registration Certificate** must be displayed on the vending unit.
5. Vendor must provide a **Certificate of Insurance** issued by an insurance company licensed to do business in the State of New Jersey protecting the registrant and Camden County from all claims or damages to property and bodily injury, including death, which may arise from operations under or in connection with the vending unit. Such insurance shall name as an additional insured the Camden

County Board of Chosen Freeholders and shall provide that the policy shall not terminate or be canceled prior to the expiration date without thirty (30) days advance written notice to the Camden County Department of Parks. The amount of the insurance to be maintained is: \$500,000 liability including product liability, bodily injury and property damage, combined single limit. Vendor shall also provide copies of auto insurance and workers' compensation certificates. A Policy Waiver of Subrogation Clause is required.

- 6. For seasonal permits, veterans are not subject to payment of the Vendors Permit Fee to Camden County, but must obtain said permit from the Camden County Department of Parks. All other requirements as outlined in VIII must be met, to include showing an original **Veteran's Vendor's Permit** at time of application.
- 7. Any person, firm or corporation desiring to vend in the County Parks shall complete a **Yearly Vendors Application** as provided by the Camden County Department of Parks. When the requirements of the application have been met, call (856) 216-2136 for an appointment to process the application. An indemnification must be signed as part of the application process.
- b. Upon satisfactory completion of permitting process and upon payment of the seasonal permit fee of \$700.00, there shall be issued a Yearly Vendors Permit allowing the applicant to conduct the business applied for.
- c. Permit shall not be assignable or transferable.

IV. VENDING LOCATIONS

- a. The approved location, quantity and type of yearly vending unit shall be as follows.

VENDING FROM PARKING LOTS ONLY	# OF VENDORS
Berlin Park Ball Fields	3
Berlin Park Playground- near tennis courts	3
Berlin Park Playground- near ball fields	2
Challenge Grove Park	2
Cooper River Park (East Gravel Lot by Columbus Statue)	2
Cooper River Park-	1
(West Lot the grass area between the split rail fence adjacent to the track and parking lot)	
Cooper River Park- South Park Drive (Yacht Club Lot)	2
Cooper River Park- North Park Drive (Dog Park Lot)	2
Maria Greenwald Park- Administration Building	1
Haddon Lake Park - Haddon Heights Playground	2
Haddon Lake Park - Mt. Ephraim Playground	2
New Brooklyn Park- Playground	3
Newton Lake Park - Collingswood Playground	3
*RUTGERS GOLF ACADEMY	2
Timber Creek Park	2

**** There is NO seasonal vending allowed at Wiggins Park**

****There is NO seasonal vending allowed at the Cooper House Parking Lot**

- b. Three different product categories will be available for vending at most of these locations:
 - I. Hot Dogs, Sausage, Meatball, Roast Beef, Soda and Snacks
 - II. Ice Cream, Water Ice, Soda and Snacks
 - III. Specialty Foods
- c. No vending spots shall be assigned. Vendors will be permitted to travel from one vending location to another. Only one vendor from each category will be permitted in each vending area. Some areas will only accommodate one or two vendors. Vendors shall be responsible for adhering to the restrictions regarding location and number of vendors.

- d. Vending will be permitted on a first come first served basis at each location.
- e. Vendors may not vend along the county park roadways. Vendors are not permitted to drive along county parks and stop for customers.
- f. Yearly vendors may be moved from an approved vending location during special events. Yearly vendors may be relocated during a special event by Special Events staff. A Yearly Vendors Permit does not give the vendor an opportunity to vend at any Special Event.

V. **RULES APPLICABLE TO ALL YEARLY VENDORS/PERFORMANCE REQUIREMENTS**

- a. Vendor must comply with all laws, rules and regulations promulgated by local, county, state, or federal authorities, when applicable.
- b. Original permits and reports must be openly displayed on each vending unit.
- c. Vendor shall not offer for sale anything from said vending unit other than the food and beverage items described in the permit application for said vending unit.
- d. No vending of alcoholic beverages is permitted under any condition.
- e. No vending of merchandise, crafts, novelty items, and the like is permitted.
- f. No vending of products in styrofoam containers is permitted.
- g. Vending is permitted only in approved parking lots or vending locations (see Vending Locations).
- h. No vending unit shall be permitted in the parking lot at the Cooper House Restaurant and William G. Rohrer Playground in Cooper River Park.**
- i. No person shall operate a vending unit without a shirt or blouse covering the upper body.
- j. No vending unit shall obstruct sidewalks, crosswalks, fire lanes or handicapped parking spaces.
- k. All sales must face away from vehicular traffic.
- l. Vendors are not permitted to drive across park grounds, trails, athletic fields, court areas, etc.
- m. Vendors are not permitted to solicit or conduct business with persons in motor vehicles.
- n. Any portable vending unit must be registered as a motor vehicle trailer with the Division of Motor Vehicles or it shall not be allowed on the streets and roadways of the Camden County Parks.
- o. Strolling vendors are not permitted on park property.
- p. Vendors must provide clean litter receptacles adjacent to the vending unit. A separate recycling container for bottles and cans is required. Use of county receptacles is not permitted. Receptacles and trash are to be removed from the park upon the close of each day.
- q. A vending unit shall not be removed from any location without the vendor first picking up, removing or disposing of all trash or refuse remaining from the sales made by said vending unit. No litter shall be swept or deposited into any gutter, street, drain or storm sewer, Camden County trash can or dumpster.
- r. Vendors are not permitted to use any loudspeaker, public address system, sound amplifier or noise making device to attract the attention of the public.
- s. Vendors are not permitted to alter, relocate or utilize park equipment such as tables or benches for vending purposes.

- t. Vendors are not permitted to utilize park utilities for their vending operation.
- u. Vendors are not permitted to set up, maintain or permit the use of any table, crate, carton or rack or other device to increase the selling or display of the vending unit anywhere other than in the vending unit or on the serving counter. There shall be no stacking of items to be sold outside of vending unit.
- v. All vending units must be thoroughly covered with proper material to assure that no portion that is heated exposed where the public is able to come in contact with it.
- w. Cooking outside of the vending unit is not permitted.
- x. Vending unit and the surrounding location must be kept in a clean and orderly manner and all related equipment must be kept in operating condition.
- y. No handbills or other advertising matter may be distributed.
- z. No vending is permitted between the hours of 10:00 PM and 6:00 AM. Vendors operating in the vicinity of a park event that runs past the 10:00 PM curfew may stay open until ½ hour past the program's conclusion.

VI. REQUIREMENTS FROM THE CAMDEN COUNTY FIRE MARSHAL'S OFFICE - FIRE SAFETY PERMIT

- a. Gasoline containers shall be RED in color, shall be approved for gasoline, shall have spring-loaded or screw caps. (Spring loaded safety cans are preferred.)
- b. There shall be NO SMOKING around gasoline containers, gasoline appliances and propane cylinders.
- c. Gasoline appliances shall be shut down and allowed to cool before refueling.
- d. All propane cylinders shall be secured in an upright position, so as to not be able to be tipped over.
- e. Pressure regulators shall be at the tank.
- f. Every vendor shall have a minimum of one fully charged fire extinguisher, with a minimum rating of at least "2A:20BC". The fire extinguisher shall be accessible at all times.
- g. All heating and cooking devices shall be kept away from combustible materials. Clearances shall be maintained in accordance with manufacturer's recommendations.
- h. All tents and canopies shall be flame resistant in accordance with N.F.P.A. 701.
- i. Extension cords shall be of appropriate size and rating for appliances being used.
- j. Multi plug adapters are prohibited, only fused plug strips are acceptable.

VII. SAFETY AND HEALTH REGULATIONS

- a. Vendors shall comply with the inspection provisions and standards of **Chapter 24 of the NJ State Sanitary Code.**

VIII. VETERAN VENDORS

- a. For seasonal permits, veterans are not subject to payment of the Vendors Permit Fee to Camden County, but must obtain said permit from the Camden County Department of Parks. All other requirements as outlined in the Yearly Vendors Rules as well as in VIII must be met.
- b. Veteran must be present and working the unit during all hours of operation.
- c. Veteran must show original valid NJ State Veteran's Vending Permit during application process.

IX. SUSPENSION AND REVOCATION

Vendor permits issued under the provisions of these vendor permit rules may be suspended or revoked by the Director of the Camden County Department of Parks for the following reasons:

- a. Fraud or material misrepresentation contained in the application.
- b. Fraud or material misrepresentation made in the course of carrying on the vending business.
- c. Conducting the business in such a manner as to create a public nuisance or constitute a danger to the public health, safety, welfare or morals.
- d. Violation of these vendor permit rules or of any County, State or local Ordinance of Law or Regulation.
- e. Any activity injurious to the health, safety and welfare of the public.
- f. Any other conduct which, in the discretion of the Director of the Camden County Department of Parks, is not in the best interest of the public use of the park system.
- g. Vending at Wiggins Park with out a Special Events Permit.

X. PENALTY

Any person violating any of the provisions of these vendor permit rules shall forfeit permit and pay a fine or penalty therefore, not exceeding five hundred twenty-one (\$521.00) dollars for each offense.

XI. SEPARABILITY

If any section, subsection, sentence, clause, phrase or portion of these vendor permit rules is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portion.

XII. EFFECTIVE DATE

These vendors permit rules shall take effect upon its final passage as provided by law.