

October 17, 2018

The regular meeting of the Camden County Board of Social Services was held on Wednesday, October 17, 2018 at 12:00 p.m. in the office of the Board at 600 Market Street, Camden, New Jersey, with James H. Rhodes, Chair, presiding. The following members were present:

Virginia Betteridge, Vice Chair; Dr. Leonard Krivy, PhD, Secretary/Treasurer (via teleconference)
Gwen DeVera; Sharrae Morman

Also present were: Christine Hentisz, Director; Nicolasa Medina, Deputy Director;
Martin F. McKernan Jr., Esquire, Board Counsel; Edward Hill, Esquire; Donnette (Molly) Brown,
Human Resource Manager; Christine Colbert, Principal Personnel Technician; Paulette Konopka,
Fiscal Officer; Greg Smith, Sr. Management Assistant; Joan Quinton, Confidential Aide to
Freeholder Carmen G. Rodriguez, Jaritza Nuñez, Clerk Typist III

Public Attendance: Audrey Watkins-Kizee, Simone Moore, Darnell Hardee, Allegra Reed, Joshua
Nix

At 12:00 P.M., a quorum being present, Mr. Rhodes called the meeting to order, and announced that in compliance with the Open Public Meetings Act, the Courier Post Newspaper and the Philadelphia Inquirer were notified of the Board Meeting; notice of the agenda was posted in a prominent location at 600 Market Street and the County Clerk was notified.

Mr. Rhodes requested approval of the following items:

- Minutes of the September Board Meeting.
- The listed expenditures from both Clearing and Administration Accounts.
- The payment of salaries and traveling expenses for October.
- Requisition from the County Treasurer for administration expenses for November.
- Movement of funds to be requisitioned from the State and County Treasurers less monies on hand for assistance payments for the month of November.

Ms. Betteridge moved to approve. Ms. DeVera seconded the motion, and there being no discussion on the motion, a vote was taken and the items were unanimously approved.

**OPEN SESSION
Public Participation**

Mr. Rhodes requested a motion to open the meeting for public participation. Ms. Betteridge moved to open the Public Participation portion of the Open Session, seconded by Ms. DeVera and the motion was unanimously adopted.

Mr. Rhodes asked if there were any members of the public wishing to address the Board. Seeing that there was no one, Mr. Rhodes requested a motion to close the Public Participation portion of the Open Session. Ms. Betteridge moved to close the Public Portion of the Open Session. Ms. DeVera seconded the motion and there being no discussion on the motion, a vote was taken and the motion was unanimously adopted.

The Open Session of the meeting continued.

UPDATE STATE AND FEDERAL POLICIES Christine Hentisz, Director

Ms. Hentisz stated that all Board members would find a synopsis of informational transmittals, procedural bulletins, general assistance procedural bulletins and Division of Family Development instructions in their packet. If there were any questions on any of the material, Ms. Hentisz stated that she or her staff would be happy to answer.

Mr. Rhodes requested a motion to approve the Director's Update on the State and Federal Policies.

Ms. Betteridge moved to approve. Ms. DeVera seconded the motion and there being no discussion on the motion, a vote was taken and the motion to approve the Update was unanimously adopted.

OPEN SESSION

DIRECTOR’S REPORT Christine Hentisz, Director

Ms. Hentisz provided updates to the Board from the Division of Family Development (DFD). Two weeks ago, DFD advised that the affordable care act will have open enrollment on November 1, 2018 for anyone looking to apply or make changes, which will be effective January 1, 2019.

Ms. Hentisz informed the Board DFD provided more information on the PERM review from the Division of Medical and Health Services (DMAHS). The review will be a three-years long process and they are looking at the time-period of July 2018 to September 2018. These cases will be sent to the auditors by the state to check on any claims that were paid in that time. In the first year of the review the auditors will chose the cases from that time-period that will be reviewed and give the state the information and the cases they want to audit. Ms. Hentisz went on to say that the second year of the review in 2019 is when the Center for Medicare and Medicaid Services (CMS) will be visiting all twenty-one counties and looking at the cases. In the third year of the review, 2020, all the data will be compiled, and a report will be put out.

Ms. Hentisz also informed the Board of an upcoming state audit of the Treasury Offset Program (TOP), which is the computer system used to input all the overpayments that get transmitted to the Federal government. The system detects every time a client has a social security lump sum payment or tax return and automatically takes any money owed and sends it to our agency. Ms. Hentisz stated the review will start October 2018 and end April 2019. It will be done in all twenty-one counties. The state will pull ten cases per county, and it must have a 100% accuracy rate to keep the access to the TOP system. The state will only notify the county a day or two ahead but will not give the cases that they will be requested.

Ms. Hentisz stated that next year the agency will be provided funding from the State to purchase new computers. Ms. Hentisz also stated that we will be working closely with the IT Department on how we want to roll this out. The state will also give us additional money for scanning and printing purposes as well as Office 365. We can use the money towards our licensing fee that we already have in place.

Ms. Hentisz informed the Board that there was nothing to report on the Welfare Directors Association meeting.

Ms. Hentisz reported on the initiatives we have been working on. Ms. Hentisz expressed her appreciation to the board members for the feedback provided on board packets. Ms. Hentisz informed the board we will continue to work on the case load report and the processed report.

Ms. Hentisz stated we are working with the county on the Homelessness and Prisoner Re-entry initiatives. There will be a resource fair coming up on November 14, 2018 at the Cathedral Kitchen. This is the second fair and the agency will be taking part in the fair in two different ways. We will have our standard resource table with staff to give information to the homeless and we will also have staff to be ambassador volunteers that will greet the people as they come in and help them navigate the fair. Ms. Hentisz noted the fair was very successful last year. Ms. Hentisz stated the jail is trying to have a resource fair for the prisoners who will be getting released soon.

OPEN SESSION

The staff that agrees to participate will get clearance to go into the prison for the fair when they decide to do the resource fair.

Mr. Rhodes requested a motion to approve the Director's Report.

Ms. Betteridge moved to approve. Ms. DeVera seconded the motion and there being no discussion on the motion, a vote was taken and the motion approving the Report was unanimously adopted.

FISCAL REPORT..... Paulette Konopka, Director

Ms. Konopka stated that each Board member had received copies of Fiscal Report in their packet for September 2018.

Ms. Konopka stated that if anyone had any questions she would be happy to address them.

Mr. Rhodes requested a motion to accept the Fiscal Report for September 2018 as presented in the packet.

Ms. Betteridge moved to accept. Ms. DeVera seconded the motion and there being no discussion on the motion, a vote was taken and the Report was unanimously accepted.

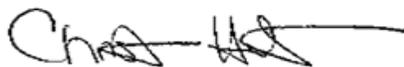
OLD BUSINESS

There was none.

NEW BUSINESS

There was none.

Mr. Rhodes requested a motion to close the Open Session of the meeting and move to the Closed Executive Session to discuss personnel and legal matters. Ms. Betteridge moved to discuss such matters in closed session. Ms. DeVera seconded the motion, and there being no discussion on the motion a vote was taken and the motion was unanimously approved.



Clerk