

November 28, 2018

The regular meeting of the Camden County Board of Social Services was held on Wednesday, November 28, 2018 at 11:00 a.m. in the office of the Board at 600 Market Street, Camden, New Jersey, with James H. Rhodes, Chair, presiding. The following members were present:

Virginia Betteridge, Vice Chair; Dr. Leonard Krivy, PhD, Secretary/Treasurer (via teleconference)  
Gwen DeVera; Sharrae Morman

Also present were: Christine Hentisz, Director; Nicolasa Medina, Deputy Director;  
Edward Hill, Esquire; Donnette (Molly) Brown, Human Resource Manager; Christine Colbert,  
Principal Personnel Technician; Greg Smith, Senior Management Assistant; Nicole Jefferson,  
Administrative Clerk

At 11:00 A.M., a quorum being present, Mr. Rhodes called the meeting to order, and announced that in compliance with the Open Public Meetings Act, the Courier Post Newspaper and the Philadelphia Inquirer were notified of the Board Meeting; notice of the agenda was posted in a prominent location at 600 Market Street and the County Clerk was notified.

Mr. Rhodes requested approval of the following items:

- Minutes of the October Board Meeting.
- The listed expenditures from both Clearing and Administration Accounts.
- The payment of salaries and traveling expenses for November.
- Requisition from the County Treasurer for administration expenses for December.
- Movement of funds to be requisitioned from the State and County Treasurers less monies on hand for assistance payments for the month of December.

Ms. Betteridge moved to approve. Dr. Krivy seconded the motion, and there being no discussion on the motion, a vote was taken and the motion was unanimously adopted.

**OPEN SESSION  
Public Participation**

Mr. Rhodes requested a motion to open the meeting for public participation. Ms. Betteridge moved to open the Public Participation portion of the Open Session, seconded by Ms. DeVera and the motion was unanimously adopted.

Mr. Rhodes asked if there were any members of the public wishing to address the Board. Seeing that there was no one, Mr. Rhodes requested a motion to close the Public Participation portion of the Open Session. Ms. Betteridge moved to close the Public Portion of the Open Session. Ms. DeVera seconded the motion and there being no discussion on the motion, a vote was taken and the motion was unanimously adopted.

The Open Session of the meeting continued.

**UPDATE STATE AND FEDERAL POLICIES ..... Christine Hentisz, Director**

Ms. Hentisz stated that all Board members would find a synopsis of informational transmittals, procedural bulletins, general assistance procedural bulletins and Division of Family Development instructions in their packet. If there were any questions on any of the material, Ms. Hentisz stated that she or her staff would be happy to answer.

Mr. Rhodes requested a motion to approve the Director's Update on the State and Federal Policies.

Ms. Betteridge moved to approve. Ms. DeVera seconded the motion and there being no discussion on the motion, a vote was taken and the motion to approve the Update was unanimously adopted.

**Resolution 231-2018 – Authorizing Award of Contracts Pursuant to Solicitation of Quotations, By and Between the Camden County Board of Social Services and Office Basics..... Edward Hill, Esquire**

The Camden County Board of Social Services, solicited quotations for the purchase of paper and chairs. Office Basics submitted the lowest quotation of \$2,696.00 and best meets the needs and requirements of the Camden County Board of Social Services. The Purchasing Agent of the Camden County Board of Social Services has determined and certified in writing that the value of the acquisitions authorized to Office Basics will not exceed \$17,500.00.

Mr. Rhodes requested a motion to approve Resolution 231-2018.

Ms. Betteridge moved to approve. Ms. DeVera seconded the motion and there being no other discussion on the motion a vote was take and the Resolution was unanimously adopted.

**OPEN SESSION**

**DIRECTOR’S REPORT ..... Christine Hentisz, Director**

Ms. Hentisz provided updates to the Board from the Division of Family Development (DFD) and Division of Medical and Health Services (DMAHS). The PERM (Payment Error Rate Management) Review has begun at the State. The review includes any claims that were paid on Medicaid cases for the third quarter of 2018. The auditors will review the cases selected in 2019, and the final report will be released in 2020.

The Medical Department is currently in the “clean-up” stages of all pending Medicaid applications. Some staff are working overtime to process the applications, and the Agency is already seeing a large decrease in pending applications.

There is currently a TOP (Treasury Offset Program) Review happening within all 21 counties of New Jersey. The Agency will not be notified as to when their TOP review will take place, however it will happen sometime prior to April 2019. In the interim, the Overpayment Department is currently reviewing as many cases as possible to prepare for the review. Failing this review, will result in losing access to the TOP system, and no longer being able to collect overpayments.

A reminder that the open enrollment for the Affordable Care Act ends December 15, 2018.

Ms. Hentisz reported that the Homelessness and Prisoner Re-entry initiatives are continuing to be beneficial as she meets monthly with the County. The County of Camden is moving ahead with the “Miracle Messages”. Miracle Messages is a national agency, where a representative will videotape homeless clients wanting to reconnect with their families in which they have lost contact with. The representative will then search through social media in hopes of locating the client’s family. Miracle Messages have had a 50% success rate of connecting homeless individuals back with their families. A few staff members from the Agency have begun training at the Camden City Library, and will start their first session of Miracle Messages on November 29<sup>th</sup>. Ms. Hentisz feels that the CCBSS is great point of contact for this initiative due to the CCBSS’s homeless clientele. The County’s prisoner re-entry specialist, that is located in the jail, is continuing to assist in getting applications started for the soon to be released individuals. The County Jail is also looking to hold a resource fair very soon. A few staff members of Camden County Board of Social Services have already requested to volunteer at this resource fair.

**OPEN SESSION**

Mr. Rhodes requested a motion to approve the Director's Report.

Ms. Betteridge moved to approve. Ms. DeVera seconded the motion and there being no discussion on the motion, a vote was taken and the motion approving the Report was unanimously adopted.

**FISCAL REPORT..... Christine Hentisz, Director**

Ms. Hentisz stated that each Board member had received copies of Fiscal Report in their packet for October 2018.

Ms.Hentisz stated that if anyone had any questions she or the Fiscal Officer would be happy to address them.

Mr. Rhodes requested a motion to accept the Fiscal Report for October 2018 as presented in the packet.

Ms. Betteridge moved to accept. Ms. Morman seconded the motion and there being no discussion on the motion, a vote was taken and the Report was unanimously accepted.

**OPEN SESSION**

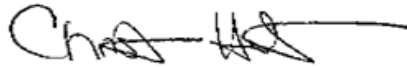
**OLD BUSINESS**

There was none.

**NEW BUSINESS**

There was none.

Mr. Rhodes requested a motion to close the Open Session of the meeting and move to the Closed Executive Session to discuss personnel and legal matters. Dr. Krivy moved to discuss such matters in closed session. Ms. DeVera seconded the motion, and there being no discussion on the motion a vote was taken and the motion was unanimously approved.



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Clerk